

# West Calcasieu Port Board Meeting Minutes

March 2, 2021

## 1. Call to order

In accordance with JBE 2020-30, the West Calcasieu Port's meeting was held via video/telephone conference for anyone not able to attend in person and in a manner that will allow for observation and input by members of the public, as set forth in the notice posted on November 30, 2020. All other Open Meetings Law requirements have been met.

President Dick Kennison called to order the regular meeting of the West Calcasieu Port at approximately 3:14 p.m. on March 2, 2021.

## 2. Invocation

Invocation was suspended at this time.

## 3. Pledge of Allegiance

Pledge was suspended at this time.

## 4. Roll call

Tim Dougherty conducted a roll call. The following persons were present:

Dick Kennison (via conference call)  
Wilmer Dugas (via conference call)  
Buddy Reams (via video conference call)  
Tim Dougherty (present in person at 7000 Southland Field, Southland Airport)  
Scott Foreman (via video conference call)

Also present at the meeting via video conference was Jackson Schrupf.

Also present in person at 7000 Southland Field, Southland Airport, were Darla Perry, Chuck Stutes, Lynn Hohensee, and Joanne Coleman.

## 5. Approval of minutes of the February 2, 2021 regular monthly meeting

President Dick Kennison entertained a motion to approve the minutes of the February 2, 2021 regular monthly meeting. A motion was made by Wilmer Dugas to approve the minutes of the February 2, 2021 regular monthly meeting, 2nd by Scott Foreman. No opposition. Motion carried.

## 6. Amendments, additions and deletions to the proposed agenda

There were no amendments, additions, or deletions to the proposed agenda.

**7. Discuss and take action on resolution for DOTD State Project # H014606 – Bulkhead & Crane Pad**

Chuck Stutes reported that this project is for the bulkhead and crane pad on the Intercoastal Canal, which is funded by EDA (4.2M) and DOTD (roughly 1.9M), is done every couple years. For the Port to start actively drawing money from DOTD, the board must pass a resolution to make Mr. Hohensee the contact for the project.

President Dick Kennison entertained a motion to approve resolution for DOTD State Project # H014606. A motion was made by Wilmer Dugas to approve resolution for DOTD State Project # H014606, 2nd by Scott Foreman. No opposition. Motion carried.

**8. Discuss and take possible action on debris contract; discuss and approve director authority for debris monitor.**

Darla Perry reported that the board put out an RFP, but no sealed proposals were received, so the board went through the process of getting quotes from Cotton Commercial USA, Crowder Gulf LLC, and D&G Construction LLC, and Fenture's Lawn Service. Ms. Perry calculated the quotes, then shared them with the grant administrator, CSRS. With the advice from CSRS, Ms. Perry recommended the board adopt a debris contract with Crowder Gulf and give Mr. Lynn Hohensee authority to sign said contract. Ms. Perry also located a debris monitor, which has to be a separate service, and recommended Mr. Hohensee be given authority to enter into a contract with Tetra Tech for debris monitor services.

After a brief discussion, President Dick Kennison entertained a motion to authorize Mr. Lynn Hohensee to execute contracts with Crowder Gulf for debris removal and Tetra Tech for debris monitoring. A motion was made by Wilmer Dugas to authorize Mr. Lynn Hohensee to execute contracts with Crowder Gulf for debris removal and Tetra Tech for debris monitoring, 2<sup>nd</sup> by Tim Dougherty. No opposition. Motion carried.

**9. Ratify estoppel signed with Southern Towing Midco LLC/Devall**

President Dick Kennison entertained a motion to ratify the estoppel signed with Southern Towing Midco to allow them to take over Devall's lease. Tim Dougherty made a motion to ratify the estoppel signed with Southern Towing Midco LLC, 2<sup>nd</sup> by Wilmer Dugas. No opposition. Motion carried.

**10. Ratify lease signed with Mike Hooks LLC**

President Dick Kennison entertained a motion to ratify the four month lease signed with Mike Hooks LLC to park cars at the end of the levee road. Wilmer Dugas made a motion to ratify the four month lease signed with Mike Hooks LLC, 2<sup>nd</sup> by Tim Dougherty. No opposition. Motion carried.

## **11. Committee Reports**

There were no committee reports given at this time.

## **12. Port Director Report**

Port Director Lynn Hohensee had the following additional comments on the Port Director's Report:

Mr. Hohensee had a very positive meeting with David Devall and Ed Grimm, with Southern Towing that purchased Devall. This will be Southern's first access to fleeting activity, so they will be learning from Devall. Mr. Grimm expressed that he would be available for a meeting, if ever needed.

Mr. Hohensee recognize William Fincher for his devotion and loyalty to the port and specifically, for his work prior to and after the winter storm. He worked with VLS to identify 8 line breaks, then repaired them all.

Lagniappe Magazine has a write up on the transition from Glenn James to Jackson Schrupf as attorney for the port.

Port Director Lynn Hohensee opened the floor to questions.

## **13. Announcements/Reports (Legal, Financial, Engineer)**

- a. **Legal:** Jackson Schrupf stated that he just received the signed lease from Mike Hooks and it's ready for Lynn's signature as soon as a check is received.

Darla Perry reported that she received a landowner notification from Louisiana Storage of natural gas line being put in. No action needed, Ms. Perry just wanted to bring it to everyone's attention. Mr. Schrupf stated he also received the notification.

- b. **Financial:** Darla Perry reviewed the financial report for January 2020, stating that barge days are still lagging, and on the cash flow report there was a net positive income of a little over \$88,000 for January. There were no extraordinary expenditures. \$19,400 was received from DOTD on the bulkhead project.

It was reported that the financial audit will be presented at the next meeting. Lynn Hohensee stated that he would try to get the Devall board room for the April 2 meeting so it can be in-person.

Darla is still working with EDA and FEMA on all the funding, which is on a daily basis.

- c. **Engineer:** Chuck Stutes reported that they are continuing on the bulkhead and crane project plans and have made the formal permit application to the Corp of Engineers and also the Coastal Management Division of D&R.

The West Barge Basin dredging has been discussed with DOTD and they have agreed to entertain an application for dredging of the entire basin. They have done a narrative, cost estimate and some drawings, and Darla is going to do the financial and we should be applying in March. We also have preliminary approval from FEMA to approve a portion of the dredging and an active Corp permit that can be used. The project is on hold waiting for funding, but once that's received we are moving forward and will try to move the timeline up to summer.

President Dick Kennison entertained a motion to accept the Port Director's report, as well as the Legal, Financial, and Engineer reports presented above. A motion was made by Tim Dougherty to accept the Port Director's report, as well as the Legal, Financial, and Engineer reports presented above, 2nd by Scott Foreman. No opposition. Motion carried.

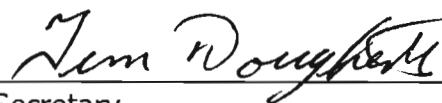
#### **14. Public Comments**

There were no public comments given at this time.

#### **15. Adjournment**

President Dick Kennison adjourned the meeting at approximately 3:37 p.m.

  
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President

  
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Secretary