

West Calcasieu Port Board Meeting Minutes

7959 Alfred Devall Parkway, Sulphur, Louisiana 70665
November 5, 2024

1. Call to Order

President Dick Kennison called to order the regular meeting of the West Calcasieu Port at approximately 3:00 p.m. on November 5, 2024.

2. Invocation

Tim Dougherty led the invocation.

3. Pledge of allegiance

Trey Case led the pledge of allegiance.

4. Roll Call

Tim Dougherty conducted a roll call. The following persons were present:

Dick Kennison
Trey Case
Tim Dougherty
Jennifer Mabou
Buddy Reams

Also present were Darla Perry, Joanne Coleman, Chuck Stutes, Oliver Schrupf, and Port Director Lynn Hohensee.

5. Approval of minutes of the October 1, 2024 regular monthly meeting.

A motion was made by Tim Dougherty to approve the minutes of the October 1, 2024 regular monthly meeting, 2nd by Jennifer Mabou. No opposition. Motion carried.

6. Amendments, additions, and deletions to the proposed agenda.

A motion was made by Jennifer Mabou to add Item 7a. Discuss and approve amendment to Terracon contract, 2nd by Tim Dougherty. No opposition. Motion carried.

7. Review and approve Board Resolution Requesting Authority from LDOTD to advertise for the Dredging and Erosion Control Project, SPN H.014606(322), M.A. No. C4-19064-DA.

After a brief discussion, a motion was made by Tim Dougherty for a resolution requesting authority from LDOTD to advertise for the Dredging and Erosion Control Project, SPN H.014606(322), M.A. No. C4-19064-DA, 2nd by Trey Case. No opposition. Motion carried.

7a. Discuss and approve amendment to Terracon professional services contract.

After a brief discussion, a motion was made by Trey Case to approve amending Terracon Consultants, Inc's professional services contract not-to-exceed amount from \$15,000 to \$25,000, 2nd by Tim Dougherty. No opposition. Motion carried.

8. Discuss and approve Board Recommendation of Missy Amidon as WCP continued appointee to West Calcasieu Airport Managing Board to send to Police Jury.

After a brief discussion, a motion was made by Jennifer Mabou to approve sending the board's recommendation of Missy Amidon as West Calcasieu Port's continued appointee to the West Calcasieu Airport Managing Board to the Police Jury, 2nd by Trey Case. No opposition. Motion carried.

9. **Review and approve COLA for contract positions of Port Director, Accountant, Attorney and Recording Secretary.**

A motion was made by Jennifer Mabou to approve COLA for contract positions of Port Director, Accountant, Attorney and Recording Secretary, 2nd by Trey Case. No opposition. Motion carried.

10. **Election of Officers for calendar year 2025.**

Buddy Reams made a motion for acclamation of current officers: President, Dick Kennison and Secretary, Tim Dougherty, 2nd by Trey Case. No opposition. Motion carried.

11. **Committee Reports**

There were no committee Reports at this time.

12. **Port Director Report; Announcements/Reports (Legal, Financial, Engineer)**

a. **Port Director:** Port Director Lynn Hohensee reported that River Barge Works has stated that, once the crane barge is removed, they will accept the expense of a long arm dredging their slips. He also reported that the dirt piles will be leveled off and placed in low areas around the trees. VLS has been making some great improvements. They have provided the Louisiana Ports and Waterways Investment Commission a long-term list of wants and needs for the port.

He also stated that they will have to fix some of the joists and repair decking of the yellow house. Keiland Construction has asked for permission to fill buckets from the back flow preventer by the new office building. Mr. Hohensee concluded by asking if anyone would be able to represent the port at the West Cal Chamber of Commerce Banquet.

b. **Legal:** Oliver Schrumpf stated he had nothing to report at this time.

c. **Financial:** Darla Perry reported that in September the port took in \$125,545 and expended \$182,383 leaving a net change in cash of -\$56,837. The port does still have reimbursements pending. The port barge days are 11,422 YTD, 1,416 less than prior YTD. The port has not had any ramp lease revenue YTD.

d. **Engineer:** Chuck Stutes reported that the capital outlay requests were due November 1 and were submitted the last week of October. The port submitted two projects: acquisition of property and construction of a new dredge reception area.

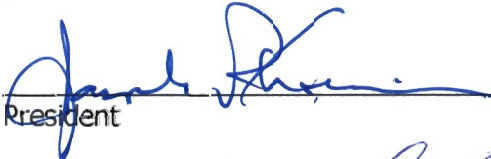
After a brief discussion, a motion was made by Tim Dougherty to accept the Port Director, Legal, Financial, and Engineer reports as presented, 2nd by Trey Case. No opposition. Motion carried.

13. **Public Comments**

There were no public comments at this time.

14. **Adjournment**

President Dick Kennison adjourned the meeting at approximately 3:37 p.m.



President



Secretary