

West Calcasieu Port Board Meeting Minutes

200 Alfred Devall Parkway, Sulphur, Louisiana 70665
October 3, 2023

1. **Call to order**

President Dick Kennison called to order the regular meeting of the West Calcasieu Port at approximately 3:00 p.m. on October 3, 2023.

2. **Invocation**

Tim Dougherty led the invocation.

3. **Pledge of allegiance**

Lynn Hohensee led the pledge of allegiance.

4. **Roll Call**

Tim Dougherty conducted a roll call. The following persons were present:

Dick Kennison
Tim Dougherty
Trey Case
Jennifer Mabou
Buddy Reams

Also present were Oliver Schrumpf, Joanne Coleman, Chuck Stutes, and Port Director Lynn Hohensee.

5. **Approval of minutes of the September 5, 2023 regular monthly**

A motion was made by Tim Dougherty to approve the minutes of the September 5, 2023 regular monthly meeting, 2nd by Buddy Reams. No opposition. Motion carried.

6. **Amendments, additions, and deletions to the proposed agenda**

There were no amendments, additions, or deletions to the agenda.

7. **Discuss and Take Action on Change Order #7 STAR Building**

Chuck Stutes stated that Change Order No. 7 for the STAR Building to repair the existing mechanical sewer system. It's been sitting idle since the hurricane. After Angelico had a certified inspection of the equipment, they had to change the aerator control panel, control flow, and a sprinkler pump. All that together totaled \$3,600.

After a brief discussion, a motion was made by Tim Dougherty to approve Change Order #7 STAR Building to repair the existing mechanical sewer system for \$3,600, 2nd by Jennifer Mabou. No opposition. Motion carried.

8. **Review any recommended actions to proceed with Capital Improvements including any change orders needed. Discuss and take action on Change Order/Pay Application authorization/execution by Board President or Port Director.**

Darla Perry reported that she had two pay applications for Angelico Construction for the STAR Building. They have been reviewed by Meyer and Associates and CSRS. Pay application No. 10 is

for \$205,704 and No. 11 is for \$56,745.87. They have not received an invoice from Angelico for some time and all the items, supplies and labor, were verified by Riverwest Inspections.

Chuck Stutes reported that FEMA paid for air conditioning of rooms that were air conditioned prior to the hurricane. Most of the rooms were air conditioned, but the restrooms were not. The tenant has requested the Port provide air conditioning in the areas where the was none. They got a quote from Angelico and Mangrum. The tenant committee chose to go with Mangrum because their price was lower.

No action was needed by the board at this time.

9. **Committee Reports**

Dick Kennison stated that the Tenant Committee met to discuss the air conditioning issue with the STAR Building.

10. **Port Director Report: Announcements/Reports (Legal, Financial, Engineer)**

- a. **Port Director:** Port Director Lynn Hohensee reported that his report was distributed via e-mail and asked the board if they had any questions regarding his report. He concluded his report by stating that there was a lot of action at the port with contractors working diligently.
- b. **Legal:** Oliver Schruppf reported that he sent contact information to Lynn regarding nearby land.
- c. **Financial:** Darla Perry reported that the port took in \$121,088 and expended \$1,555,642 which included large payouts to Keiland Construction and Angelico for construction in progress. The bulk of that will be recovered. The barge traffic is still ahead of last year, but has slowed slightly, partially due to the low water levels. For July and August they had 8,918 days which is much higher than the prior year.

She also reported they have 8 projects they are working on with FEMA. She expects that when they are all complete the port will have collected approximately 4.7 million. These projects include the VLS, Orion, and STAR Buildings, as well as the debris removal and dredging.

- d. **Engineer:** Chuck Stutes reported that the STAR building is about 85% complete. The required completion date is November 15. The contractor should be finished before that date. Most of this project is being paid for by FEMA.

The bulkhead and crane pad project is over 50% complete. They still have until April of next year to finish, but he believes they will be done before that. They are making great progress.

The maintenance dredging at the West Barge Basin is out for bids.

They are waiting on FEMA to give the green light to go out for bids on the demolition of the old VLS building and construction of the new VLS building.

After a brief discussion, a motion was made by Tim Dougherty to accept the Port Director, Financial, Engineer, and Legal reports presented above, 2nd by Jenifer Mabou. No opposition. Motion carried.

11. **Public Comments**

There were no public comments at this time.

12. Adjournment

President Dick Kennison adjourned the meeting at approximately 3:27 p.m.



President



Secretary