

West Calcasieu Port Board Meeting Minutes

7959 Alfred Devall Parkway, Sulphur, Louisiana 70665

October 1, 2024

1. Call to Order

President Dick Kennison called to order the regular meeting of the West Calcasieu Port at approximately 3:00 p.m. on October 1, 2024.

2. Invocation

Dick Kennison led the invocation.

3. Pledge of allegiance

Lynn Hohensee led the pledge of allegiance.

4. Roll Call

Tim Dougherty conducted a roll call. The following persons were present:

Dick Kennison
Trey Case
Tim Dougherty
Jennifer Mabou
Buddy Reams

Also present were Darla Perry, Joanne Coleman, Chuck Stutes, Oliver Schrupf, Port Director Lynn Hohensee and David Devall.

5. Approval of minutes of the September 3, 2024 regular monthly meeting.

A motion was made by Trey Case to approve the minutes of the September 3, 2024 regular monthly meeting, 2nd by Jennifer Mabou. No opposition. Motion carried.

6. Amendments, additions, and deletions to the proposed agenda.

There were no amendments, additions, nor deletions at this time.

7. Review and approve Amendment 3 to CSRS FEMA contract to extend to 12/31/2025 and provide clarification of expenses.

After a brief discussion, a motion was made by Tim Dougherty for a resolution to approve Amendment 3 to CSRS FEMA contract to extend to 12/31/2025 and provide clarification of reimbursement expenses with detailed receipts, 2nd by Trey Case. No opposition. Motion carried.

8. Review and approve Grant Administrator contract to Not to Exceed amount of \$45,000 for CPF24 grant.

After a brief discussion, a motion was made Tim Dougherty for a resolution to approve the revised Grant Administrator contract to a Not to Exceed amount of \$45,000 for CPF24 grant, 2nd by Trey Case. No opposition. Motion carried.

9. Committee Reports

There were no committee Reports at this time.

10. Port Director Report; Announcements/Reports (Legal, Financial, Engineer)

- a. **Port Director:** Port Director Lynn Hohensee stated they have reached an agreement on the lease with VLS for temporary use of the west basin \$2,800 per month pre-dredging. They will renegotiate when the dredging has been completed.

The barge loading ramp repair will be done by Diamond D. He asked them to repair the hydraulic fluid leak, give a proposal for an annual inspection of the ramp, and also for an estimate on replacing the stainless steel lines.

Crown Industries VIP reception will be at the port October 16.

- b. **Legal:** Oliver Schrumpf stated he had nothing to report at this time.
- c. **Financial:** Darla Perry reported that in August the port took in \$313,559 and expended \$311,297 leaving a net change in cash of \$2,262. The port barge days are 7,644 YTD, 1,274 less than prior YTD.
- d. **Engineer:** Chuck Stutes reported that they have completed about 35% of maintenance dredging of the west barge basin. They have had some issues with rocks and removal of wire rope.

The VLS/new office building construction is going well. Mangrum has begun replacing the air conditioning unit in the STAR building.

After a brief discussion, a motion was made by Tim Dougherty to accept the Port Director, Legal, Financial, and Engineer reports as presented, 2nd by Jennifer Mabou. No opposition. Motion carried.

11. **Public Comments**

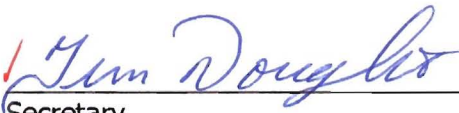
David Devall reported that before when this last hurricane was threatening to come in, they had issues with VLS. He asked that the board help prevent future issues. Dick Kennison asked Oliver Schrumpf to send a letter to VLS reinforcing the authority that Southern Devall has to take over the port when port condition x-ray is called.

12. **Adjournment**

President Dick Kennison adjourned the meeting at approximately 3:33 p.m.

✓ 

President

✓ 

Secretary