

**PORT OF IBERIA DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR MEETING – TUESDAY, NOVEMBER 21, 2017  
PORT ADMINISTRATIVE OFFICE – 5:30 P.M.  
MINUTES**

The regular meeting of the Port of Iberia District Board of Commissioners was called to order by Commissioner Roy A. Pontiff, Board Vice-President, at the Port of Iberia Administrative Office, on Tuesday, November 21, 2017, at 5:30 P.M.

In attendance were Commissioners Roy A. Pontiff, Vice-President, Mark Dore', Danny J. David, Sr., and Larry Rader

Commissioners Gene L. Jefferies, President, Elbridge "Smitty" Smith, III, Secretary-Treasurer, and Simieon d. Theodile were absent.

Also present were Craig F. Romero, Executive Director, Joanna D. Durke, Administrative Assistant, Tracy Domingue, Secretary-Bookkeeper and Ray Allain, Port Attorney.

Thus, with a quorum being acknowledged, Commissioner Mark Dore' recited the opening prayer and the Pledge of Allegiance.

**I. APPROVAL OF MINUTES – Regular Meeting, September 19, 2017.  
Regular Meeting, October 17, 2017.  
Special Meeting, November 13, 2017.**

**On a motion by Commissioner Danny J. David, Sr., seconded by Commissioner Larry Rader, the Commission approved the minutes of the Regular Meeting held on September 19, 2017.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Roy A. Pontiff, Mark Dore', Danny J. David, Sr., and Larry Rader.**

**Nays: None.**

**Absent at Voting: Gene L. Jefferies, Elbridge "Smitty" Smith, III, and Simieon d. Theodile.**

**And the motion was therefore passed on this the 21st day of November, 2017.**

**On a motion by Commissioner Mark Dore', seconded by Commissioner Danny J. David, Sr., the Commission approved the minutes of the Regular Meeting held on October 17, 2017.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Roy A. Pontiff, Mark Dore', Danny J. David, Sr., and Larry Rader.**

**Nays: None.**

**Absent at Voting: Gene L. Jefferies, Elbridge "Smitty" Smith, III, and Simieon d. Theodile.**

**And the motion was therefore passed on this the 21st day of November, 2017.**

**On a motion by Commissioner Larry Rader, seconded by Commissioner Danny J. David, Sr., the Commission approved the minutes of the Special Meeting held on November 13, 2017.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Roy A. Pontiff, Mark Dore', Danny J. David, Sr., and Larry Rader.**

**Nays: None.**

**Absent at Voting: Gene L. Jefferies, Elbridge "Smitty" Smith, III, and Simieon d. Theodile.**

**And the motion was therefore passed on this the 21st day of November, 2017.**

**II. DISCUSS AND/OR DISTRIBUTE THE FOLLOWING:**

**(a) Budget Summary for Four (4) Months Ending October 2017.**

**(b) Listing of Tenant Lease Billings.**

**(c) Listing of Boat Stall Lease Billings.**

**(d) Approve Payment of Bills & Checks Issued During Interim Period.**

**A motion was made by Commissioner Larry Rader, seconded by Commissioner Danny J. David, Sr. to approve and authorize the payment of bills for October 2017, and ratify those paid during the interim period.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Roy A. Pontiff, Mark Dore', Danny J. David, Sr., and Larry Rader.**

**Nays: None.**

**Absent at Voting: Gene L. Jefferies, Elbridge "Smitty" Smith, III, and Simieon d. Theodile.**

**And the motion was therefore passed on this the 21st day of November, 2017.**

**(e) Computer Summary of Lease Agreement Activity Sheet.**

**{1} Estis Well Service, LLC Request to Add Another Renewal Option Period to Tenant Lease Agreement.**

**A motion was made by Commissioner Mark Dore', seconded by Commissioner Danny J. Davis, Sr. to authorize Administrative Assistant Joanna Durke to prepare an amendment to Estis Well Service, LLC lease to add an additional 10 (ten) year renewal option to their lease.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Roy A. Pontiff, Mark Dore', Danny J. David, Sr., and Larry Rader.**

**Nays: None.**

**Absent at Voting: Gene L. Jefferies, Elbridge "Smitty" Smith, III, and Simieon d.**

Theodile.

And the motion was therefore passed on this the 21st day of November, 2017.

**III. MS. ANITA BOUDREAUX, EXECUTIVE DIRECTOR, IBERIA PARISH SEWERAGE DISTRICT NUMBER 1 AND MR. BARRY SEGURA, IPDS#1 TO ADDRESS THE BOARD REGARDING THE 2016 SEWER DISTRICT PORT BUDGET.**

Mrs. Anita Boudreaux, Executive Director, and Mr. Barry Segura, Iberia Parish Sewerage District #1 presented the Board with a letter dated November 16, 2017 regarding the 2016 Sewer District Port Budget. In 2016 the Iberia Parish Sewerage District Number 1 executed Three jobs for the Port of Iberia (Logan, RAM, David Berard/Weeks Island Road Project) the money was taken out of the Port fund. The IPDS#1 would like for the Port to reimburse them from the escrow fund for the Port. The total is \$62,387.25 that would be reimbursed. The escrow fund is an agreement made between the Port and the Sewerage District to operate and maintain the sewerage system, which was paid for by State funds. The agreement was made in 1995. Ten percent of the revenues that is collected by the sewerage district for the tenants at the Port come to the Port as a franchise fee. There are currently around 75 customers at the Port that use the Port's sewerage. Port Attorney Ray Allain spoke and expressed his concern regarding the Intergovernmental Agreement between the Port of Iberia and the Iberia Parish Sewerage District Number 1. He stated in the agreement it says the 10% fee is collected and is paid to the Port to offset depreciation, repair, replace, and upgrade of sewer system as may be necessary. Upgrade would include expansion. In the future, the Iberia Parish Sewerage District #1 will come to the commission if any of the escrow money needs to be spent and get the approval of the expenditure of the funds before the money is spent. Lengthy discussion ensued.

**A motion was made by Commissioner Larry Rader, seconded by Commissioner Mark Dore' to approve and authorize the reimbursement to the Iberia Parish Sewerage District #1 in the amount of \$62,387.25 for the installation of three lift stations (Logan, RAM, and David Berard Rd/Weeks Island Road) that was paid for by the Iberia Parish Sewerage District #1 out of an escrow fund.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Roy A. Pontiff, Mark Dore', Danny J. David, Sr., and Larry Rader.**

**Nays: None.**

**Absent at Voting: Gene L. Jefferies, Elbridge "Smitty" Smith, III, and Simieon d. Theodile.**

And the motion was therefore passed on this the 21st day of November, 2017.

**IV. MR. GERALD GESSER, GESSER GROUP, APC TO ADDRESS THE BOARD ON:**

- (a) Former AWS Building Tract "H" (15.14 acres).**

**{1} Update on Project.**

Mr. Gerald Gesser, Gesser Group, APC, reported that at the Special Meeting held on Monday, November 13, 2017, the Board approved the expenditures of repairs at the former AWS building. Port Attorney Ray Allain has looked at both the construction contracts and has reviewed them. As of the meeting, this date, HIS has completed their work and Dixie Electric is about 75% complete. The batteries for the emergency lights should be in on Monday, November 27, 2017 and the crane component was going to be shipped on December 7<sup>th</sup>, 2017.

**V. REPORT FROM MR. MARC BERARD, BERARD, HABETZ AND ASSOCIATES, INC., ON:**

**(a) Update on Intersection Improvements to the Corner of David Berard Road/Weeks Island Road.**

**{1} Update on Project.**

Mr. John Charpentier, Berard, Habetz, & Associates, Inc., reported that the Intersection Improvements project is complete. At the Board meeting held on Tuesday, October 17, 2017 the Board approved the last change order. The notice for the clear lien and final invoice has been sent to the contractor but it has not been submitted back to Berard, Habetz, and Associates, Inc. yet.

**{2} Discuss/Approve Berard, Habetz, & Associates, Inc. Invoices.**

A motion was made by Commissioner Mark Dore', seconded by Commissioner Danny J. David, Sr., to approve and authorize the payment of Invoice Number 217443 in the amount of \$1,352.00 to Berard, Habetz & Associates, Inc. for additional services rendered from September 18, 2017 thru October 1, 2017 regarding Intersection Improvements to the Corner of David J. Berard Road/Weeks Island Road; in accordance with the contract dated July 19, 2016.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Mark Dore', Danny J. David, Sr., and Larry Rader.

Nays: None.

Absent at Voting: Gene L. Jefferies, Elbridge "Smitty" Smith, III, and Simieon d. Theodile.

And the motion was therefore passed on this the 21st day of November, 2017.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Mark Dore', to approve and authorize the payment of Invoice Number 217495 in the amount of \$940.00 to Berard, Habetz & Associates, Inc. for additional services rendered from September 18, 2017 thru October 1, 2017 regarding Intersection Improvements to the Corner of David J. Berard

Road/Weeks Island Road; in accordance with the contract dated July 19, 2016. This motion having been submitted to a vote, the vote thereon was as follows:  
Yeas: Roy A. Pontiff, Mark Dore', Danny J. David, Sr., and Larry Rader.

Nays: None.

Absent at Voting: Gene L. Jefferies, Elbridge "Smitty" Smith, III, and Simieon d. Theodile.

And the motion was therefore passed on this the 21st day of November, 2017.

- (b) Master Services Agreement – Professional Services Rendered – September 19, 2017 thru October 1, 2017.  
{1} Discuss/Approve Berard, Habetz, & Associates, Inc. Invoice.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Danny J. David, Sr., to approve and authorize the payment of Invoice Number 217466 in the amount of \$362.50 to Berard, Habetz & Associates, Inc. for Professional services rendered from September 19, 2017 thru October 1, 2017; in accordance w/ "Master Services Agreement" approved by the Board January 20, 2015

This motion having been submitted to a vote, the vote thereon was as follows:  
Yeas: Roy A. Pontiff, Mark Dore', Danny J. David, Sr., and Larry Rader.

Nays: None.

Absent at Voting: Gene L. Jefferies, Elbridge "Smitty" Smith, III, and Simieon d. Theodile.

And the motion was therefore passed on this the 21st day of November, 2017.

#### VI. REPORT FROM MR. ONEIL MALBROUGH OF GIS ENGINEERING, LLC ON:

- (a) LA DOTD Port Construction & Development Priority Program:  
Phase III of State Project Number 578-23-0018 / H.009021 (323) Port-Site Bulkhead Relocation Phase II A – Bulkhead 12B (POI Public Dock – Port Canal) for the AGMAC Bulkhead Relocation & Design Project (Public Property).

{1} Update on Construction of Bulkhead 12B.

Mr. Brenton Jenkins, GIS Engineering, LLC, reported that the backfilling and compacting granular material behind Bulkhead 12B has been completed. The installation of reinforcing steel, pouring the new slab, and the installation of timber fenders is still on-going. As of November 1<sup>st</sup>, the project is 83% complete on days and 92% complete on contract value.

{2} Discuss/Approve Contractor Pay App No. 11.

A motion was made by Commissioner Larry Rader, seconded by Commissioner Mark Dore', to approve and authorize the payment of Contractor Pay Application

No. 11 in the amount of \$124,549.80 to Larry Doiron, LLC. for the LA DOTD Port Construction & Development Priority Program: Phase III of State Project Number 578-23-0018 / H.009021 (323) Port- Site Bulkhead Relocation Phase II A – Bulkhead 12B (POI Public Dock – Port Canal) for the AGMAC Bulkhead Relocation & Design Project (Public Property) for work accomplished from October 1, 2017 thru October 31, 2017 in accordance with contract dated November 15, 2016; and motion further stipulates that the Payment Request be forwarded to the LA Department of Transportation & Development for review and approval.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Mark Dore', Danny J. David, Sr., and Larry Rader.

Nays: None.

Absent at Voting: Gene L. Jefferies, Elbridge "Smitty" Smith, III, and Simieon d. Theodile.

And the motion was therefore passed on this the 21st day of November, 2017.

**{3} Discuss/Approve GIS Engineering, LLC Invoice.**

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Mark Dore', to approve and authorize the payment of Invoice Number 70000689 in the amount of \$19,847.25 to GIS Engineering, LLC for the period October 2017 which includes review and processing of submittals, pay app #10, RFIs, site visits, and resident project representation; in accordance with the contract dated March 1, 2016.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Mark Dore', Danny J. David, Sr., and Larry Rader.

Nays: None.

Absent at Voting: Gene L. Jefferies, Elbridge "Smitty" Smith, III, and Simieon d. Theodile.

And the motion was therefore passed on this the 21st day of November, 2017.

**(b) Port-Site Bulkhead Relocation Project Phase II B – Private Bulkheads {1, 6, & 7} (Private Property).**

**{1} Update on Construction of Bulkheads 1, 6, 7.**

Mr. Brenton Jenkins, GIS Engineering, LLC, reported that the sheet piles at Bulkhead 6 are installed and cut to grade. The whales and timber fenders have been installed at this bulkhead. The existing sheets have been refurbished at Sealevel's yard and are beginning to be installed. The tieback rods are being prepped for installation. Sheet piles at Bulkhead 7 are being installed and the whalers and timber fenders are being mounted. Once the new sheet piles are installed, the contractor will begin removing the old sheets to be prepped for the tieback system. As of November 1<sup>st</sup>, 2017, the project is 53% complete on days and 61% complete on contract value.

**{2} Discuss/Approve Contractor Pay App No. 4.**

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Larry Rader, to approve and authorize the payment of Contractor Pay Application No. 4 in the amount of \$276,334.97 to Sealevel Construction, Inc. for the Port-Site Bulkhead Relocation Project Phase II B – Private Bulkheads {1, 6, 7, 11, 13, and 14} (Private Property) for October 1, 2017 thru October 31, 2017 regarding Bulkheads 1, 6, & 7 which includes clearing and grubbing, removal of obstructions and existing sheet piles, excavation, geotextile, surface course material, concrete installation, timber installation, sheet pile and structural steel, in accordance with contract dated May 16, 2017; and motion further stipulates that the Payment Request be forwarded to the LA Department of Transportation & Development for review and approval.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Mark Dore', Danny J. David, Sr., and Larry Rader.

Nays: None.

Absent at Voting: Gene L. Jefferies, Elbridge "Smitty" Smith, III, and Simieon d. Theodile.

And the motion was therefore passed on this the 21st day of November, 2017.

**{3} Discuss/Approve GIS Engineering, LLC Invoice.**

A motion was made by Commissioner Larry Rader, seconded by Commissioner Mark Dore', to approve and authorize the payment of Invoice Number 70000686 in the amount of \$27,254.26 to GIS Engineering, LLC for the period October 2017 which includes project coordination/oversight, submittal review and approval, RFI review and coordination, site visit with contractor, resident project representation; in accordance with the contract dated February 16, 2016 and Amendment #3 dated November 15, 2016.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Mark Dore', Danny J. David, Sr., and Larry Rader.

Nays: None.

Absent at Voting: Gene L. Jefferies, Elbridge "Smitty" Smith, III, and Simieon d. Theodile.

And the motion was therefore passed on this the 21st day of November, 2017.

**(c) Port-Site Bulkhead Relocation Project Phase II B – (Phase II) – Private Bulkhead 11B (Private Property).**

**{1} Update on Bids Received November 8, 2017 on Bulkhead 11B.**

**\*\*\*Port Attorney Letter to Attorney General Regarding Bid Dispute.**

Mr. Brenton Jenkins, GIS Engineering, LLC, reported that the bid opening was held on Wednesday, November 8<sup>th</sup>, 2017. GIS reviewed the bids and provided a letter of recommendation to the Port. Coastal Construction and Engineering, Berry Bros General Contractors, and Sealevel Construction, Inc. were the three lowest bidders, respectively. However, Coastal Construction and Berry Bros bids were submitted with errors and GIS recommended the Port seek legal counsel on the award of the contract. Port Attorney Ray Allain stated that he reviewed the situation and discussed it with Executive Director Craig Romero and recommended the Port seek an Attorney General recommendation. Mr. Ray Allain stated the last time the Port was involved in a legal dispute the judge overturned the Port's opinion and the Port was exposed to attorney fees and court cost. The statute states if you get an Attorney General opinion you do not have to pay legal fees and court cost if you are wrong. A letter was drafted by Mr. Ray Allain. The Attorney General's office stated they needed a Resolution from the Board authorizing to make a formal request for an opinion. A Resolution was prepared by Mr. Ray Allain.

**A motion was made by Commissioner Mark Dore', and seconded by Larry Rader to adopt the following:**

## **RESOLUTION**

### **PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS**

**WHEREAS, the PORT OF IBERIA ("PORT") has initiated a project for the purpose of relocating a private bulkhead to accommodate the deeper channel depth proposed as a part of the AGMAC project, which relocation is identified as the "Port of Iberia Port Improvements, Port-Side Bulkhead Relocations Phase II-B, (Phase III) - Private Bulkhead 11B SPN 737-99-0699/H.006846 (323)"; and,**

**WHEREAS, The Port of Iberia District Board of Commissioners received bids on the captioned project on November 8, 2017; the Port's engineers reviewed the bids and reported that there were irregularities in the bid submitted by the 1<sup>st</sup> apparent low bidder (Coastal Construction and Engineering, LLC); and,**

**WHEREAS, Port legal counsel has recommended that the bids be submitted to the attorney General and an opinion of that office be obtained to ensure that the Port complies with the Public Bid Law in awarding the bid;**

**NOW THEREFORE, be it resolved that the Port of Iberia District Board of Commissioners does hereby authorize the Port Attorney, on behalf of the Port of Iberia District Board of Commissioners to request an opinion of the Attorney General of the State of Louisiana to assist the Commission in making a decision**



as to the proper award of the contract for the project identified as “Port of Iberia Port Improvements, Port-Side Bulkhead Relocations Phase II-B, (Phase III) - Private Bulkhead 11B SPN 737-99-0699/H.006846 (323)”.

This motion having been submitted to a vote, the vote thereon was as follows:  
Yeas: Roy A. Pontiff, Mark Dore’, Danny J. David, Sr., and Larry Rader.

Nays: None.

Absent at Voting: Gene L. Jefferies, Elbridge “Smitty” Smith, III, and Simieon d. Theodile.

And the motion was therefore passed on this the 21st day of November, 2017.

**{2} Discuss/Approve GIS Engineering, LLC Invoice.**

A motion was made by Commissioner Larry Rader, seconded by Commissioner Danny J. David, Sr., to approve and authorize the payment of Invoice Number 70000687 in the amount of \$3,000.00 to GIS Engineering, LLC for the period October 2017 which includes project coordination/oversight and final design; in accordance with the contract dated February 16, 2016 and Amendment #3 dated November 15, 2016.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Mark Dore’, Danny J. David, Sr., and Larry Rader.

Nays: None.

Absent at Voting: Gene L. Jefferies, Elbridge “Smitty” Smith, III, and Simieon d. Theodile.

And the motion was therefore passed on this the 21st day of November, 2017.

**(d) Status of the Louisiana Port Construction & Development Priority Program SPN H.011928 “East & West Yard Expansion & Site Improvements Project.**

There was no update on the above agenda item.

**(e) Update on the 2018-2019 Capital Outlay Application.**

Mr. Oneil Malbrough, GIS Engineering, LLC, reported that the application has been submitted electronically by October 31<sup>st</sup>, 2017. The application moved \$500,00.00 to Priority 1 or 2 and added a request for \$5 Million to Priority 5.

**(f) AGMAC Project General Engineering and Consulting Services:**

**{1} Update on Status of AGMAC Project.**

Mr. Oneil Malbrough, GIS Engineering, LLC, reported that he is still waiting for the LA DOTD to settle on the Bulkhead cost that have not been closed.

**(g) Shark Island/Chevron Canal Dike Removal.**

**{1} Update on Shark Island/Chevron Canal Dike Removal Permit.**

Mr. Oneil Malbrough, GIS Engineering, LLC, stated that all the documents have been approved. The drawings have been submitted and a folder is being prepared with all the documents from start to finish on everything that was done.

**{2} Discuss/Approve GIS Engineering, LLC Invoice.**

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Mark Dore', to approve and authorize the payment of Invoice Number 70000690 in the amount of \$11,446.25 to GIS Engineering, LLC for the period October 2017 which includes activities for Shark Island/Chevron Canal Dike Removal which includes post submittal coordination with USACE and LDNR associated with the Coastal Use Permit, post construction survey, contractor coordination and pay request review.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Mark Dore', Danny J. David, Sr., and Larry Rader.

Nays: None.

Absent at Voting: Gene L. Jefferies, Elbridge "Smitty" Smith, III, and Simieon d. Theodile.

And the motion was therefore passed on this the 21st day of November, 2017.

**VII. EXPANSION OF AGENDA**

A motion was made by Commissioner Mark Dore', seconded by Commissioner Danny J. David, Sr., to expand the Port of Iberia District Board of Commissioners regular monthly Board meeting of Tuesday, November 21, 2017, to discuss/consider a claim on repairs of a boat that was damaged at the Shark Island/Chevron Canal Dike.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Mark Dore', Danny J. David, Sr., and Larry Rader.

Nays: None.

Absent at Voting: Gene L. Jefferies, Elbridge "Smitty" Smith, III, and Simieon d. Theodile.

And the motion was therefore passed on this the 21st day of November, 2017.

Port Attorney Ray Allain reported that there was a boat that was damaged. This was talked about when the Board discussed the removal of the dike. This is what prompted its removal. The person, Mr. Stephen LeBlanc, who's vessel was damaged has sent the Port a series of invoices to repair the boat in excess of \$11,000. A great amount of deal has been received by Mr. Ray Allain and he has turned the information over for Mr. Craig Romero to review. Mr. Ray Allain stated everything seems to be legitimate and he feels the Port is responsible for the repairs. Mr. Ray Allain stated it would cost more to

defend a lawsuit than it would to just pay the claim. The incident happened in July of 2017. Mr. Ray Allain stated that he would prepare a release document for Mr. Stephen LeBlanc to sign that will release the Port of Iberia from any further responsibility once funds are paid.

**A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Mark Dore', to authorize the Executive Director to settle a claim on repairs of a boat that was damaged at the Shark Island/Chevron Canal Dike; not to exceed \$12,000; motion is contingent upon the individual signing a release that will be drafted by the Port Attorney releasing the Port of Iberia from any further responsibility once funds have been paid.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Roy A. Pontiff, Mark Dore', Danny J. David, Sr., and Larry Rader.**

**Nays: None.**

**Absent at Voting: Gene L. Jefferies, Elbridge "Smitty" Smith, III, and Simieon d. Theodile.**

**And the motion was therefore passed on this the 21st day of November, 2017.**

#### **VII. REPORT FROM PORT ATTORNEY ON:**

##### **(a) AWS Lease Agreement & Collection of Unpaid Rental.**

\*\*\*Kreig Breaux, Landry, Watkins, Repaske, and Breaux email dated November 16, 2017.

Port Attorney Ray Allain stated that he was finally able to get service, in Texas. AWS' attorney called Mr. Kreig Breaux and told him that the last discussion he understood that AWS had with Mr. Craig Romero was a \$40,000 to \$50,000 settlement offer on the table and his client didn't recall a response or counter offer. He said before he went any further in discussing it with Mr. Kreig Breaux he wanted to explore settlement with his client. Mr. Ray Allain stated that AWS' attorney's concern indicated they may be willing to talk about some kind of arrangement.

##### **(b) LBC Port Judgment/Collection of Money due the Port of Iberia.**

\*\*\*Judgment Debtor Examination December 13, 2017.

Port Attorney Ray Allain stated that the collection attorney informed him that the process that he provoked to get LBC Port, Mr. Dale Behan, into court in a judgement debtor rule in examination of his finances was unable to be served by the sheriff. The options the Port has is either do the investigative part themselves or hire a private process server. Mr. Ray Allain has discussed this with Mr. Craig Romero and they have figured out a way they might be able to accomplish this without having to hire a private process server. Further action will be taken.

**III. REPORT FROM EXECUTIVE DIRECTOR ON:**

- (a) **Update on Executive Director's Negotiations with Mr. R. Hamilton "Hammy" Davis, Coldwell Banker Pelican Real Estate, Regarding a Prospect for the AWS Property Site (Tract "H") (15.14 Acres).**  
{1} **Update on Lease Commission Agreement to be Executed by the Executive Director Between Coldwell Banker Pelican Real Estate and the Port of Iberia District (Contingent upon Legal Review & Approval by the Port Attorney).**

Discussion ensued and there was no update on the above Agenda item.

- (b) **Update on the potential for the Economic Development Project at the Port of Iberia regarding the installation of an 8" gas line at Louisiana CAT.**  
{1} **Discuss/Consider Cooperative Endeavor Agreement Between Atmos Energy Corporation and the POI.**

Mr. Craig Romero, Executive Director, stated that LA CAT is moving forward with their expansion. There have been some modifications to the existing building in the back.

- (c) **Update on Letter of Intent Between the Port of Iberia District and Goldman Sachs Regarding the Purchase of Approximately 106.72 Acres of Available Property located at 6005 Port Road (former Dynamic Ind. West Yard Site).**  
{1} **Executive Director Negotiations with Prospective Tenants Regarding Available Property located at the former Dynamic Industries West Yard; Contingent Upon the Receipt of the Necessary Approvals.**

There was no action taken on the above Agenda item.

- (d) **Update on Henry Bernard Property Located Behind the POI Administrative Office.**

Mr. Craig Romero reported that Mr. Ray Allain and himself met with Mr. Henry Bernard about a month ago and Mr. Ray Allain is in the process of drawing up a servitude for the Port that would take care of what the Port needs from Mr. Henry Bernard when the Port buys the land. Mr. Ray Allain stated that when he started preparing the servitude agreement he found out that Mr. Henry Bernard had conveyed some portions of the canal to tenants. Lengthy discussion ensued and there was no action taken on the above Agenda item.

**(e) Executive Director's Monthly Report.**

Mr. Craig Romero reported a new company has located at the Port, Red Guard. They will be occupying the Schlumberger yard.

**(f) Announcements.**

\*\*\*POI Holiday Open House Thursday, December 7, 2017.

\*\*\*Discuss POI Holiday Schedule.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Mark Dore' to approve the Port of Iberia Christmas and New Year Holiday Schedule as being Monday, December 25, 2017, Tuesday, December 26, 2017, Monday, January 1, 2018, and Tuesday, January 2, 2018.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Mark Dore', Danny J. David, Sr., and Larry Rader.

Nays: None.

Absent at Voting: Gene L. Jefferies, Elbridge "Smitty" Smith, III, and Simieon d. Theodile.

And the motion was therefore passed on this the 21st day of November, 2017.

**IX. ADJOURNMENT.**

On a motion made by Commissioner Larry Rader and seconded by Commissioner \_\_\_\_\_ the meeting was adjourned at 6:46 p.m.



SECRETARY-TREASURER



VICE-PRESIDENT