

**PORT OF IBERIA DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR MEETING - TUESDAY, APRIL 16, 2013  
PORT ADMINISTRATIVE OFFICE - 5:30 P.M.  
MINUTES**

The regular meeting of the Port of Iberia District Board of Commissioners was called to order by Commissioner Gene Jefferies, Board President, at the Port of Iberia Administrative Office, on Tuesday, April 16, 2013, at 5:30 P.M.

In attendance were Commissioners Gene Jefferies, President, Mark Dore', Vice-President, Mike Resweber, Secretary-Treasurer, Danny J. David Sr., Larry G. Rader, Millie Martinez, and Frank Minvielle.

There were no Commissioners absent.

Also present were Roy Pontiff, Executive Director, Joanna Durke, Administrative Assistant, Holly Breaux, Secretary-Bookkeeper, and Ray Allain, Port Attorney.

Thus, with a quorum being acknowledged, Commissioner Mark Dore' recited the opening prayer and the Pledge of Allegiance.

**I. APPROVAL OF MINUTES**

On a motion by Commissioner Larry Rader, seconded by Commissioner Mike Resweber, the Commission approved the minutes of the Regular meeting held on Tuesday, March 19, 2013.

This motion having been submitted to a vote, the vote thereon was as follows:

**Yeas: Gene Jefferies, Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Frank Minvielle and Millie Martinez.**

**Nays: None.**

**Absent at Voting: None.**

**And the motion was therefore passed on this the 16th day of April 2013.**

**II. DISCUSS AND/OR DISTRIBUTE THE FOLLOWING:**

- (a) Budget Summary for Nine (9) Months Ending March, 2013.**
- (b) Listing of Tenant Lease Billings.**
- (c) Listing of Boat Stall Lease Billings.**
- (d) Approve Payment of Bills & Checks Issued During Interim Period.**
- (e) Computer Summary of Lease Agreement Activity Sheet.**
- (f) Status of Invoices Report.**

Discussion ensued with regards to Mr. Neil Stockstill who occupies Boat Slip Number 3. Mr. Stockstill is delinquent with his annual lease payment. He has provided the Port office

with dates he had anticipated to make payments; however, to date no payment has been made. Discussion ensued. It was the consensus of the Board that the Port Attorney prepare a "Demand Letter" to Mr. Stockstill notifying him that he has until May 16, 2013 to pay the annual lease payment or he will be evicted from the premises.

**A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Millie Martinez, to approve and authorize the payment of bills for April, 2013, and ratify those paid during the interim period.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Gene Jefferies, Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Frank Minvielle and Millie Martinez.**

**Nays: None.**

**Absent at Voting: None.**

**And the motion was therefore passed on this the 16th day of April 2013.**

### **III. RATIFICATION OF RENEWAL OF CERTIFICATE OF DEPOSIT.**

**A motion was made by Commissioner Mark Dore', seconded by Commissioner Mike Resweber, to approve and ratify the renewal of Certificate of Deposit Number 40000326801 which matured on March 25, 2013, with Iberia Bank, for twelve (12) months at the rate of 0.05% and 0.05% A.P.Y., for the Louisiana Machinery/WPS Security Deposit, in accordance with the Lease Agreement with the Port of Iberia District.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Gene Jefferies, Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Frank Minvielle and Millie Martinez.**

**Nays: None.**

**Absent at Voting: None.**

**And the motion was therefore passed on this the 16th day of April 2013.**

### **IV. REPORT FROM MR. DAVID MOORE, FREYOU, MOORE AND ASSOCIATES, INC. ON:**

- (a) Maintenance Dredging of the Port's Marina Slips Due to Siltation Affecting the Water Depths of the Boat Slips.**

**\*\*\*Status of Contract Between POI & LeBlanc Marine, L.L.C.**

**\*\*\*Status of LA DNR Coastal Use Permit P20130149 Application.**

Mr. David Moore, Project Engineer, reported that the contract between LeBlanc Marine, L.L.C. and the Port of Iberia District has been fully executed and recorded accordingly. The POI received a Joint Public Notice dated April 8, 2013 (USACE & LA DEQ) which depicts that the comment period for the Department of the Army Permit and LA DEQ WQC will close 20 days from the date of the Joint Public Notice. Mr. Moore indicated the comment period expires on April 28, 2013. The Joint Public Notice also describes that the nature of the work is to perform maintenance dredging of existing boat slips to a depth of -6.0' M.S.L. to remove excess siltation and maintain adequate water depth for mooring of

marine vessels. Approximately 2,089 cubic yards of accumulated sediments are to be removed from an approximately 36 ft. by 457 ft. area via suction dredge and placed within an approximately 50 ft. by 1,455 ft. area in the center of the canal. The Notice also depicts that Maintenance dredging activities at the Port of Iberia are currently authorized with the dredge spoil to be placed within previously-approved upland disposal areas. Due to the small area of the proposed dredging needed at the location, the POI is requesting an alternate disposal method. Project implementation would impact approximately 2.05 acres of non-vegetated water bottoms.

**A motion was made by Commissioner Mark Dore', seconded by Commissioner Millie Martinez, to approve and authorize the payment of Engineering Invoice Number 1 in the amount of \$2,622.00 to Freyou, Moore and Associates, Inc. regarding the Port of Iberia District Maintenance Dredging of the Port's Marina Slips Project, due to siltation affecting the water depths of the boat slips, in accordance with the Professional Engineering Services Contract dated November 20, 2012.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Gene Jefferies, Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Frank Minvielle and Millie Martinez.**

**Nays: None.**

**Absent at Voting: None.**

**And the motion was therefore passed on this the 16th day of April 2013.**

**A motion was made by Commissioner Mark Dore', seconded by Commissioner Frank Minvielle, to approve and authorize the payment of Invoice Number 690868 in the amount of \$104.45, to the LA Department of Natural Resources for the permit processing fee regarding P20130149 for the Port of Iberia District Maintenance Dredging of the Port's Marina Slips Project.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Gene Jefferies, Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Frank Minvielle and Millie Martinez.**

**Nays: None.**

**Absent at Voting: None.**

**And the motion was therefore passed on this the 16th day of April 2013.**

**V. REPORT FROM PROJECT ARCHITECT MR. GERALD GESSER, GESSER GROUP, APC, ON:**

- (a) All Points Oilfield Services, L.L.C. 4,174 Sq. Ft. Wooden Office Building (Lots 77-82) as it Relates to the Construction of an Exterior Stairwell to be Constructed by All Points Oilfield Services, L.L.C.**

The Project Architect reported that he recently met with the Fire Marshal's Office regarding the construction of an exterior stairwell to be constructed by All Points Oilfield Services, L.L.C. on the 4,174 Sq. Ft. Wooden Office Building located at Lots 77-82.

All Points Oilfield Services, L.L.C. has made some modifications to the wooden office

building. As a result, a fire-rated stairwell from the second floor directly to the exterior was constructed by the tenant. Mr. Gesser indicated that he will prepare the necessary documents to submit to the Fire Marshal as a maintenance/replacement of an existing exterior exit stair (there was a stair in the past and has been removed). Mr. Gesser also indicated that the replacement of the original exterior exit stair should be acceptable to the governing agencies.

**VI. REPORT FROM MR. O'NEIL MALBROUGH & MR. GLENN LEDET, SHAW COASTAL, INC., ON:**

(a) **LA DOTD Port Construction & Development Priority Program:  
State Project Number 578-23-0018/h.009021 Port-Site Bulkhead Relocation Phase II A-(for the AGMAC Bulkhead Relocation & Design Project (Public Property)).**

**{1} Status of Award of Construction Contract to Coastal Bridge Company, L.L.C.**

**\*\*\*Status of Issuance of the Notice to Proceed to Coastal Bridge Company, L.L.C.**

Mr. O'Neil Malbrough, Shaw Coastal, Inc., reported that Shaw Coastal, Inc. recently received the Contractor's Submittals that were requested by Shaw Coastal, Inc. from Coastal Bridge Company, L.L.C. Mr. Malbrough indicated that the Contractor's Submittals are currently being reviewed. Tentatively, the Pre-Construction Meeting has been scheduled for Tuesday, April 23, 2013 and the Notice to Proceed for construction (Phase IIA public property) has been tentatively scheduled for Friday, May 3, 2013.

**A motion was made by Commissioner Mike Resweber, seconded by Commissioner Frank Minvielle, to approve and authorize payment of Invoice Number 730400-R8-00501 in the amount of \$7,500.00 (Construction Phase - Bidding & Negotiation Services), to Shaw Coastal, Inc., for the period thru April 10, 2013 (reimb to POI by DOTD), regarding the Port-Site Bulkhead Relocation Phase IIA Project in accordance with the contract between the POI and Shaw Coastal, Inc., dated September 3, 2002 and Amendment Number 13 dated April 24, 2007.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Gene Jefferies, Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Frank Minvielle and Millie Martinez.**

**Nays: None.**

**Absent at Voting: None.**

**And the motion was therefore passed on this the 16th day of April 2013.**

**{2} Status of the Completion of the Design of the Remaining Public Bulkheads (#12 POI Public Dock) and the Preparation of the Bid Specifications.**

Mr. Malbrough reported that the Shaw Coastal, Inc. continues to complete the design of the remaining Public Bulkheads (#12 POI Public Dock) and preparation of the Bid Specifications. He anticipates the project to be bid out by the end of May 2013.

**(b) Status of the AGMAC Project.**

**{1} Dr. Bob Gramling, ULL Economist, Comparison of BOEM-EIS 2012-2017 Offshore Lease Sale Platform Activity to GEC'S 2010 Economic Report.**

Mr. Malbrough presented to the Board for review, a copy of a letter from U.S. Congressman Charles Boustany, Jr. dated April 1, 2013 to Mr. Tommy Beaudreau, Director, Bureau of Ocean Energy Management. Congressman Boustany's letter makes a request to BOEM that they provide the Port of Iberia with the information that the Port has requested as it relates to how many deepwater platforms are estimated to be constructed in the Gulf of Mexico, in water deeper than 1,000 feet over the next 50 years. This information will assist the POI on how to more accurately determine the economic impact the deepening project will have on the Port and the surrounding community.

The Executive Director asked Mr. Malbrough to provide a report on the MCASE Study. Commissioner Mike Resweber had expressed at the March regular Board Meeting that he had some unanswered questions and he would like clarification. Mr. Malbrough provided the sequence of events that had occurred, as well as a briefing of the concept, etc. Lengthy discussion ensued and there was no action taken on this item. Commissioner Resweber thanked Mr. Malbrough for the information he provided to the Board to have a better understanding of the MCASE Study.

The Executive Director reported that the WRDA Bill is currently being discussed in the U.S. Congress. Commissioners David, Rader, and the Executive Director recently met with U.S. Senator David Vitter to discuss the AGMAC Project and a request to take it out of suspension in order to move forwards with the Project.

**A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Mark Dore', to approve and authorize payment of Invoice Number 730415-R8-00501 in the amount of \$8,357.00, to Shaw Coastal, Inc., for the period March 1, 2013 thru March 29, 2013 (100% reimbursable to POI by DOTD), regarding AGMAC Project Management in accordance with the contract between the POI and Shaw Coastal, Inc., dated September 3, 2002 and Amendment Number 11 (Project Management) dated December 18, 2012.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Gene Jefferies, Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Frank Minvielle and Millie Martinez.**

**Nays: None.**

**Absent at Voting: None.**

**And the motion was therefore passed on this the 16th day of April 2013.**

**A motion was made by Commissioner Frank Minvielle, seconded by Commissioner Larry Rader, to approve and authorize payment of Invoice Number 730416-R8-00501 in the amount of \$2,016.00, to Shaw Coastal, Inc., for the period March 1, 2013 thru**

March 29, 2013 (not reimbursable to POI by DOTD), regarding AGMAC Project Management in accordance with the contract between the POI and Shaw Coastal, Inc., dated September 3, 2002 and Amendment Number 11 (Project Management) dated December 18, 2012.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene Jefferies, Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Frank Minvielle and Millie Martinez.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 16th day of April 2013.

**(c) Report on Port Millennium Expansion Phase II Project.**

**{1} Discuss/Approve Contractor's Application for Payment No. 1.**

A motion was made by Commissioner Mark Dore', seconded by Commissioner Millie Martinez, to approve and authorize Contractor's Application for Payment No. 1 in the amount of \$204,568.72 to Beverly Construction Company, L.L.C. , regarding the Port Millennium Expansion Phase II Project, in accordance with the Construction Contract dated March 1, 2013.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene Jefferies, Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Frank Minvielle and Millie Martinez.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 16th day of April 2013.

**{2} Discuss/Approve Change Order Number 2.**

Mr. Malbrough presented Change Order Number 2 for review and discussion. The Executive Director asked Commissioner Minvielle for his comments on the concept of the Change Order. The Executive Director went on to explain that the purpose of Change Order Number 2 is to prepare the soil to a condition that would be beneficial to the Port to allow immediate occupancy upon completion of the Project. Currently, there are three (3) potential tenants under Lease Agreement, not counting "Project Keystone". The Executive Director indicated that when the specifications were developed, it did not include any soil conditioning or impaction to prepare the soil for immediate occupancy. Change Order Number 2 involves "disking" (flat chopping) of the project site three (3) times for a lump sum in the amount of \$23,000.00. With this increase, the total amount of the adjusted contract price with the approval of Change Order Number 2 is \$4,623,000.00. Discussion ensued.

A motion was made by Commissioner Mike Resweber, seconded by Commissioner Frank Minvielle, to approve and authorize the Board President to execute Change Order Number 2 for the Port of Iberia Millennium Expansion Phase II Project regarding burning of organic debris, and disking of the Project Site three (3) times; with a net increase in the amount of \$23,000.00; with the total amount of the

adjusted contact price being \$4,623,000.00.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene Jefferies, Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Frank Minvielle and Millie Martinez.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 16th day of April 2013.

**{3} Status of "Project Keystone" Regarding the POI Reserving Tracts "P" & "Q" (22.37 total acres) for 45 Days (Commenced March 20, 2013).**

The Executive Director reported that it is still within the due diligence period (45 days) that the POI is reserving Tracts "P" and "Q" (22.37 total acres). The LED is continuing to put together the final proposal for "Project Keystone". According to Mr. Mike Tarantino, IDF, the LED plans on finalizing and submitting the necessary documentation in the near future.

**VII. DISCUSS FINANCE COMMITTEE RECOMMENDATIONS & FINDINGS FROM MONDAY, APRIL 8, 2013 COMMITTEE MEETING:**

**(a) Discuss/Consider Compensation and Pay Classification Study Conducted by the Archer Company, 2013.**

A motion was made by Commissioner Frank Minvielle, seconded by Commissioner Mark Dore', to accept and approve the 2013 Compensation and Pay Classification Study conducted by the Archer Company.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene Jefferies, Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Frank Minvielle and Millie Martinez.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 16th day of April 2013.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Millie Martinez, to approve and authorize the payment of Invoice Number RH 2013-1090 in the amount of \$1,750.00 to The Archer Company, L.L.C. for services provided to conduct a compensation and pay classification study for the Port of Iberia District, in accordance with the proposal dated February 19, 2013.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Gene Jefferies, Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Frank Minvielle and Millie Martinez.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 16th day of April 2013.

**VIII. REPORT FROM EXECUTIVE DIRECTOR ON:**

- (a) **Discuss/Consider Approval of a Sublease Agreement Between Advanced Welding Services (AWS), Inc. And National Oilwell Varco, LP, Regarding 2.5 Stabilized Acres Located on Tract "H", and a 17,500 Sq. Ft. (One Bay) of the Existing 35,000 Sq. Ft. Fabrication Building all Located on the Port Expansion Property Site.**

A motion was made by Commissioner Mark Dore', seconded by Commissioner Danny J. David, Sr., to approve the Sublease Agreement between Advanced Welding Services, National Oilwell Varco, and the Port of Iberia District, regarding AWS subleasing to National Oilwell Varco 2.5 acres of raw land, 2.5 stabilized acres, and a 17,500 Sq. Ft. (One Bay) of the existing 35,000 Sq. Ft. Fabrication Building all located on Tract "H" of the Port Expansion Property Site; and motion further authorizes the Board President to execute the Sublease Agreement contingent upon final review and approval of the Port Attorney.

This motion having been submitted to a vote, the vote thereon was as follows:

**Yeas: Gene Jefferies, Mark Dore', Mike Resweber, Danny J. David, Sr., Larry G. Rader, Frank Minvielle and Millie Martinez.**

**Nays: None.**

**Absent at Voting: None.**

**And the motion was therefore passed on this the 16th day of April 2013.**

- (b) **Status of Lease Agreement Between Southern Recycling, L.L.C. & the POI Regarding Tract "M" (18.08 acres) Located on the Newly Acquired Port Millennium Expansion Phase II Property Site.**

The Executive Director reported that Southern Recycling, L.L.C. legal department is currently reviewing the Lease Agreement between Southern Recycling, L.L.C. & the Port of Iberia District Regarding Tract "M" (18.08 acres) located on the newly acquired Port Millennium Expansion Phase II Property Site.

- (c) **Status of the Repairs being Performed by Frank's Casing Crew & Rental Tools, Inc. Regarding the Damaged Power & Fiber Lines of the Port's Security Camera's Located at Frank's Casing Crew & Rental Tools, Inc.**

The Executive Director presented an Email dated Tuesday, April 16, 2013 from Mr. Wayne Derouen, Royal Security Solutions, Inc. Columbia Gulf has approved the alignment of the fiber lines across their Rights-of-Ways. The trenching and laying of the new conduit should commence in the near future.

- (d) **Iberia Parish Government Bridge Replacement Project.**

The Executive Director presented an email dated April 5, 2013 from Mr. T. J. Savoy, P.E., Sellers & Associates, Inc. regarding the Port Road Bridge over Commercial Canal. The West roadway transition has been completed and half of the concrete pavement (South lane) has been installed on the East side of the bridge. Anticipated future work includes



pouring the remaining concrete pavement (North lane) on the East side, preparing the shoulders, and dressing up the project area in preparation for the guard rail installation, weather permitting.

(e) **Announcements:**

\*\*\*Finance Committee Meeting Scheduled: May 15, 2013 @ 12:00 p.m.

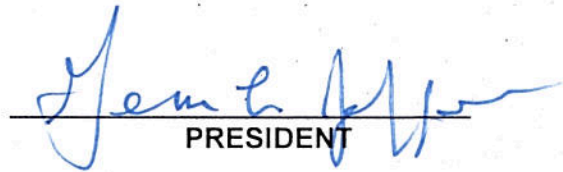
\*\*\*Conference Call Thursday April 18, 2013 @ 3:00 p.m. : Coastal Port Issues Regarding Shallow Depth of Port Channels. Senate Bill 223 Creates a Coastal Port Advisory Authority to Research Issues.

\*\*\*Richard E. Baudouin, Jr. Award for the 2013 Junior Achievement of Acadiana Business Hall of Fame (May 7, 2013).

**IX. ADJOURNMENT.**

On a motion made by Commissioner Mark Dore', seconded by Commissioner Frank Minvielle, the meeting was adjourned at 6:31 p.m.

  
SECRETARY-TREASURER

  
PRESIDENT