

**PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS
SPECIAL BOARD MEETING
WEDNESDAY, MARCH 5, 2025
PORT ADMINISTRATIVE OFFICE – 12:00 PM (Noon)
MINUTES**

The Special Meeting of the Port of Iberia District Board of Commissioners was called to order by Commissioner Mark Dore', Board President, at the Port of Iberia Administrative Office, on Wednesday, March 5, 2025 at 12:00 PM.

In attendance were Commissioners Mark Dore', Board President, Danny J. David, Sr., Vice-President, Roy A. Pontiff, Secretary/Treasurer, Shane Walet, Patrick Broussard, and Bilal Morton.

Commissioner Simieon d. Theodile was absent.

Also present were Craig Romero, Executive Director, Tracy Boudreaux, Chief Administrative Officer, and Shari Landry, Secretary-Bookkeeper.

Donelson Caffery, Port Attorney, Austin Hebert, and Oneil Malbrough, GIS Engineering, LLC were present via telephone conference.

Thus, with a quorum being acknowledged, Commissioner Danny J. David, Sr. recited the opening prayer and the Pledge of Allegiance.

The purpose of the Special Meeting was to Adopt a Resolution to Award the Unifab Road Warehouse and Site Improvements (Phase I of SPN H.015864) Construction Contract, Discuss/Consider Amendment Number 1 to Cajun Industries Lease to include Tracts R & S, and Discuss/Consider Entering into Lease Agreement with Rigid Constructors Regarding Tract J-1.

I. Public Comment.

No public comments were made on the agenda items.

II. Adopt a Resolution to Award the Unifab Road Warehouse and Site Improvements (Phase I of SPN H.015864) Construction Contract.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Danny J. David, Sr. to adopt the following Resolution:

RESOLUTION – AWARD PROJECT – with Contingency
STATE PROJECT NO. H.015864 (321)
Phase I of SPN H.015864
PARISH OF IBERIA

RESOLUTION

PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS

WHEREAS, the Port of Iberia District Board of Commissioners has received bids on Monday, March 3, 2025 at 12:00 p.m. on the Port Improvements – Unifab Road Warehouse and Site Improvements (Phase I of SPN H.015864) Port Improvements Project under the Louisiana Port Construction & Development Priority Program; and

WHEREAS, GIS Engineering, LLC has recommended that the Award of Contract be made to the lowest qualified bidder; Cuzan Services, LLC.

NOW, THEREFORE, BE IT RESOLVED by the Port of Iberia District Board of Commissioners, in Special session, assembled on this 5th day of March, 2025, acting pursuant to the recommendation of GIS Engineering, LLC that the Base Bid in the Amount of \$262,000.00 by Cuzan Services, LLC be accepted and a contract be awarded to them contingent upon the LA Department of Transportation and Development's final approval.

This Resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Patrick Broussard, and Bilal Morton.

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the Resolution was therefore passed on this the 5th day of March, 2025.

III. EXPANSION

A motion was made by Commissioner Shane Walet, seconded by Commissioner Patrick Broussard to expand the Agenda of the Port of Iberia District Board of Commissioners March 5, 2025 Special Board Meeting to Discuss/Consider Adopting a Resolution Certifying Compliance with the Public Bid Laws.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Patrick Broussard, and Bilal Morton.

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the motion was therefore passed on this the 5th day of March, 2025.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Patrick Broussard to adopt the following Resolution:

RESOLUTION CERTIFYING COMPLIANCE WITH THE PUBLIC BID LAWS

STATE PROJECT NO. H. 015864 (321)

Phase I of SPN H.015864

PARISH OF IBERIA

RESOLUTION

PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS

Whereas, the Port of Iberia District Board of Commissioners has solicited bids for State Project No. H.015864 (321) Port Improvements – Unifab Road Warehouse and Site Improvements (Phase I of SPN H.015864) in accordance with the current bid laws of the State of Louisiana, including, but not limited to R.S. 38:2211 et. seq; and

Whereas, the Port of Iberia District Board of Commissioners has submitted to the LA DOTD Proof of Three (3) solicited bids, a legible copy of the bid tabulation of all bids received, and certified to be correct by the Engineer and an authorized official of the Sponsor, a copy of the engineer's recommendation, contract documents, Notice of Award of Contract, and a copy of the recordation data in the Iberia Parish Clerk of Court's Office.

NOW, THEREFORE, BE IT RESOLVED by the Port of Iberia District Board of Commissioners, in Special session, assembled on this 5th day of March, 2025, does hereby certify that the bidding procedures comply with Louisiana Revised Statutes 38:2211, et. seq.

This Resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Patrick Broussard, and Bilal Morton.

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the Resolution was therefore passed on this the 5th day of March, 2025.

IV. Discuss/Consider Amendment Number 1 to Cajun Industries Lease to include Tracts R & S.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Bilal Morton to approve and authorize Board President to Execute Lease Amendment Number 1 to Cajun Industries Lease Agreement to include Tract R (2.88 acres) and Tract S (10.92 acres) located at the Port of Iberia.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Patrick Broussard, and Bilal Morton.

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the motion was therefore passed on this the 5th day of March, 2025.

V. Discuss/Consider Entering into Lease Agreement with Rigid Constructors Regarding Tract J-1.

A motion was made by Commissioner Shane Walet, seconded by Danny J. David, Sr. to approve and authorize Board President to execute Lease Agreement with Rigid Constructors, LLC regarding Tract J-1 (8.339 acres) located at the Port of Iberia.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Patrick Broussard, and Bilal Morton.

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the motion was therefore passed on this the 5th day of March, 2025.

VI. ADJOURNMENT

On a motion made by Commissioner Patrick Broussard and seconded by Commissioner Danny J. David, Sr., the meeting was adjourned at 12:23 pm.