# PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS
# REGULAR MONTHLY MEETING
# THURSDAY, JUNE 26, 2025
# PORT ADMINISTRATIVE OFFICE – 5:30 P.M.
# MINUTES

The Regular meeting of the Port of Iberia District Board of Commissioners was called to order by Commissioner Mark Dore', Board President, at the Port of Iberia Administrative Office, on Thursday, June 26, 2025 at 5:30 P.M.

In attendance were Commissioners Mark Dore', Board President, Danny J. David, Sr, Vice-President, Roy A. Pontiff, Secretary-Treasurer, Shane Walet, Patrick Broussard, and Bilal Morton.

Also, present were Craig Romero, Executive Director, Tracy Boudreaux, Chief Administrative Officer, Shari Landry, Secretary-Bookkeeper, and Donelson T. Caffery, III., Port Attorney.

Thus, with a quorum being acknowledged, Commissioner Danny J. David, Sr. recited the opening prayer and the Pledge of Allegiance.

I. Public Comment.

(a) Comments from the General Public on Agenda Items.

There were no public comments made from the general public regarding the agenda items.

II. APPROVAL OF MINUTES – Regular Meeting Tuesday, May 20, 2025.

On a motion by Commissioner Shane Walet, and seconded by Commissioner Roy A. Pontiff, the Commission approved the minutes of the Regular Meeting held on Tuesday, May 20, 2025.
This motion having been submitted to a vote; the vote thereon was as follows:
Yeas: Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Patrick Broussard, and Bilal Morton.
Nays: None.
Absent at Voting: None.
And the motion was therefore passed on this the 26th day of June, 2025.

III. DISCUSS AND/OR DISTRIBUTE THE FOLLOWING:

(a) Budget Summary for Eleven (11) Months Ending May 2025.
(b) Listing of Utility Breakdown as it Relates to Electricity, Water, & Natural Gas.
(c) Listing of Tenant Lease Billings for 2025.

***Update on Sea Shell.

(d) Listing of Boat Stall Tenant Lease Billings for 2025.

Discussion ensued and there was no action taken on the above agenda items (a – d).

(e) Approve Payment of Bills & Checks Issued During Interim Period.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Patrick Broussard to approve and authorize the payment of bills for June 2025 and ratify those paid during the interim period.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Patrick Broussard, and Bilal Morton.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 26th day of June, 2025.

IV. Discuss/Consider Maintenance Supervisor Revised Job Description.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Danny J. David, Sr. to approve and accept the revised Maintenance Supervisor job description as presented to the Commission.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Patrick Broussard, and Bilal Morton.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 26th day of June, 2025.

(a) Discuss and Consider FY 2025 – 2026 Budget Line-Item Maintenance Supervisor.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Patrick Broussard to approve and authorize an increase to 2025 – 2026 FY budget line-item Maintenance Supervisor in the amount of $59,637.00 (Step D).

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Patrick Broussard, and Bilal Morton.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 26th day of June, 2025.

V. Discuss/Consider Approving Electronic Devices as Surplus Property.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner

Shane Walet to approve and authorize declaring Nine (9) iPads as surplus property.
This motion having been submitted to a vote; the vote thereon was as follows:
Yeas: Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Patrick Broussard, and Bilal Morton.
Nays: None.
Absent at Voting: None.
And the motion was therefore passed on this the 26th day of June, 2025.

VI. Monthly Port Update from Maintenance Supervisor.
Discussion ensued and there was no action taken on the above agenda items (a – d).

VII. Report from Gesser Group, APC on:
- (a) Hurricane Laura & Delta Storm Damage:
  - {1} Status Report on Hurricane Laura & Delta Facility Repairs.
- (b) Special Projects:
  - {1} Update on Property Analysis Facility Book.
  - {2} Update on Scanning of All Necessary Record Documents.

Discussion ensued and there was no action taken on the above agenda items (a – b).

VIII. LOUISIANA PORT CONSTRUCTION & DEVELOPMENT PRIORITY PROGRAM SPN H.011928 "EAST & WEST YARD" EXPANSION & SITE IMPROVEMENTS PROJECT:
- (a) Report from Mr. Oneil Malbrough of GIS Engineering, LLC. on:
  - {1} Port Priority & Capital Outlay Spreadsheets.
- (b) Report from Mr. Austin Hebert of GIS Engineering on:
  - {1} POI West Yard Building's C & D Update.
    - (a) Discuss/Consider Cuzan Services, LLC Pay App No. 3.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Danny J. David, Sr. to approve and authorize payment of Pay Application No. 3 for Cuzan Services, LLC in the amount of $23,130.00 for the period of May 8, 2025 thru June 5, 2025 for Unifab Road Warehouse & Site Improvements – Initial Improvements (Phase I of SPN H.015864).
This motion having been submitted to a vote; the vote thereon was as follows:
Yeas: Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Patrick Broussard, and Bilal Morton.
Nays: None.
Absent at Voting: None.
And the motion was therefore passed on this the 26th day of June, 2025.

- (b) Discuss/Consider Frisco Industrial Contractors, LLC Pay App No. 3.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Bilal

Morton to approve and authorize payment of Pay Application No. 3 to Frisco Industrial Contractors, LLC in the amount of $287,846.38 for the period of May 14, 2025 thru June 13, 2025 for West Yard Expansion & Site Improvements - Building D Repairs (Phase VII of SPN H.011928).
This motion having been submitted to a vote; the vote thereon was as follows:
Yeas: Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Patrick Broussard, and Bilal Morton.
Nays: None.
Absent at Voting: None.
And the motion was therefore passed on this the 26th day of June, 2025.

(c) Discuss/Consider GIS Engineering, LLC May Inv. No. 70017919 for POI West Yard Expansion.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Bilal Morton to approve and authorize the payment of Invoice Number 70017919 to GIS Engineering, LLC in the amount of $86,808.50 for the period May 1, 2025 thru May 31, 2025 which includes May 2025 activities of: Drainage Assessment, Building C Construction Management, Building D Construction Management, OCD's, Equipment, Rentals, and Reimbursements; in accordance with contract dated August 21, 2018 and Amendment #1 dated August 15, 2023.
This motion having been submitted to a vote; the vote thereon was as follows:
Yeas: Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Patrick Broussard, and Bilal Morton.
Nays: None.
Absent at Voting: None.
And the motion was therefore passed on this the 26th day of June, 2025.

{2} POI West Yard Bulkhead Project Update.

(a) Discuss/Consider GIS Engineering, LLC May Inv. No. 70017921 for West Yard Bulkhead Project.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Shane Walet to approve and authorize the payment of Invoice Number 70017921 to GIS Engineering, LLC in the amount of $4,375.00 for the period May 1, 2025 thru May 31, 2025 which includes May 2025 activities of: Construction Administration, Construction Oversight, and ODC's; in accordance with contract dated October 17, 2023.
This motion having been submitted to a vote; the vote thereon was as follows:
Yeas: Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Patrick Broussard, and Bilal Morton.
Nays: None.
Absent at Voting: None.
And the motion was therefore passed on this the 26th day of June, 2025.

IX. REPORT FROM MR. ONEIL MALBROUGH OF GIS ENGINEERING, LLC ON:

(a) Port Millennium Expansion Phase III Project – Site Excavations & Dredging.

{1} Update on the Status of the Port Millennium Expansion Phase III Project.

{2} Discuss/Consider GIS Engineering, LLC May Inv. No. 70017918 for Millennium Expansion Phase III Project.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Patrick Broussard to approve and authorize the payment of Invoice Number 70017918 to GIS Engineering, LLC in the amount of $11,652.14 for the period of May 1, 2025 thru May 31, 2025 which includes May activities of the Final Design Phase; in accordance with contract dated February 1, 2018.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Patrick Broussard, and Bilal Morton.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 26th day of June, 2025.

(b) General Engineering and Consulting Services:

{1} Project Update.

{2} Discuss/Consider GIS Engineering, LLC May Inv. No. 70017923 for General Engineering and Consulting Services.

A motion was made by Commissioner Bilal Morton, seconded by Commissioner Shane Walet to approve and authorize the payment of Invoice Number 70017923 to GIS Engineering, LLC in the amount of $3,678.50 for the period May 1, 2025 thru May 31, 2025 in accordance w/contract effective date of December 13, 2022 and Amendment #1 dated July 20, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Patrick Broussard, and Bilal Morton.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 26th day of June, 2025.

(c) AGMAC Phase I Dredging Project – Commercial Canal.

{1} Project Update.

{2} Port Attorney Update.

Discussion ensued and there was no action taken on the above agenda items {1 – 2}.

{3} Update on Tracts L & M Site Improvements.

{4} Discuss/Consider Five-S Pay App No. 1 (Bulkhead Dredging).

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Shane Walet to approve and authorize the payment of Pay Application No. 1 to Five S Marine, LLC in the amount of $27,312.50 for the period of May 1, 2025 thru May 31, 2025 for AGMAC Channel Dredging Phase I – Part 2 in accordance with contract dated May 30, 2025.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Patrick Broussard, and Bilal Morton.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 26th day of June, 2025.

{5} Discuss/Consider GIS Engineering, LLC May Inv. No. 70017922 (AGMAC Phase I Channel Dredging Project – Commercial Canal).

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Danny J. David, Sr. to approve and authorize the payment of Invoice Number 70017922 to GIS Engineering, LLC in the amount of $37,123.75 for the period of May 1, 2025 thru May 31, 2025 which includes: Environmental Permitting, Phase I Construction Admin, Phase I Construction Oversight Dredge, Tracts L & M Site Improvements, Bulkhead Dredging Construction Documents; as per contract dated August 29, 2019 and Amendment #9 dated October 22, 2024.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Patrick Broussard, and Bilal Morton.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 26th day of June, 2025.

(d) AGMAC Phase 2 Dredging Project – Freshwater Bayou.

{1} Project Update.

{2} Port Attorney Update.

Discussion ensued and there was no action taken on the above agenda items {1 – 2}.

{3} Discuss/Consider Approval of Orion Industrial Construction, LLC Pay Application No. 13.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Shane Walet to approve and authorize payment of Pay Application No. 13 to Orion Industrial Construction, LLC in the amount of $2,619,933.75 for the period of May 1, 2025 thru May 31, 2025 for AGMAC Phase II Channel Dredging – Freshwater Bayou (Capital

Outlay) in accordance with contract dated February 14, 2024.
This motion having been submitted to a vote; the vote thereon was as follows:
Yeas: Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Patrick Broussard, and Bilal Morton.
Nays: None.
Absent at Voting: None.
And the motion was therefore passed on this the 26th day of June, 2025.

{4} Bypass Channel Update.
{5} Discuss/Consider GIS Engineering, LLC May Inv. No. 70017913 (AGMAC Phase 2 Channel Dredging Project – Freshwater Bayou).

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Bilal Morton to approve and authorize the payment of Invoice Number 70017913 to GIS Engineering, LLC in the amount of $157,345.03 for the period of May 1, 2025 thru May 31, 2025 which includes: Bypass channel, Construction Admin, Construction Oversight, Equipment, Rentals, Reimbursables, and ODC's; as per contract dated January 18, 2022, Amendment #1 dated August 16, 2022, Amendment #2 dated March 23, 2023, and Amendment #3 dated October 22, 2024.
This motion having been submitted to a vote; the vote thereon was as follows:
Yeas: Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Patrick Broussard, and Bilal Morton.
Nays: None.
Absent at Voting: None.
And the motion was therefore passed on this the 26th day of June, 2025.

(e) AGMAC Port of Iberia Validation Report.
{1} Project Update.

Discussion ensued and there was no action taken on the above agenda item.

(f) AGMAC Slip P2 (Offshore Energy Services) Bank Stabilization.
{1} Project Update.
{2} Discuss/Consider GIS Engineering, LLC May Inv. No. 70017920 (AGMAC Slip P2 Bankline Stabilization).

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Danny J. David, Sr. to approve and authorize payment of Invoice Number 70017920 to GIS Engineering, LLC in the amount of $9,755.20 for the period of May 1, 2025 thru May 31, 2025 as per contract dated September 29, 2023 and Amendment #1 dated February 21, 2025.
This motion having been submitted to a vote; the vote thereon was as follows:
Yeas: Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Patrick Broussard, and Bilal Morton.

Nays: None.
Absent at Voting: None.
And the motion was therefore passed on this the 26th day of June, 2025.

(g) Offshore Energy Services Site Improvements.
{1} Project Update.
{2} Discuss/Consider Approval of Ace Industries, Inc. Pay App No. 2.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Danny J. David, Sr. to approve and authorize the payment of Pay Application No. 2 to Ace Industries, Inc. in the amount of $2,813.10 for Retainage regarding Wilson Road Warehouse & Site Improvements project – Crane System Improvements (Phase I of SPN H.015865).
This motion having been submitted to a vote; the vote thereon was as follows:
Yeas: Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Patrick Broussard, and Bilal Morton.
Nays: None.
Absent at Voting: None.
And the motion was therefore passed on this the 26th day of June, 2025.

(h) Global Riser Site Improvements.
{1} Project Update.
{2} Discuss/Consider GIS Engineering, LLC May Inv. No. 70017914 (Global Riser Site Improvements).

A motion was made by Commissioner Shane Walet, seconded by Commissioner Danny J. David, Sr. to approve and authorize payment of Invoice Number 70017914 to GIS Engineering, LLC in the amount of $52,613.25 for the period of May 1, 2025 thru May 31, 2025; in accordance with contract dated July 16, 2024.
This motion having been submitted to a vote; the vote thereon was as follows:
Yeas: Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Patrick Broussard, and Bilal Morton.
Nays: None.
Absent at Voting: None.
And the motion was therefore passed on this the 26th day of June, 2025.

X. EXPANSION

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Bilal Morton to expand the Agenda of the Port of Iberia District Board of Commissioners Regular Monthly Meeting June 26, 2025 to Discuss/Consider GIS Engineering, LLC Amendment No. 4 to AGMAC Channel Dredging Project – Phase 2 and Discuss/Consider GIS Engineering, LLC Amendment No. 10 to AGMAC Channel Dredging Project – Phase I.

This motion having been submitted to a vote; the vote thereon was as follows:
Yeas: Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Patrick Broussard, and Bilal Morton.
Nays: None.
Absent at Voting: None.
And the motion was therefore passed on this the 26th day of June, 2025.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Shane Walet to approve and authorize Contract Amendment Number 4 as it relates to an increase to GIS Engineering, LLC AGMAC Channel Dredging project – Phase 2 contract in the amount of $492,266.99 for additional funding for the bypass channel, Bidding & Negotiations, Construction Administration, Construction Oversight, and Equipment Rentals; motion acknowledges the new contract total of $5,203,294.13; and motion authorizes Board President to execute Amendment Number 4.
This motion having been submitted to a vote; the vote thereon was as follows:
Yeas: Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Patrick Broussard, and Bilal Morton.
Nays: None.
Absent at Voting: None.
And the motion was therefore passed on this the 26th day of June, 2025.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Danny J. David, Sr. to approve and authorize Contract Amendment Number 10 as it relates to an increase to GIS Engineering, LLC AGMAC Channel Dredging project – Phase I contract in the amount of $548,422.25 to continue providing professional services related to the AGMAC Channel Dredging Phase I – Part 2 project; motion acknowledges the new contract total of $8,122,312.60; and motion authorizes Board President to execute Amendment Number 10.
This motion having been submitted to a vote; the vote thereon was as follows:
Yeas: Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Patrick Broussard, and Bilal Morton.
Nays: None.
Absent at Voting: None.
And the motion was therefore passed on this the 26th day of June, 2025.

XI. REPORT FROM PORT ATTORNEY – Donelson T. Caffery, III.
- (a) Port Attorney Report.
- (b) Status of Seadrill Crane Repairs.
- (c) Update on Settlement Agreement with Terrell River Services.

Discussion ensued and there was no action taken on the above agenda items (a – c).

(d) Discuss/Consider Approval of Engagement Agreement with Ottinger Hebert, L.L.C. for Magnolia Dredge & Dock Litigation.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Shane Walet to approve and authorize the Board President to Execute the Engagement Agreement for Ottinger Hebert, L.L.C. to represent the Port of Iberia regarding Magnolia Dredge & Dock Litigation.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Patrick Broussard, and Bilal Morton.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 26th day of June, 2025.

{1} Update on Magnolia Dredge & Dock Litigation.

{2} Discuss/Consider Ottinger Hebert, L.L.C. Invoice No. 25-50183 for May Relative to Magnolia Dredge & Dock Litigation.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Shane Walet to approve and authorize the payment of Invoice No. 25-50183 to Ottinger Hebert, L.L.C. in the amount of $4,904.00 for professional services provided for the month of May 2025 regarding Magnolia Dredge & Dock Litigation.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Patrick Broussard, and Bilal Morton.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 26th day of June, 2025.

(e) Discuss/Approve Donelson T. Caffery III, APLC Invoice Relative to the AGMAC Project for April & May.

Discussion ensued and there was no action taken on the above agenda item.

XII. REPORT FROM EXECUTIVE DIRECTOR ON:

(a) Executive Director's Monthly Report.

Discussion ensued and there was no action taken on the above agenda item.

(b) Discuss/Consider Professional Services Master Agreement with G.E.C., Inc.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Roy A. Pontiff to approve and authorize Board President to Execute Professional Services Master Agreement with G.E.C., Inc. regarding the reconstruction and upgrading of David Berard Road in the Port of Iberia.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Patrick Broussard,

and Bilal Morton.
Nays: None.
Absent at Voting: None.
And the motion was therefore passed on this the 26th day of June, 2025.

(c) Discuss/Consider Authorizing the Purchase of Maintenance Equipment.
***Quote from Sammy Broussard Equipment Center for Lawn Mower.

It was a consensus of the Board to table this agenda item.

(d) Announcements.
*** Ethics Training & Sexual Harassment Prevention due by June 30, 2025.

XIII. ADJOURNMENT.

On a motion made by Commissioner Danny J. David, Sr., and unanimously seconded, the meeting was adjourned at 7:31 p.m.