

**PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING
TUESDAY, MARCH 19, 2024
PORT ADMINISTRATIVE OFFICE – 5:30 P.M.
MINUTES**

The Regular meeting of the Port of Iberia District Board of Commissioners was called to order by Commissioner Patrick Broussard, Board President, at the Port of Iberia Administrative Office, on Tuesday, March 19, 2024 at 5:30 P.M.

In attendance were Commissioners Patrick Broussard, Board President, Mark Dore', Vice-President, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Commissioners Bilal Morton, Secretary-Treasurer, and Simieon d. Theodile were absent.

Also, present were Craig Romero, Executive Director, Tracy Boudreaux, Chief Administrative Officer, Shari Landry, Secretary-Bookkeeper, and Donelson T. Caffery, III., Port Attorney.

Thus, with a quorum being acknowledged, Commissioner Mark Dore' recited the opening prayer and the Pledge of Allegiance.

- I. Public Comment.
 - (a) Comments from the General Public on Agenda Items.

There were no public comments made at the Board Meeting.

- II. APPROVAL OF MINUTES – Regular Meeting Thursday, February 22, 2024.

On a motion by Commissioner Shane Walet, and seconded by Commissioner Danny J. David, Sr., the Commission approved the minutes of the Regular Meeting held on Thursday, February 22, 2024.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Bilal Morton and Simieon d. Theodile.

And the motion was therefore passed on this the 19th day of March, 2024.

III. DISCUSS AND/OR DISTRIBUTE THE FOLLOWING:

- (a) Budget Summary for Eight (8) Months Ending February 2024.
- (b) Listing of Utility Breakdown as it Relates to Electricity, Water, & Natural Gas.
- (c) Listing of Tenant Lease Billings for 2024.
- (d) Listing of Boat Stall Tenant Lease Billings for 2024.
- {1} Update on Removal of Abandoned Boats.

Discussion ensued and there was no action taken on the above agenda items (a – d).

- (e) Approve Payment of Bills & Checks Issued During Interim Period.

A motion was made by Commissioner Mark Dore, seconded by Commissioner Roy A. Pontiff to approve and authorize the payment of bills for March 2024 and ratify those paid during the interim period.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Mark Dore, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Bilal Morton and Simieon d. Theodile.

And the motion was therefore passed on this the 19th day of March, 2024.

- IV. Mr. Mark Theriot, Operations Manager, Chart Energy & Chemicals, to Update the Board Regarding Improvements to Lots 77-82, 80A, and a portion of the Port of Iberia Public Dock.

Mr. Mark Theriot was unable to attend the Board Meeting.

- V. Mr. Matthew Emory, Executive Vice-President, Fusion One, to Address the Board.

Discussion ensued and there was no action taken on the above agenda items (a – d).

- VI. Mr. Larry Richard, Iberia Parish President, Mr. Ben Langlinais, and Mr. Michael Pugh, Royal Engineering to Present to the Board Regarding a Water Control Structure on Commercial Canal.

Mr. Larry Richard, Mr. Ben Langlinais, and Mr. Michael Pugh were unable to attend the Board Meeting.

- VII. Mr. Matt Durham and Mr. Jerry Fowler, LAWCO, to Address the Board Regarding an Amendment to an Operation and Maintenance Agreement.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Roy A. Pontiff to approve and authorize an amendment to the Operation and Maintenance Agreement between LAWCO and the Port of Iberia District regarding price increases.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Mark Dore, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Bilal Morton and Simieon d. Theodile.

And the motion was therefore passed on this the 19th day of March, 2024.

VIII. Report from Mrs. Carmel Breaux, President, Norris Insurance Consultants, Inc.,
Regarding the Port of Iberia District's 2024 Annual Insurance Renewals.

{1} (April 1, 2024 Renewal):

Flood Insurance; Workers Compensation.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Shane Walet to approve and authorize the Port's 2024 Annual Renewal of Flood Premium's for the total amount of \$60,577.00 as presented.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Bilal Morton.

And the motion was therefore passed on this the 19th day of March, 2024.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Mark Dore' to approve and authorize the renewal of the Port's Workers Compensation Insurance with LWCC for 2024 with the annual premium of \$2,682.00.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Bilal Morton.

And the motion was therefore passed on this the 19th day of March, 2024.

IX. Mr. Bryce French, CBRE, to Address the Board.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Mark Dore' to authorize Port Attorney to negotiate an Agreement with CBRE and bring back to the Board at the April Meeting.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Bilal Morton.

And the motion was therefore passed on this the 19th day of March, 2024.

X. Discuss/Consider Max Derbes Contract Renewal.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Danny J. David, Sr. to authorize Port Attorney to give Notice of Cancellation of Agreement to Max Derbes in 30 days.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Mark Dore, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Bilal Morton.

And the motion was therefore passed on this the 19th day of March, 2024.

XI. REPORT FROM MR. GERALD GESSER, GESSER GROUP, APC ON:

***There is no update from Mr. Gerald Gesser this month.

XII. LOUISIANA PORT CONSTRUCTION & DEVELOPMENT PRIORITY PROGRAM
SPN H.011928 "EAST & WEST YARD" EXPANSION & SITE IMPROVEMENTS
PROJECT:

- (a) Report from Mr. Oneil Malbrough of GIS Engineering, LLC. on:
{1} Port Priority & Capital Outlay Spreadsheets.

Discussion ensued and there was no action taken on the above agenda item.

- (b) Report from Mr. Austin Hebert of GIS Engineering on:
{1} POI West Yard Building's C & D Update.
{2} Discuss/Consider GIS Engineering, LLC February Inv. No. 70014045
for POI West Yard Expansion.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Danny J. David, Sr., to approve and authorize the payment of Invoice Number 70014045 to GIS Engineering, LLC in the amount of \$30,535.00 for the period February 1, 2024 thru February 29 2024 which includes February 2024 activities of: Building C Initial Repairs, Building C Final Design, and Building D Final Design; in accordance with contract dated August 21, 2018 and Amendment #1 dated August 15, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Mark Dore, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Bilal Morton.

And the motion was therefore passed on this the 19th day of March, 2024

- {3} Discuss/Consider Award of the Construction Contract for Bldg. C Initial Repairs.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Mark Dore' to Award the Construction Contract of West Yard Expansion and Site Improvements

Building C Repairs – Phase X of SPN H.011928 (326) to Modular Construction Co., Inc. in the amount of \$249,312.00.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Mark Dore, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Bilal Morton.

And the motion was therefore passed on this the 19th day of March, 2024.

{4} POI West Yard Bulkhead Project Update.

{5} Discuss/Consider Award of the Construction Contract for West Yard Bulkhead.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Roy A. Pontiff to award the construction contract for the West Yard Bulkhead project (Capital Outlay) to Merrick, LLC with a bid amount of \$4,345,617.50.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Mark Dore, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Bilal Morton.

And the motion was therefore passed on this the 19th day of March, 2024.

{6} Discuss/Consider GIS Engineering, LLC February Inv. No. 70014048 for West Yard Bulkhead Project.

A motion was made by Commissioner Mark Dore, seconded by Commissioner Shane Walet, to approve and authorize the payment of Invoice Number 70014048 to GIS Engineering, LLC in the amount of \$118,815.00 for the period February 1, 2024 thru February 29, 2024 which includes February 2024 activities of: Final Design Phase, Existing Conditions, and Engineering Surveys; in accordance with contract dated October 17, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Mark Dore, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Bilal Morton.

And the motion was therefore passed on this the 19th day of March, 2024.

XIII. REPORT FROM MR. ONEIL MALBROUGH OF GIS ENGINEERING, LLC ON:

(a) Port Millennium Expansion Phase III Project – Site Excavations & Dredging.

{1} Update on the Status of the Port Millennium Expansion Phase III Project.

- {2} Discuss/Consider GIS Engineering, LLC February Inv. No. 70014039 for Millennium Expansion Phase III Project.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Roy A. Pontiff to approve and authorize the payment of Invoice No. 70014039 to GIS Engineering, LLC in the amount of \$2,565.00 for the period of February 1, 2024 thru February 29, 2024 which includes February activities of: permitting work; in accordance with contract dated February 1, 2018.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Bilal Morton.

And the motion was therefore passed on this the 19th day of March, 2024.

- (b) General Engineering and Consulting Services:

- {1} Project Update.

- {2} Discuss/Consider Approval of GIS Engineering, LLC February Inv. No. 70014042 for General Engineering and Consulting Services.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Mark Dore' to approve and authorize the payment of Invoice Number 70014042 to GIS Engineering, LLC in the amount of \$2,865.00 for the period February 1, 2024 thru February 29, 2024 in accordance w/contract effective date of December 13, 2022 and Amendment #1 dated July 20, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Bilal Morton.

And the motion was therefore passed on this the 19th day of March, 2024.

- (c) AGMAC Phase I Dredging Project – Commercial Canal.

- {1} Project Update.

- {2} Port Attorney Update.

- {3} Discuss/Consider Approval of Crosby Dredging, LLC Pay Application No. 7.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Mark Dore' to approve and authorize payment of Pay Application Number 7 Crosby Dredging, LLC in the amount of \$938,342.07 for the period of February 1, 2024 – February 29, 2024 for AGMAC Channel Dredging Phase I – Segment 1 – Commercial Canal (Capital Outlay) in accordance with contract dated August 4, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:
Yeas: Patrick Broussard, Mark Dore, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.
Nays: None.
Absent at Voting: Bilal Morton.
And the motion was therefore passed on this the 19th day of March, 2024.

- {4} Discuss/Consider GIS Engineering, LLC February Inv. No. 70014040 (AGMAC Phase I Channel Dredging Project – Commercial Canal).

A motion was made by Commissioner Mark Dore, seconded by Commissioner Danny J. David, Sr. to approve and authorize the payment of Invoice Number 70014040 to GIS Engineering, LLC in the amount of \$221,655.00 for the period of February 1, 2024 thru February 29, 2024 which includes: Phase I Construction Oversight of Dredge and Disposal, Construction Admin, Environmental Inspection Oversight, Avery Island Rep, QA/QC Surveys, ODC's and Equipment Rentals; as per contract dated August 29, 2019 and Amendment #8 dated July 20, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:
Yeas: Patrick Broussard, Mark Dore, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.
Nays: None.
Absent at Voting: Bilal Morton.
And the motion was therefore passed on this the 19th day of March, 2024.

- (d) AGMAC Phase 2 Dredging Project – Freshwater Bayou.
 - {1} Project Update.
 - {2} Port Attorney Update.
 - {3} Update on Removal of Pipeline P-7.1 (Vermilion).
 - {4} Update on Removal of Pipeline P-11.

Discussion ensued and there was no action taken on the above agenda items {1 – 4}.

- {5} Discuss/Consider GIS Engineering, LLC February Inv. No. 70014041 (AGMAC Phase 2 Channel Dredging Project – Freshwater Bayou).

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Simieon d. Theodile to approve and authorize the payment of Invoice Number 70014041 to GIS Engineering, LLC in the amount of \$65,780.54 for the period of February 1, 2024 thru February 29, 2024 which includes: LERRDS, Pipeline Consultant contractor, Environmental Analysis, Engineering, Design, and Prep of Plans and Specs, Bidding and Negotiating, Pipeline Surveys, and Equipment Rentals ;as per contract dated January 18, 2022, Amendment #1 dated August 16, 2022, and Amendment #2 dated March 23, 2023.
This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Bilal Morton.

And the motion was therefore passed on this the 19th day of March, 2024.

(e) AGMAC Port of Iberia Validation Report.

{1} Project Update.

{2} Discuss/Consider GIS Engineering, LLC February Inv. No. 70014044 (AGMAC POI Validation Report Project Management Plan).

A motion was made by Commissioner Shane Walet, seconded by Commissioner Mark Dore' to approve and authorize the payment of Invoice Number 70014044 to GIS Engineering, LLC in the amount of \$3,890.00 for the period of February 1, 2024 thru February 29, 2024 which includes GIS Engineering work on AGMAC Validation Report.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Bilal Morton.

And the motion was therefore passed on this the 19th day of March, 2024.

(f) AGMAC Slip C4 (Nabors) Bankline Stabilization.

{1} Project Update.

{2} Discuss/Consider GIS Engineering, LLC February Inv. No. 70014046 (Slip C4 Bankline Improvements).

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Danny J. David, Sr. to approve and authorize the payment of Invoice Number 70014046 to GIS Engineering, LLC in the amount of \$5,740.00 for the period February 1, 2024 thru February 29, 2024; in accordance w/contract effective date of September 29, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Bilal Morton.

And the motion was therefore passed on this the 19th day of March, 2024.

(g) AGMAC Slip P2 (Offshore Energy Services) Bank Stabilization.

{1} Project Update.

{2} Discuss/Consider GIS Engineering, LLC February Inv. No. 70014047 (Slip P2 Bankline Stabilization).

A motion was made by Commissioner Shane Walet, seconded by Commissioner Mark Dore' to approve and authorize the payment of Invoice Number 70014047 to GIS Engineering, LLC in the amount of \$17,672.50 for the period February 1, 2024 thru February 29, 2024; in accordance w/contract effective date of September 29, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Bilal Morton.

And the motion was therefore passed on this the 19th day of March, 2024.

- (h) Offshore Energy Services Site Improvements.
{1} Project Update.

Discussion ensued and there was no action taken on the above agenda item.

XIV. REPORT FROM PORT ATTORNEY – Donelson T. Caffery, III.

- (a) Port Attorney Report.
- (b) Status of Seadrill Crane Repairs.

Discussion ensued and there was no action taken on the above agenda items (a – b).

- (c) Discuss/Consider HPS Oil & Gas Properties, Inc. Invoice Number 24003 (12166-653-13).

A motion was made by Commissioner Mark Dore', seconded by Commissioner Danny J. David, Sr. to approve and authorize payment of Invoice No. 24003 (12166-653-13) to HPS Oil & Gas Properties, Inc. in the amount of \$225.00 for Abstracting work relative to the AGMAC Phase II – Freshwater Bayou project for the period of February 16, 2024 – February 29, 2024.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Bilal Morton.

And the motion was therefore passed on this the 19th day of March, 2024.

- (d) Discuss/Consider Approval of Vermilion Corporation Payment.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Simieon d. Theodile to approve and authorize payment to Vermilion Corporation in the amount of \$225,000.00 for Temporary Workspace, Right-of-Way, and Site Disposal Agreement regarding AGMAC Phase II Dredging – Freshwater Bayou.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Simieon d.

Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Bilal Morton.

And the motion was therefore passed on this the 19th day of March, 2024.

- (e) Discuss/Approve Donelson T. Caffery III, APLC Invoice Relative to the AGMAC Project for February.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Roy A. Pontiff to approve and authorize the payment of Invoice No. 1264 to Donelson T. Caffery, III, APLC in the amount of \$1,968.75 for Professional Services relative to the AGMAC Project for the period of February 1, 2024 thru February 29, 2024.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Bilal Morton.

And the motion was therefore passed on this the 19th day of March, 2024.

XV. REPORT FROM EXECUTIVE DIRECTOR ON:

- (a) Executive Director's Monthly Report.

- (b) Announcements:

***Tier 2.1 Annual Personal Financial Disclosure Statement due on or before May 15, 2024.

***Ethics Training & Sexual Harassment Prevention due by June 30, 2024.

***GPAA Spring Meeting – May 1-2, 2024 (Golden Nugget Hotel – Lake Charles)

XVI. EXPANSION OF AGENDA

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Shane Walet to expand the Port of Iberia District Board of Commissioners agenda for the March 19, 2024 Regular Monthly Board Meeting to Discuss/Consider 1st Amendment of Lease for Global Riser U.S., LLC and Discuss/Consider Legislation to Allow the Port of Iberia a Foreign Trade Zone for Iberia Parish.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Bilal Morton.

And the motion was therefore passed on this the 19th day of March, 2024.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Simieon d. Theodile to authorize Amendment Number One (1) of Global Riser U.S., LLC

Lease Agreement with the Port of Iberia.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Bilal Morton.

And the motion was therefore passed on this the 19th day of March, 2024.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Simieon d. Theodile to approve the Port of Iberia District amending legislation related to a Foreign Trade Zone at the Port.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Mark Dore,' Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Bilal Morton.

And the motion was therefore passed on this the 19th day of March, 2024.

XVII. ADJOURNMENT.

On a motion made by Commissioner Roy A. Pontiff and seconded by Commissioner Shane Walet the meeting was adjourned at 7:21 p.m.