

**PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS  
REGULAR MONTHLY MEETING  
THURSDAY, FEBRUARY 22, 2024  
PORT ADMINISTRATIVE OFFICE – 5:30 P.M.  
MINUTES**

The Regular meeting of the Port of Iberia District Board of Commissioners was called to order by Commissioner Patrick Broussard, Board President, at the Port of Iberia Administrative Office, on Thursday, February 22, 2024 at 5:30 P.M.

In attendance were Commissioners Patrick Broussard, Board President, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Commissioners Mark Dore', Vice-President, and Bilal Morton, Secretary-Treasurer, were absent.

Also, present were Craig Romero, Executive Director, Tracy Boudreaux, Chief Administrative Officer, Shari Landry, Secretary-Bookkeeper, and Donelson T. Caffery, III., Port Attorney.

Thus, with a quorum being acknowledged, Commissioner Shane Walet recited the opening prayer and the Pledge of Allegiance.

I. Public Comment.

(a) Comments from the General Public on Agenda Items.

There were no public comments made.

II. APPROVAL OF MINUTES – Regular Meeting Thursday, January 18, 2024.  
Special Meeting Thursday, February 8, 2024.

On a motion by Commissioner Roy A. Pontiff, and seconded by Commissioner Danny J. David, Sr., the Commission approved the minutes of the Regular Meeting held on Thursday, January 18, 2024.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore' and Bilal Morton.

And the motion was therefore passed on this the 22<sup>nd</sup> day of February, 2024.

On a motion by Commissioner Shane Walet, and seconded by Commissioner Simieon d. Theodile, the Commission approved the minutes of the Special Board Meeting held on

Thursday, February 8, 2024.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore' and Bilal Morton.

And the motion was therefore passed on this the 22<sup>nd</sup> day of February, 2024.

III. DISCUSS AND/OR DISTRIBUTE THE FOLLOWING:

- (a) Budget Summary for Seven (7) Months Ending January 2024.
- (b) Listing of Utility Breakdown as it Relates to Electricity, Water, & Natural Gas.
- (c) Listing of Tenant Lease Billings for 2024.
- (d) Listing of Boat Stall Tenant Lease Billings for 2024.
  - {1} Update on Removal of Abandoned Boats.

Discussion ensued and there was no action taken on the above agenda items (a-d).

- (e) Approve Payment of Bills & Checks Issued During Interim Period.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Simieon d. Theodile, to approve and authorize the payment of bills for February 2024 and ratify those paid during the interim period.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore' and Bilal Morton.

And the motion was therefore passed on this the 22<sup>nd</sup> day of February, 2024.

IV. Mr. Mark Theriot, Operations Manager, Chart Energy & Chemicals, to Update the Board Regarding Improvements to Lots 77-82, 80A, and a portion of the Port of Iberia Public Dock.

Mr. Mark Theriot was unable to attend the meeting.

V. Mr. Bryce French, CBRE, to address the Board.

VI. Discuss/Consider Max Derbes Contract Renewal.

Discussion ensued and there was no action taken on the above agenda items (V & VI).

VII. REPORT FROM MR. GERALD GESSER, GESSER GROUP, APC ON:

- (a) Port of Iberia Small Repairs Projects:
  - {1} Status Report on Chart (2) Industries Bldg. 9-G/H Roof & Fan Repairs.
    - (a) Discuss/Consider Modular Construction Invoice No. 4581-23-3.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Danny J. David, Sr. to approve and authorize payment of Invoice No. 4581-23-3 to Modular Construction Co., Inc. in the amount of \$12,110.00 for the remaining balance for electrical to connect Four (4) remaining exhaust fans at Chart Industries Plant 2 Bldg. 9-G/H at the Port of Iberia.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore' and Bilal Morton.

And the motion was therefore passed on this the 22<sup>nd</sup> day of February, 2024.

(b) Hurricane Laura & Delta Storm Damages

{1} Status Report on Hurricane Laura & Delta Facility Repairs.

{2} Status Report on Hurricane Laura/FEMA Limestone Yard Repairs.

Discussion ensued and there was no action taken on the above agenda items {1-2}.

(c) Special Projects

{1} Status Report on Rehabilitation of "Buildings 17-C & 17-D" (E-Crane) at the West Yard.

{2} Update on Gesser Group, Inc to Updating Property Analysis & Assessment of Port-Owned Facilities Book.

Discussion ensued and there was no action taken on the above agenda items {1-2}.

(d) Chart 2:

{1} Status Report on Chart 2 Electrical Meter.

(a) Meter # 145418398 (Fab Shop)

(b) Meter # 155553316 (at Slip)

(c) Meter # 149782708 (at Slip)

(d) Meter # 145418406 (Wooden Bldg.)

(e) Meter# XXXXXXXX (Electric)

{2} Status Report on Chart 2 Water Meters.

Discussion ensued and there was no action taken on the above agenda items {1-2}.

{3} Status Report on Chart 2 Plumbing Repairs.

(a) Discuss/Consider Queen City's Invoice No. 28314

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Simieon d. Theodile to approve and authorize payment of Invoice No. 28314 to Queen City Plumbing, Heating & AC, Inc. in the amount of \$1,678.86 for Service to replace backflow preventer and inspect backflow preventer at Chart Energy & Chemicals Plant 2 at the Port of Iberia.

This motion having been submitted to a vote; the vote thereon was as follows:  
Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore' and Bilal Morton.

And the motion was therefore passed on this the 22<sup>nd</sup> day of February, 2024.

(e) Seadrill:

{1} Status Report on Seadrill Plumbing Repairs.

(a) Discuss/Consider Queen City's Invoice No. 28312.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Roy A. Pontiff to approve and authorize payment of Invoice No. 28312 to Queen City Plumbing, Heating & AC, Inc. in the amount of \$1,543.13 for repairs to backflow preventer due to freeze conditions at Seadrill facility in the Port of Iberia (Seadrill Reimburse).

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore' and Bilal Morton.

And the motion was therefore passed on this the 22<sup>nd</sup> day of February, 2024.

{2} Status Report on Seadrill Crane Repairs.

(a) Discuss/Consider Approval of Ace Industries Invoice No. INV32931.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Roy A. Pontiff to approve and authorize payment of Invoice Number INV32931 from Ace Industries, Inc. in the amount of \$15,753.25 for labor and material to replace load cell on unit 3 (SN:28453C), labor and material for complete refurbishment of master slave remote on unit 2 (SN: 28453B), and additional boom lift rental for Seadrill Crane repairs at Seadrill Building B facility in the Port of Iberia (Seadrill Reimburse).

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore' and Bilal Morton.

And the motion was therefore passed on this the 22<sup>nd</sup> day of February, 2024.

VIII. LOUISIANA PORT CONSTRUCTION & DEVELOPMENT PRIORITY PROGRAM  
SPN H.011928 "EAST & WEST YARD" EXPANSION & SITE IMPROVEMENTS  
PROJECT:

(a) Report from Mr. Oneil Malbrough of GIS Engineering, LLC. on:

- {1} Port Priority & Capital Outlay Spreadsheets.
- (b) Report from Mr. Austin Hebert of GIS Engineering on:
  - {1} POI West Yard Building's C & D Update.
  - {2} Discuss/Consider GIS Engineering, LLC January Inv. No. 70013791 for POI West Yard Expansion.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Danny J. David, Sr., to approve and authorize the payment of Invoice Number 70013791 to GIS Engineering, LLC in the amount of \$25,012.50 for the period January 1, 2024 thru January 31, 2024 which includes January 2024 activities of: Building C Initial Repairs, Building C Final Design Work, and Building D Final Design in accordance with contract dated August 21, 2018 and Amendment #1 dated August 15, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore' and Bilal Morton.

And the motion was therefore passed on this the 22<sup>nd</sup> day of February, 2024.

- {3} POI West Yard Bulkhead Project Update.
- {4} Discuss/Consider GIS Engineering, LLC January Inv. No. 70013793 for West Yard Bulkhead Project.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Roy A. Pontiff to approve and authorize the payment of Invoice Number 70013793 to GIS Engineering, LLC in the amount of \$135,880.00 for the period January 1, 2024 thru January 31, 2024 which includes January 2024 activities of: Preliminary Design, Existing Conditions, Surveys, ODC's and Reimbursables, and Geotechnical; in accordance with contract dated October 17, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore' and Bilal Morton.

And the motion was therefore passed on this the 22<sup>nd</sup> day of February, 2024.

#### IX. REPORT FROM MR. ONEIL MALBROUGH OF GIS ENGINEERING, LLC ON:

- (a) Port Millennium Expansion Phase III Project – Site Excavations & Dredging.
  - {1} Update on the Status of the Port Millennium Expansion Phase III Project.
  - {2} Discuss/Consider GIS Engineering, LLC January Inv. No. 70013784 for Millennium Expansion Phase III Project.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Shane Walet to approve and authorize the payment of Invoice No. 70013784 to GIS Engineering, LLC in the amount of \$1,977.50 for the period of January 1, 2024 thru January 31, 2024 which includes January activities of: Permitting work; in accordance with contract dated February 1, 2018.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore' and Bilal Morton.

And the motion was therefore passed on this the 22<sup>nd</sup> day of February, 2024.

(b) General Engineering and Consulting Services:

{1} Project Update.

{2} Discuss/Consider Approval of GIS Engineering, LLC January Invoice No. 70013790 for General Engineering and Consulting Services.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Danny J. David, Sr. to approve and authorize the payment of Invoice Number 70013790 to GIS Engineering, LLC in the amount of \$18,540.00 for the period January 1, 2024 thru January 31, 2024 in accordance w/contract effective date of December 13, 2022 and Amendment #1 dated July 20, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore' and Bilal Morton.

And the motion was therefore passed on this the 22<sup>nd</sup> day of February, 2024.

(c) AGMAC Phase I Dredging Project – Commercial Canal.

{1} Project Update.

{2} Port Attorney Update.

{3} Discuss/Consider GIS Engineering, LLC January Inv. No. 70013787 (AGMAC Phase I Channel Dredging Project – Commercial Canal).

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Simieon d. Theodile to approve and authorize the payment of Invoice Number 70013787 to GIS Engineering, LLC in the amount of \$129,734.75 for the period of January 1, 2024 thru January 31, 2024 which includes: Phase I Construction Admin, Construction Oversight of Dredge and Disposal, Phase I Environmental Inspection Oversight, Avery Island Representative, QA/QC Surveys, ODC's and Boat Rentals; as per contract dated August 29, 2019 and Amendment #8 dated July 20, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore' and Bilal Morton.

And the motion was therefore passed on this the 22<sup>nd</sup> day of February, 2024.

X. EXPANSION – Discuss/Consider Approval of Crosby Dredging, LLC Pay Application No. 6.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Simieon d. Theodile to expand the agenda of the Port of Iberia District Board of Commissioners Regular Monthly Meeting February 22, 2024 to Discuss/Consider Crosby Dredging, LLC Pay Application Number 6.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore' and Bilal Morton.

And the motion was therefore passed on this the 22<sup>nd</sup> day of February, 2024.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Roy A. Pontiff to approve and authorize payment of Pay Application Number 6 Crosby Dredging, LLC in the amount of \$2,196,294.08 for the period of January 1, 2024 – January 31, 2024 for AGMAC Channel Dredging Phase I – Segment 1 – Commercial Canal (Capital Outlay) in accordance with contract dated August 4, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore' and Bilal Morton.

And the motion was therefore passed on this the 22<sup>nd</sup> day of February, 2024.

(d) AGMAC Phase 2 Dredging Project – Freshwater Bayou.

{1} Project Update.

{2} Port Attorney Update.

{3} Update on Removal of Pipeline P-7.1 (Vermilion).

(a) Discuss/Consider Granting Substantial Completion to Broussard Bros., Inc.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Simieon d. Theodile to Grant Substantial Completion to Broussard Brothers, Inc. for the removal of Pipeline P-7.1 (Vermilion) for AGMAC Phase II Dredging Project – Freshwater Bayou.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore' and Bilal Morton.

And the motion was therefore passed on this the 22<sup>nd</sup> day of February, 2024.

- (b) Discuss/Consider Broussard Bros., Inc. Invoice No. 0216560 for Removal of Pipeline P-7.1.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Roy A. Pontiff to approve and authorize payment of Invoice No. 0216560-IN to Broussard Brothers, Inc. in the amount of \$167,936.40 for the removal of Pipeline P-7.1 (Vermilion) for AGMAC Phase II Dredging Project – Freshwater Bayou.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore' and Bilal Morton.

And the motion was therefore passed on this the 22<sup>nd</sup> day of February, 2024.

- {4} Update on Removal of Pipeline P-11.

- (a) Discuss/Consider Granting Substantial Completion to Broussard Bros., Inc.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Shane Walet to Grant Substantial Completion to Broussard Brothers, Inc. for the removal of Pipeline P-11 for AGMAC Phase II Dredging Project – Freshwater Bayou.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore' and Bilal Morton.

And the motion was therefore passed on this the 22<sup>nd</sup> day of February, 2024.

- (b) Discuss/Consider Broussard Bros., Inc. Invoice No. 0216579 for Removal of Pipeline P-11.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Danny J. David, Sr. to approve and authorize payment of Invoice No. 0216579-IN to Broussard Brothers, Inc. in the amount of \$195,191.10 for the removal of Pipeline P-11 for AGMAC Phase II Dredging Project – Freshwater Bayou.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.



Nays: None.

Absent at Voting: Mark Dore' and Bilal Morton.

And the motion was therefore passed on this the 22<sup>nd</sup> day of February, 2024.

- {5} Discuss/Consider GIS Engineering, LLC January Inv. No. 70013788 (AGMAC Phase 2 Channel Dredging Project – Freshwater Bayou).

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Simieon d. Theodile to approve and authorize the payment of Invoice Number 70013788 to GIS Engineering, LLC in the amount of \$74,298.21 for the period of January 1, 2024 thru January 31, 2024 which includes: LERRD's (Pipeline Relocation), Pipeline Consultant Subcontractor, Environmental Analysis & Coordination, Engineering, Design, and Prep of Plans & Specs, Pipeline Surveys, Equipment Rentals, and Bidding and negotiations; as per contract dated January 18, 2022 and Amendment #1 dated August 16, 2022.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore' and Bilal Morton.

And the motion was therefore passed on this the 22<sup>nd</sup> day of February, 2024.

- (e) AGMAC Port of Iberia Validation Report.
  - {1} Project Update.
  - {2} Discuss/Consider Loren C. Scott & Associates, Inc. Invoice #1.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Roy A. Pontiff to approve and authorize payment of Invoice #1 dated February 13, 2024 from Loren C. Scott & Associates, Inc. in the amount of \$32,983.00 for initial payment of one-third of contract cost for producing Economic Impact Study of the Present & Future at the Port of Iberia.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore' and Bilal Morton.

And the motion was therefore passed on this the 22<sup>nd</sup> day of February, 2024.

- (f) AGMAC Slip C4 (Nabors) Bankline Stabilization.
  - {1} Project Update.
- (g) AGMAC Slip P2 (Offshore Energy Services) Bank Stabilization.
  - {1} Project Update.
- (h) Offshore Energy Services Site Improvements.

{1} Project Update.

Discussion ensued and there was no action taken on the above agenda items (f-h).

X. REPORT FROM PORT ATTORNEY – Donelson T. Caffery, III.

- (a) Port Attorney Report.
- (b) Status of Seadrill Crane Repairs.

Discussion ensued and there was no action taken on the above agenda items (a-b).

- (c) Discuss/Consider HPS Oil & Gas Properties, Inc. Invoice Number 24001 (12166-653-11).

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Shane Walet to approve and authorize payment of Invoice No. 24001 (12166-653-11) to HPS Oil & Gas Properties, Inc. in the amount of \$700.00 for Easement Negotiations relative to the AGMAC Phase II – Freshwater Bayou project for the period of January 1, 2024 thru January 15, 2024.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore' and Bilal Morton.

And the motion was therefore passed on this the 22<sup>nd</sup> day of February, 2024.

- (d) Discuss/Consider HPS Oil & Gas Properties, Inc. Invoice Number 24002 (12166-653-12).

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Roy A. Pontiff to approve and authorize payment of Invoice No. 24002 (12166-653-12) to HPS Oil & Gas Properties, Inc. in the amount of \$1,600.00 for Mapping and Easement Negotiations relative to the AGMAC Phase II – Freshwater Bayou project for the period of January 16, 2024 thru January 31, 2024.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore' and Bilal Morton.

And the motion was therefore passed on this the 22<sup>nd</sup> day of February, 2024.

- (e) Discuss/Approve Donelson T. Caffery III, APLC Invoice Relative to the AGMAC Project for January.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Shane Walet to approve and authorize the payment of Invoice No. 1259 to Donelson T. Caffery, III, APLC in the amount of \$3,037.50 for Professional Services relative to the AGMAC Project for the period of January 1, 2024 thru January 31, 2024.

This motion having been submitted to a vote; the vote thereon was as follows:  
Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore' and Bilal Morton.

And the motion was therefore passed on this the 22<sup>nd</sup> day of February, 2024.

XI. REPORT FROM EXECUTIVE DIRECTOR ON:

(a) Discuss/Consider RAM Lease Agreement.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Danny J. David, Sr., to authorize the cancellation of Lease between RAM Design and the Port of Iberia District contingent upon receiving One (1) month rent penalty and clean Environmental Phase I.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore' and Bilal Morton.

And the motion was therefore passed on this the 22<sup>nd</sup> day of February, 2024.

(b) Discuss/Consider LATCHO LLC Invoice Number 8209.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Danny J. David, Sr. to approve and authorize payment of Invoice Number 8209 to LATCHCO LLC in the amount of \$8,780.48 for the rental of matts for the delivering of a crane for E-Crane.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, Simieon d. Theodile, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore' and Bilal Morton.

And the motion was therefore passed on this the 22<sup>nd</sup> day of February, 2024.

(c) Executive Director's Monthly Report.

(d) Announcements:

\*\*\*Tier 2.1 Annual Personal Financial Disclosure Statement due on or before May 15, 2024.

\*\*\*Ethics Training & Sexual Harassment Prevention due by June 30, 2024.

XII. ADJOURNMENT.

On a motion made by Commissioner Shane Walet and seconded by Commissioner Danny J. David, Sr. the meeting was adjourned at 7:03 p.m.