

**PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING
TUESDAY, APRIL 16, 2024
PORT ADMINISTRATIVE OFFICE – 5:30 P.M.
MINUTES**

The Regular meeting of the Port of Iberia District Board of Commissioners was called to order by Commissioner Patrick Broussard, Board President, at the Port of Iberia Administrative Office, on Tuesday, April 16, 2024 at 5:30 P.M.

In attendance were Commissioners Patrick Broussard, Board President, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Commissioners Mark Dore', Vice-President, Bilal Morton, Secretary-Treasurer, and Simieon d. Theodile were absent.

Also, present were Craig Romero, Executive Director, Tracy Boudreaux, Chief Administrative Officer, Shari Landry, Secretary-Bookkeeper, and Donelson T. Caffery, III., Port Attorney.

Thus, with a quorum being acknowledged, Commissioner Danny J. David, Sr. recited the opening prayer and the Pledge of Allegiance.

- I. Public Comment.
 - (a) Comments from the General Public on Agenda Items.

There were no public comments made on Agenda items.

- II. APPROVAL OF MINUTES – Regular Meeting Tuesday, March 19, 2024.

On a motion by Commissioner Shane Walet, and seconded by Commissioner Danny J. David, Sr. the Commission approved the minutes of the Regular Meeting held on Tuesday, March 19, 2024.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore', Bilal Morton, and Simieon d. Theodile.

And the motion was therefore passed on this the 16th day of April, 2024.

III. DISCUSS AND/OR DISTRIBUTE THE FOLLOWING:

- (a) Budget Summary for Nine (9) Months Ending March 2024.
- (b) Listing of Utility Breakdown as it Relates to Electricity, Water, & Natural Gas.
- (c) Listing of Tenant Lease Billings for 2024.
- (d) Listing of Boat Stall Tenant Lease Billings for 2024.
- {1} Update on Removal of Abandoned Boats.

Discussion ensued and there was no action taken on the above agenda items (a – d).

- (e) Approve Payment of Bills & Checks Issued During Interim Period.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Danny J. David, Sr. to approve and authorize the payment of bills for April 2024 and ratify those paid during the interim period.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore', Bilal Morton, and Simieon d. Theodile.

And the motion was therefore passed on this the 16th day of April, 2024.

IV. Mr. Phil Robison, Plant Controller, Chart Energy & Chemicals, to Update the Board Regarding Improvements to Lots 77-82, 80A, and a portion of the Port of Iberia Public Dock.

Discussion ensued and there was no action taken on the above agenda item.

V. Mr. Johnny Bradberry, President, G.E.C., Inc. to Address the Board Regarding Grants.

Discussion ensued and there was no action taken on the above agenda item.

VI. Update on Committees:

- (a) Policies & Procedures Committee:
Roy Pontiff (Chairman), Danny David, Simieon Theodile.
- (b) Advertising & Public Relations Committee:
Bilal Morton (Chairman), Shane Walet, Simieon Theodile.
- (c) Finance Committee:
Mark Dore' (Chairman), Danny David, Roy Pontiff.
- (d) Port Development & Maintenance Committee:
Shane Walet (Chairman), Bilal Morton, Mark Dore'.

Discussion ensued and there was no action taken on the above agenda items (a – d).

VII. Report from Mrs. Carmel Breaux, President, Norris Insurance Consultants, Inc., Regarding the Port of Iberia District's 2024 Annual Insurance Renewals.

- {1} (May 2024 Renewals):

Flood Renewals – Logan Industries, Seadrill, and West Yard Building 17-A.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Roy A. Pontiff to approve and authorize the Port's May 2024 Annual Renewal of Flood Premium's for Logan Industries, Seadrill, and West Yard Building 17-A in the amount of \$39,393.00 as presented to the Board.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore', Bilal Morton, and Simieon d. Theodile.

And the motion was therefore passed on this the 16th day of April, 2024.

{2} (May 12, 2024 Renewal):

General Liability, Automobile Liability and Physical Damage, Umbrella Liability, Public Official Errors & Omissions Liability, Crime, Boiler & Machinery, Inland Marine, Equipment Floater and Building & Contents.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Danny J. David, Sr. to approve and authorize the 2024 Annual Premium for the Port of Iberia District Board of Commissioners May 12, 2024 Renewals of General Liability, Automobile Liability and Physical Damage, Umbrella Liability, Public Official Errors & Omissions Liability, Crime, Boiler & Machinery, Inland Marine, Equipment Floater and Building & Contents in the amount of \$302,493.00 as presented to the Board.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore', Bilal Morton, and Simieon d. Theodile.

And the motion was therefore passed on this the 16th day of April, 2024.

VIII. REPORT FROM MR. GERALD GESSER, GESSER GROUP, APC ON:

(a) Small Repair Projects:

{1} No updates at this time.

(b) Hurricane Laura & Delta Storm Damages:

{1} Status Report on Hurricane Laura & Delta Facility Repairs and Limestone Repairs.

(c) Special Projects:

{1} Status Report on Rehabilitation of "Building 18-D" (E-Crane) at the West Yard.

{2} Update on Property Analysis Facility Book.

(d) Chart – 2.

{1} Status Report on Chart – 2 Industries – Electrical Meter.

Discussion ensued and there was no action taken on the above agenda items (a – d).

IX. LOUISIANA PORT CONSTRUCTION & DEVELOPMENT PRIORITY PROGRAM
SPN H.011928 “EAST & WEST YARD” EXPANSION & SITE IMPROVEMENTS
PROJECT:

- (a) Report from Mr. Oneil Malbrough of GIS Engineering, LLC. on:
 - {1} Port Priority & Capital Outlay Spreadsheets.
- (b) Report from Mr. Austin Hebert of GIS Engineering on:
 - {1} POI West Yard Building’s C & D Update.
 - {2} Discuss/Consider Adopting a Resolution Certifying Compliance with Public Bid Laws.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Danny J. David, Sr. to adopt the following Resolution:

STATE PROJECT NO. H. 011928(326)

Phase VI of SPN H.011928

PARISH OF IBERIA

RESOLUTION

PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS

Whereas, the Port of Iberia District Board of Commissioners has solicited quotes for State Project No. H.011928(326) Port Improvements East and West Yard Expansion & Site Improvements Building C Repairs (Phase VI of SPN H.011928) in accordance with the current bid laws of the State of Louisiana, including, but not limited to R.S. 38:2211 et. seq; and

Whereas, the Port of Iberia District Board of Commissioners has submitted to the LA DOTD Proof of Three (3) solicited quotes, a legible copy of the bid tabulation of all quotes received, and certified to be correct by the Engineer and an authorized official of the Sponsor, a copy of the engineer’s recommendation, contract documents, Notice of Award of Contract, and a copy of the recordation data in the Iberia Parish Clerk of Court’s Office.

NOW, THEREFORE, BE IT RESOLVED by the Port of Iberia District Board of Commissioners, in Regular session, assembled on this 16th day of April, 2024, does hereby certify that the bidding procedures comply with Louisiana Revised Statutes 38:2211, et. seq.

This Resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore’, Bilal Morton, and Simieon d. Theodile.

And the Resolution was therefore passed on this the 16th day of April, 2024.

- {3} Discuss/Consider GIS Engineering, LLC March Inv. No. 70014307 for POI West Yard Expansion.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Danny J. David, Sr. to approve and authorize the payment of Invoice Number 70014307 to GIS

Engineering, LLC in the amount of \$24,330.00 for the period March 1, 2024 thru March 31, 2024 which includes March 2024 activities of: Building C Initial Repairs, Building D Final Design, and Building C Final Design, and C.A.S.E.; in accordance with contract dated August 21, 2018 and Amendment #1 dated August 15, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore', Bilal Morton, and Simieon d. Theodile.

And the motion was therefore passed on this the 16th day of April, 2024.

{4} POI West Yard Bulkhead Project Update.

{5} Discuss/Consider GIS Engineering, LLC March Inv. No. 70014313 for West Yard Bulkhead Project.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Shane Walet to approve and authorize the payment of Invoice Number 70014313 to GIS Engineering, LLC in the amount of \$36,060.00 for the period March 1, 2024 thru March 31, 2024 which includes March 2024 activities of: Bidding & Negotiations and Construction Oversight; in accordance with contract dated October 17, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore', Bilal Morton, and Simieon d. Theodile.

And the motion was therefore passed on this the 16th day of April, 2024.

X. REPORT FROM MR. ONEIL MALBROUGH OF GIS ENGINEERING, LLC ON:

(a) Port Millennium Expansion Phase III Project – Site Excavations & Dredging.

{1} Update on the Status of the Port Millennium Expansion Phase III Project.

{2} Discuss/Consider Approval of Mitigation Credit Purchase Agreement between the Port of Iberia District and EIP III Credit Co., LLC.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Shane Walet to approve and authorize Board President to execute Mitigation Credit Purchase Agreement between the Port of Iberia District and EIP III Credit Co., LLC for Seven (7) Bottomland Hardwood Mitigation acres (Millennium Expansion Phase III) pending Port Attorney final review and approval.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore', Bilal Morton, and Simieon d. Theodile.

And the motion was therefore passed on this the 16th day of April, 2024.

- {3} Discuss/Consider Approval of EIP III Credit Co., LLC Payment for the Required Bottom Land Hardwoods (BLH) Mitigation Credits.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Shane Walet to approve and authorize payment to EIP III Credit Co., LLC in the amount of \$70,000.00 for Seven (7) acres of Bottomland Hardwood Mitigation Credits (Millennium Expansion Phase III) pending Port Attorney final review and approval.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore', Bilal Morton, and Simieon d. Theodile.

And the motion was therefore passed on this the 16th day of April, 2024.

- {4} Discuss/Consider GIS Engineering, LLC March Inv. No. 70014301 for Millennium Expansion Phase III Project.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Roy A. Pontiff to approve and authorize the payment of Invoice No. 70014301 to GIS Engineering, LLC in the amount of \$7,738.76 for the period of March 1, 2024 thru March 31, 2024 which includes March activities of: Permit Work; in accordance with contract dated February 1, 2018.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore', Bilal Morton, and Simieon d. Theodile.

And the motion was therefore passed on this the 16th day of April, 2024.

- (b) General Engineering and Consulting Services:

- {1} Project Update.

- {2} Discuss/Consider Approval of GIS Engineering, LLC March Inv. No. 70014303 for General Engineering and Consulting Services.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Shane Walet to approve and authorize the payment of Invoice Number 70014303 to GIS Engineering, LLC in the amount of \$7,885.00 for the period March 1, 2024 thru March 31, 2024 in accordance w/contract effective date of December 13, 2022 and Amendment #1 dated July 20, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore', Bilal Morton, and Simieon d. Theodile.

And the motion was therefore passed on this the 16th day of April, 2024.

- (c) AGMAC Phase I Dredging Project – Commercial Canal.

- {1} Project Update.
- {2} Port Attorney Update.
- {3} Discuss/Consider Approval of Crosby Dredging, LLC Pay Application No. 8.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Roy A. Pontiff to approve and authorize payment of Pay Application Number 8 Crosby Dredging, LLC in the amount of \$825,521.26 for the period of March 1, 2024 – March 31, 2024 for AGMAC Channel Dredging Phase I – Segment 1 – Commercial Canal (Capital Outlay) in accordance with contract dated August 4, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore', Bilal Morton, and Simieon d. Theodile.

And the motion was therefore passed on this the 16th day of April, 2024.

- {4} Discuss/Consider GIS Engineering, LLC March Inv. No. 70014302 (AGMAC Phase I Channel Dredging Project – Commercial Canal).

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Shane Walet to approve and authorize the payment of Invoice Number 70014302 to GIS Engineering, LLC in the amount of \$170,504.50 for the period of March 1, 2024 thru March 31, 2024 which includes: Phase I Construction Admin, Phase I Construction Oversight Dredge & Disposal, Phase I Environmental Inspection Oversight, Avery Island Inc. Representative, QA/QC Surveys, ODC's and Equipment Rentals; as per contract dated August 29, 2019 and Amendment #8 dated July 20, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore', Bilal Morton, and Simieon d. Theodile.

And the motion was therefore passed on this the 16th day of April, 2024.

- (d) AGMAC Phase 2 Dredging Project – Freshwater Bayou.

- {1} Project Update.

- {2} Port Attorney Update.

- {3} Update on Removal of Pipeline P-7.1 (Vermilion).

- {4} Update on Removal of Pipeline P-11.

Discussion ensued and there was no action taken on the above agenda items {1 – 4}.

{5} Discuss/Consider Approval of Boardwalk Inv. No. 1.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Danny J. David, Sr. to approve and authorize payment of Invoice No. 13935145 dated July 26, 2023 to Texas Gas Transmission, LLC in the amount of \$121,112.86 for reimbursement of pipeline relocation charges associated with AGMAC Phase II Dredging – Freshwater Bayou for the period of January 1, 2023 – June 30, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore', Bilal Morton, and Simieon d. Theodile.

And the motion was therefore passed on this the 16th day of April, 2024.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Shane Walet to approve and authorize payment of Invoice No. 13935504 dated October 25, 2023 to Texas Gas Transmission, LLC in the amount of \$69,847.80 for reimbursement of pipeline relocation charges associated with AGMAC Phase II Dredging – Freshwater Bayou for the period of July 1, 2023 – September 30, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore', Bilal Morton, and Simieon d. Theodile.

And the motion was therefore passed on this the 16th day of April, 2024.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Danny J. David, Sr. to approve and authorize payment of Invoice No. 13936272 dated January 25, 2024 to Texas Gas Transmission, LLC in the amount of \$111,765.97 for reimbursement of pipeline relocation charges associated with AGMAC Phase II Dredging – Freshwater Bayou for the period of October 1, 2023 – December 31, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore', Bilal Morton, and Simieon d. Theodile.

And the motion was therefore passed on this the 16th day of April, 2024.

{6} Discuss/Consider GIS Engineering, LLC March Inv. No. 70014308 (AGMAC Phase 2 Channel Dredging Project – Freshwater Bayou).

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Shane Walet to approve and authorize the payment of Invoice Number 70014308 to GIS Engineering, LLC in the amount of \$41,447.50 for the period of March 1, 2024 thru March 31, 2024 which includes: LERRDS, Environmental Analysis & Coordination, Boardwalk

pipeline permitting, Construction Admin, Construction Oversight, and Pipeline Surveys; as per contract dated January 18, 2022, Amendment #1 dated August 16, 2022, and Amendment #2 dated March 23, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore', Bilal Morton, and Simieon d. Theodile.

And the motion was therefore passed on this the 16th day of April, 2024.

(e) AGMAC Port of Iberia Validation Report.

{1} Project Update.

{2} Discuss/Consider GIS Engineering, LLC March Inv. No. 70014315 (AGMAC POI Validation Report Project Management Plan).

A motion was made by Commissioner Shane Walet, seconded by Commissioner Danny J. David, Sr. to approve and authorize the payment of Invoice Number 70014315 to GIS Engineering, LLC in the amount of \$9,905.00 for the period of March 1, 2024 thru March 31, 2024 which includes GIS Engineering work on AGMAC Validation Report.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore', Bilal Morton, and Simieon d. Theodile.

And the motion was therefore passed on this the 16th day of April, 2024.

(f) AGMAC Slip C4 (Nabors) Bankline Stabilization.

{1} Project Update.

{2} Discuss/Consider GIS Engineering, LLC March Inv. No. 70014305 (Slip C4 Bankline Improvements).

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Shane Walet to approve and authorize the payment of Invoice Number 70014305 to GIS Engineering, LLC in the amount of \$2,390.00 for the period March 1, 2024 thru March 31, 2024; in accordance w/contract effective date of September 29, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore', Bilal Morton, and Simieon d. Theodile.

And the motion was therefore passed on this the 16th day of April, 2024.

(g) AGMAC Slip P2 (Offshore Energy Services) Bank Stabilization.

{1} Project Update.

- {2} Discuss/Consider GIS Engineering, LLC March Inv. No. 70014309 (Slip P2 Bankline Stabilization).

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Roy A. Pontiff to approve and authorize the payment of Invoice Number 70014309 to GIS Engineering, LLC in the amount of \$5,946.25 for the period March 1, 2024 thru March 31, 2024; in accordance w/contract effective date of September 29, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore', Bilal Morton, and Simieon d. Theodile.

And the motion was therefore passed on this the 16th day of April, 2024.

- (h) Offshore Energy Services Site Improvements.

- {1} Project Update.

Discussion ensued and there was no action taken on the above agenda item.

XI. EXPANSION

A motion was made by Commissioner Shane Walet, seconded by Commissioner Roy A. Pontiff to expand the Agenda of the Port of Iberia District Board of Commissioners April 16, 2024 Board Meeting to Discuss/Consider GIS Engineering, LLC March Inv. No. 70014314 (OES Site Improvements).

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore', Bilal Morton, and Simieon d. Theodile.

And the motion was therefore passed on this the 16th day of April, 2024.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Danny J. David, Sr. to approve and authorize payment of Invoice No. 70014314 to GIS Engineering, LLC in the amount of \$6,014.35 for the period of March 1, 2024 thru March 31, 2024 in accordance with contract dated December 19, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore', Bilal Morton, and Simieon d. Theodile.

And the motion was therefore passed on this the 16th day of April, 2024.

XII. REPORT FROM PORT ATTORNEY – Donelson T. Caffery, III.

- (a) Port Attorney Report.
- (b) Status of Seadrill Crane Repairs.
- (c) Update on Agreement Negotiations with CBRE.

- (d) Discuss/Consider Authorizing Board President to Execute Lease Agreement between Louisiana Dept. of Wildlife & Fisheries Regarding Lot 20 (0.911 acres).

Discussion ensued and there was no action taken on the above agenda items (a – d).

- (e) Discuss/Consider HPS Oil & Gas Properties, Inc. Invoice Number 24004 (12166-653-14).

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Danny J. David, Sr. to approve and authorize payment of Invoice No. 24004 (12166-653-14) to HPS Oil & Gas Properties, Inc. in the amount of \$112.50 for Abstracting work relative to the AGMAC Phase II – Freshwater Bayou project for the period of March 1, 2024 thru March 15, 2024.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore', Bilal Morton, and Simieon d. Theodile.

And the motion was therefore passed on this the 16th day of April, 2024.

- (f) Discuss/Approve Donelson T. Caffery III, APLC Invoice Relative to the AGMAC Project for March.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Shane Walet to approve and authorize the payment of Invoice No. 1286 to Donelson T. Caffery, III, APLC in the amount of \$1,687.50 for Professional Services relative to the AGMAC Project for the period of March 1, 2024 thru March 31, 2024.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Patrick Broussard, Danny J. David, Sr., Roy A. Pontiff, and Shane Walet.

Nays: None.

Absent at Voting: Mark Dore', Bilal Morton, and Simieon d. Theodile.

And the motion was therefore passed on this the 16th day of April, 2024.

XIII. REPORT FROM EXECUTIVE DIRECTOR ON:

- (a) Executive Director's Monthly Report.
- (b) Announcements:

***Tier 2.1 Annual Personal Financial Disclosure Statement due on or before May 15, 2024.

***Ethics Training & Sexual Harassment Prevention due by June 30, 2024.

***GPAA Spring Meeting – May 1-2, 2024 (Golden Nugget Hotel – Lake Charles)

XIV. ADJOURNMENT.

On a motion made by Commissioner Danny J. David, Sr., and seconded by Commissioner Roy A. Pontiff the meeting was adjourned at 7:16 p.m.