

**PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS  
REGULAR MONTHLY MEETING  
TUESDAY, JUNE 21, 2022  
PORT ADMINISTRATIVE OFFICE – 5:30 P.M.  
MINUTES**

The Regular meeting of the Port of Iberia District Board of Commissioners was called to order by Commissioner Roy A. Pontiff, Board President, at the Port of Iberia Administrative Office, on Tuesday, June 21, 2022, at 5:30 P.M.

In attendance were Commissioners Roy A. Pontiff, Board President, Patrick Broussard, Mark Dore', Bilal Morton, and Danny J. David, Sr.

Commissioners Shane Walet, Vice-President and Simieon d. Theodile, Secretary-Treasurer were absent.

Also present were Joanna D. Durke, Chief Administrative Officer, Tracy Boudreaux, Administrative Assistant, and Shari Landry, Receptionist-Secretary.

Craig Romero, Executive Director and Donelson T. Caffery, III, Port Attorney, were present via telephone conference.

Thus, with a quorum being acknowledged, Commissioner Patrick Broussard recited the opening prayer and the Pledge of Allegiance.

I. APPROVAL OF MINUTES – Regular Meeting Thursday, May 19, 2022.

On a motion by Commissioner Bilal Morton, and seconded by Commissioner Danny J. David, Sr., the Commission approved the minutes of the Regular Meeting held on Thursday, May 19, 2022.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Patrick Broussard, Mark Dore', Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet and Simieon d. Theodile.

And the motion was therefore passed on this the 21<sup>st</sup> day of June, 2022.

II. DISCUSS AND/OR DISTRIBUTE THE FOLLOWING:

(a) Budget Summary for Eleven (11) Months Ending May 2022.

(b) Listing of Utility Breakdown as it Relates to Electricity, Water, & Natural Gas.

(c) Listing of Tenant Lease Billings for 2022.

➤ Update on Chart Energy & Chemicals, Inc. Entering into a Lease Agreement

with the POI.

- Update on Exploraciones Y Perforadora Central regarding Lease Termination at the Port of Iberia (Lot 10 – 11.376 acres).

- (d) Listing of Boat Stall Tenant Lease Billings for 2022.

Discussion ensued and there was no action taken on the above agenda item.

- (e) Approve Payment of Bills & Checks Issued During Interim Period.

A motion was made by Commissioner Mark Dore, seconded by Commissioner Bilal Morton to approve and authorize the payment of bills for June 2022, and ratify those paid during the interim period.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Patrick Broussard, Mark Dore', Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet and Simieon d. Theodile.

And the motion was therefore passed on this the 21<sup>st</sup> day of June, 2022.

### III. DISCUSS POLICIES AND PROCEDURES COMMITTEE RECOMMENDATIONS FINDINGS FROM THURSDAY, JUNE 9, 2022 COMMITTEE MEETING.

- (a) Discuss/Review Port of Iberia District Policies & Procedures as it relates to Section 2.05 in the Personnel Policies and Rules for the Port of Iberia District Board of Commissioners and Port Staff Office.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Danny J. David, Sr. to accept/adopt the Policies & Procedures recommendations as presented to the Board, relative to Section 2.05 Health, Accident, and Dental Insurance in the Personnel Policies and Rules for the Port of Iberia District Board of Commissioner and the Port Staff Office.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Patrick Broussard, Mark Dore', Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet and Simieon d. Theodile.

And the motion was therefore passed on this the 21<sup>st</sup> day of June, 2022.

### IV. DISCUSS FINANCE COMMITTEE RECOMMENDATIONS & FINDINGS FROM THURSDAY, JUNE 9, 2022 COMMITTEE MEETING.

- (a) Discuss and Consider FY 2022 - 2023 Budget.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Bilal Morton to accept and approve, as presented, the Port of Iberia District Fiscal Year 2022–2023 Budget as recommended by the Finance Committee.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Patrick Broussard, Mark Dore', Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet and Simieon d. Theodile.  
And the motion was therefore passed on this the 21<sup>st</sup> day of June, 2022.

(b) Discuss and Consider FY 2021 - 2022 Audit Engagement.  
A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Mark Dore' that Broussard, Poche', L.L.P., be retained to perform the Fiscal Year 2021–2022 year-end audit of the financial statements of the Port of Iberia District, for a maximum fee of \$32,000.00.

This motion having been submitted to a vote, the vote thereon was as follows:  
Yeas: Roy A. Pontiff, Patrick Broussard, Mark Dore', Bilal Morton, and Danny J. David, Sr.  
Nays: None.

Absent at Voting: Shane Walet and Simieon d. Theodile.  
And the motion was therefore passed on this the 21<sup>st</sup> day of June, 2022.

V. REPORT FROM MR. GERALD GESSER, GESSER GROUP, APC ON:

- (a) Proposed Facility Inspection
  - {1} Update on Gesser Group's Facility Inspection Contract.
- (b) Port of Iberia Small Repairs Projects:
  - {1} Status Report on Wood Walk Ways & Rails at the Former All Points Facility (Between Buildings "B" – 1 ½ Story Wooden Office Bldg. and "C" – Warehouse Building).
    - (a) Discuss/Consider Tilden A. Bonin Contractor, Inc. Invoice No. 2022-150-001.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Patrick Broussard to approve and authorize the payment of Invoice No. 2022-150-001 to Tilden A. Bonin Contractor, Inc. in the amount of \$5,000.00 for pressure washing and staining of wood walk ways & rails at the Former All Points Facility between buildings "B" 1 ½ story wooden office building and "C" warehouse.

This motion having been submitted to a vote, the vote thereon was as follows:  
Yeas: Roy A. Pontiff, Patrick Broussard, Mark Dore', Bilal Morton, and Danny J. David, Sr.  
Nays: None.

Absent at Voting: Shane Walet and Simieon d. Theodile.  
And the motion was therefore passed on this the 21<sup>st</sup> day of June, 2022.

- {2} Status Report on POI Administrative Office Generator.
  - (a) Update on Cummins Sales and Service Software Upgrade.
- {3} Status Report on the Camera Installation on David Berard Road.

Discussion ensued and there was no action taken on the above agenda items {2-3}

- (a) Discuss/Consider Royal Security Solutions, Inc. Invoice No.

20210193.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Mark Dore' to approve and authorize the payment of Invoice No. 20210193 to in the amount of \$2,438.00 to Royal Security Solutions, Inc. for Labor to extend towers to Franks and Labor to install equipment on new pole locations; and motion acknowledges this is the remaining amount of Invoice No. 20210193 which was approved August 24, 2021.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Patrick Broussard, Mark Dore', Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet and Simieon d. Theodile.

And the motion was therefore passed on this the 21<sup>st</sup> day of June, 2022.

{4} Status Report on the West Yard Ground Water Pump Station.

{5} Status Report on the Broken Piling in Boat Slip No. 12.

{6} Status Report on Sheriff's Office Building 17-A End of Lease.

Discussion ensued and there was no action taken on the above agenda items {4-6}.

{7} Discuss/Consider Gesser Group's Inv # 23-POI-SRP.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Danny J. David, Sr. to approve and authorize the payment of Invoice No. 23-POI-SRP to Gesser Group, APC in the amount of \$9,907.50 for the period May 11, 2022 thru June 15, 2022 for small repairs projects requested by the Executive Director.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Patrick Broussard, Mark Dore', Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet and Simieon d. Theodile.

And the motion was therefore passed on this the 21<sup>st</sup> day of June, 2022.

(c) Hurricane Laura & Delta Storm Damages

{1} Status Report on Hurricanes Laura & Delta FEMA Applications.

➤ Update on Approval for State Applicant Liaison (SAL) Reimbursement into Advance Mode for Payments.

Discussion ensued and there was no action taken on the above agenda item.

(d) Special Projects

{1} Status Report on POI Maintenance Equipment Storage Building.

{2} Status Report on the Rehabilitation of Buildings "C", "D", "E", & "F" at the POI West Yard.

{3} Status Report on Document Scanning Services:

Discussion ensued and there was no action taken on the above agenda items {1-3}.

- (a) Discuss/Consider Gesser Group, APC Invoice No. 03-POI-SP-DSS.

A motion was made by Commissioner Bilal Morton, seconded by Commissioner Patrick Broussard to approve and authorize payment of Invoice No. 03-POI-SP-DSS to Gesser Group, APC in the amount of \$1,785.00 for architectural services provided for Special Project – Document Scanning Service as requested by the Executive Director.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Patrick Broussard, Mark Dore', Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 21<sup>st</sup> day of June, 2022.

- (d) Seadrill:

- {1} Discuss/Consider Amendment to the Seadrill America, Inc. Lease Agreement Regarding Invoices Paid by the POI to be Reimbursed by Seadrill for Maintenance Repair Cost.

- {2} Status Report on Seadrill Building "17-B" Repairs to 1200 Rafter Flange Structural Steel Supports.

Discussion ensued and there was no action taken on the above agenda items {1-2}.

- {3} Status Report on Seadrill's HVLS Fans (Maintenance Issues).

- (a) Discuss/Consider Vector Sales, Inc. Invoice No. 15118 (Quote No. M22-0336) for Emergency Repairs.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Bilal Morton to approve and authorize the payment of Invoice No. 15118 to Vector Sales, Inc. in the amount of \$2,175.06 for emergency repairs made to Seadrill's Building B Facility HVLS Fans.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Patrick Broussard, Mark Dore', Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet and Simieon d. Theodile.

And the motion was therefore passed on this the 21<sup>st</sup> day of June, 2022

- (b) Discuss/Consider Vector Sales, Inc. Invoice No 15117 (To be Reimbursed by Seadrill)

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Bilal Morton to approve and authorize the payment of Invoice No. 15117 to Vector Sales, Inc. in the amount of \$10,200.00 for Preventative Maintenance Inspection of 21 MacroAir HVLS Fans & 125" Lift rental for Two (2) days at the Seadrill Facility (to be reimbursed by Seadrill).

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Patrick Broussard, Mark Dore', Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet and Simieon d. Theodile.

And the motion was therefore passed on this the 21<sup>st</sup> day of June, 2022.

{4} Status Report on Roll-Up Doors.

{5} Status Report on Electronic Gate Openers.

Discussion ensued and there was no action taken on the above agenda items {4-5}.

- (a) Discuss/Consider Garden City Construction Invoice No. 7224  
(To be Reimbursed by Seadrill).

A motion was made by Commissioner Bilal Morton, seconded by Commissioner Patrick Broussard to approve and authorize the payment of Invoice No. 7224 to Garden City Construction Co. in the amount of \$9,160.86 for repairs made to the gate at the Seadrill Facility in the Port of Iberia (To be reimbursed by Seadrill).

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Patrick Broussard, Mark Dore', Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet and Simieon d. Theodile.

And the motion was therefore passed on this the 21<sup>st</sup> day of June, 2022.

VI. LOUISIANA PORT CONSTRUCTION & DEVELOPMENT PRIORITY PROGRAM  
SPN H.011928 "EAST & WEST YARD" EXPANSION & SITE  
IMPROVEMENTS PROJECT:

- (a) Report from Mr. Oneil Malbrough of GIS Engineering, LLC. on:  
{1} Port Priority & Capital Outlay Spreadsheets.
- (b) Report from Mr. Austin Hebert of GIS Engineering on:  
{1} Building A Update – POI West Yard SPN H.011928(322e) (Phase IIe of SPN H.011928).  
(a) Clear Lien Certificate  
(b) Discuss/Adopt Final Acceptance Resolution.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Bilal Morton to adopt the following Resolution:

RESOLUTION – FINAL PROJECT ACCEPTANCE

STATE PROJECT NO. H.011928(322e)

PARISH OF IBERIA

RESOLUTION

WHEREAS, the Port of Iberia District Board of Commissioners contracted with Acadiana Site Contractors to complete State Project No. H.011928(322e) – Port Improvements East and West Yard Expansion & Site Improvements Building A Repairs – Parking Area

Improvements (Phase II of SPN H.011928) in accordance with the current bid laws of the State of Louisiana, including, but not limited to R.S. 38:2211, et seq; and

WHEREAS, the contract between the Port of Iberia District Board of Commissioners and Acadiana Site Contractors has been successfully completed Port Improvements East and West Yard Expansion & Site Improvements Building A Repairs – Parking Area Improvements; and

WHEREAS, it is noted that a final inspection was conducted by the LA DOTD on Thursday, February 3, 2022; and

NOW, THEREFORE, BE IT RESOLVED by the Port of Iberia District Board of Commissioners, in Regular session, assembled on this 21<sup>st</sup> day of June, 2022, the contract for Port Improvements East and West Yard Expansion & Site Improvements Building A Repairs – Parking Area Improvements is hereby accepted by the Port of Iberia District Board of Commissioners effective Tuesday, June 21, 2022.

This Resolution having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Patrick Broussard, Mark Dore', and Bilal Morton.

Nays: None.

Absent at Voting: Shane Walet, Simieon d. Theodile, and Danny J. David, Sr.

And the Resolution was therefore adopted on this the 21<sup>st</sup> day of June, 2022.

- {2} Building B – POI West Yard SPN H.011928(325i)  
Additional Repairs  
(Phase Vi of SPN H.011928).
  - (a) Discuss/Adopt Resolution to Award.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Mark Dore' to adopt the following Resolution:

RESOLUTION – AWARD PROJECT with Contingency  
STATE PROJECT NO. H.011928(325i)  
PARISH OF IBERIA

#### RESOLUTION

#### PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS

WHEREAS, the Port of Iberia District Board of Commissioners has received quotes on Friday, June 17, 2022 on the Port Improvements East and West Yard Expansion & Site Improvements Building B Additional Repairs (Phase Vi of SPN H.011928) a Port Improvements Project under the Louisiana Port Construction & Development Priority Program; and

WHEREAS, GIS Engineering, LLC has recommended that the Award of Contract be made to the lowest qualified bidder; Frisco Industrial Contractors, LLC.

NOW, THEREFORE, BE IT RESOLVED by the Port of Iberia District Board of Commissioners, in Regular session, assembled on this 21<sup>st</sup> day of June, 2022, acting

pursuant to the recommendation of GIS Engineering, LLC that the Base Quote in the Amount of \$200,875.00 by Frisco Industrial Contractors, LLC be accepted and a contract be awarded to them contingent upon the LA Department of Transportation and Development's final approval.

This Resolution having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Patrick Broussard, Mark Dore', Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet and Simieon d. Theodile.

And the Resolution was therefore adopted on this the 21<sup>st</sup> day of June, 2022.

(b) Discuss/Adopt Resolution Certifying Compliance with Public Bid Law.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Patrick Broussard to adopt the following Resolution:

**RESOLUTION CERTIFYING COMPLIANCE WITH THE PUBLIC BID LAWS**

with Contingency

STATE PROJECT NO. H. 011928(325i)

PARISH OF IBERIA

**RESOLUTION**

**PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS**

WHEREAS, the Port of Iberia District Board of Commissioners has solicited quotes for State Project No. H.011928(325i) Port Improvements East and West Yard Expansion & Site Improvements Building B Additional Repairs (Phase Vi of SPN H.011928) in accordance with the current bid laws of the State of Louisiana, including, but not limited to R.S. 38:2211 et. seq; and

WHEREAS, the Port of Iberia District Board of Commissioners will submit, contingent upon the LA Department of Transportation and Development's final approval, Proof of Three (3) solicited quotes, a legible copy of the bid tabulation of all quotes received, and certified to be correct by the Engineer and an authorized official of the Sponsor, a copy of the engineer's recommendation, contract documents, Notice of Award of Contract, and a copy of the recordation data in the Iberia Parish Clerk of Court's Office.

NOW, THEREFORE, BE IT RESOLVED by the Port of Iberia District Board of Commissioners, in Regular session, assembled on this 21<sup>st</sup> day of June, 2022, does hereby certify that the bidding procedures comply with Louisiana Revised Statutes 38:2211, et. seq.

This Resolution having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Patrick Broussard, Mark Dore', Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet and Simieon d. Theodile.

And the Resolution was therefore adopted on this the 21<sup>st</sup> day of June, 2022.



- {3} Building C and D Security Fencing – POI West Yard SPN H.011928(330) (Phase X of SPN H.011928).

- (a) Update on Status of Project.

Discussion ensued and there was no action taken on the above agenda item.

- {4} Discuss/Consider GIS Engineering, LLC May Inv. No. 70008645 for POI West Yard Expansion.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Patrick Broussard to approve and authorize the payment of Invoice Number 70008645 to GIS Engineering, LLC in the amount of \$12,618.38 for the period May 1, 2022 thru May 31, 2022 which includes May 2022 activities of: Architect subcontractor, Gesser Group, finalized issued for quotes drawings and incorporated LA DOTD comments on plan sheets and specifications (Bldg. B Additional Repairs), Architect Subcontractor, Gesser Group, reviewed fence and gate submittals, contractor's fence alignment, and coordinated with Executive Director, Craig Romero, on final fence alignment, meetings, coordination, and discussion with fencing contractor (Bldg. C & D Security Fencing); in accordance with contract dated August 21, 2018.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Patrick Broussard, Mark Dore', Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet and Simieon d. Theodile.

And the motion was therefore passed on this the 21<sup>st</sup> day of June, 2022.

VII. REPORT FROM MR. ONEIL MALBROUGH OF GIS ENGINEERING, LLC ON:

- (a) Port Millennium Expansion Phase III Project – Site Excavations & Dredging.

- {1} Update on the Status of the Port Millennium Expansion Phase III Project.

Discussion ensued and there was no action taken on the above agenda item.

- (b) Port Millennium Expansion Phase II Property Site SPN H.011756 Tract's "O" and "P" Site Improvements.

- {1} Update on Status of Tract's "O" and "P" Site Improvements.

- {2} Discuss/Consider Contractor's Application for Payment #5 (Rigid Constructors, LLC).

A motion was made by Commissioner Bilal Morton, seconded by Commissioner Mark Dore' to approve and authorize payment of Payment Application Number 5 to Rigid Constructors, LLC in the amount of \$183,207.87 for the period May 1, 2022 thru May 31, 2022 for Port Millennium Expansion Phase II Property Site SPN H.011756 Tract's "O" and "P" Site Improvements as per contract dated August 9, 2021.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Patrick Broussard, Mark Dore', Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet and Simieon d. Theodile.

And the motion was therefore passed on this the 21<sup>st</sup> day of June, 2022.

- {3} Discuss/Consider GIS Engineering, LLC May Invoice No. 70008539 Tracts "O" & "P" Site Improvements.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Patrick Broussard to approve and authorize the payment of Invoice Number 70008539 to GIS Engineering, LLC in the amount of \$35,532.50 for the period May 1, 2022 thru May 31, 2022 which covers May 2022 activities including coordinating with contractor and subcontractors on schedule, reviewing contractor RFI's, submittals, schedules, pay applications, and other construction related documents, providing construction oversight services, in which our resident project representatives monitored construction on-site daily, took photos of contractor's work, and generated daily reports, GIS' project Mana, GIS drafted and delivered weekly project updates, and GIS held a monthly progress update at the Port office on Wednesday, May 4, 2022; in accordance with contract dated March 4, 2021.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Patrick Broussard, Mark Dore', Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet and Simieon d. Theodile.

And the motion was therefore passed on this the 21<sup>st</sup> day of June, 2022.

- (c) AGMAC Project General Engineering and Consulting Services:

- {1} Update on Status of AGMAC Project.

- {2} Discuss/Consider GIS Engineering, LLC May Inv. No. 70008538.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Patrick Broussard to approve and authorize the payment of Invoice Number 70008538 to GIS Engineering, LLC in the amount of \$218.75 for the period May 1, 2022 thru May 31, 2022 which covers May 2022 activities including GIS continuing coordination efforts on getting quotes to elevate Building A for Community Project Funding request form; in accordance w/contract effective date of January 20, 2016, Amendment #1 August 16, 2016, Amendment #2 dated December 20, 2016, and Amendment #3 effective December 20, 2017.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Patrick Broussard, Mark Dore', Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet and Simieon d. Theodile.

And the motion was therefore passed on this the 21<sup>st</sup> day of June, 2022.

- (d) AGMAC Phase I Dredging Project – Commercial Canal.

- {1} Project Update.

- {2} AGMAC Dredging Project – Pipeline Coordination.
  - ❖ Energy Transfer
    - (a) Update on Pipeline Matting.
- {3} Update on Quotes Received for Navigation Aides in Commercial Canal.

Discussion ensued and there was no action taken on the above agenda items {1-3}.

- {4} Discuss/Consider Contractor’s Application for Payment #6 (Magnolia Dredge & Dock, LLC).

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Mark Dore’ to approve and authorize the payment of Application for Payment #6 to Magnolia Dredge & Dock, LLC in the amount of \$25,968.05 for the AGMAC Channel Dredging Phase I – Segment 1 – Commercial Canal (Capital Outlay) Project for the period May 5, 2022 thru June 5, 2022; in accordance with contract dated October 19, 2021.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Patrick Broussard, Mark Dore’, Bilal Morton, and Danny J. David, Sr.  
Nays: None.

Absent at Voting: Shane Walet and Simieon d. Theodile.

And the motion was therefore passed on this the 21<sup>st</sup> day of June, 2022.

- {5} Discuss/Consider GIS Engineering, LLC May Inv. No. 70008648 (AGMAC Phase I Channel Dredging Project – Commercial Canal).

A motion was made by Commissioner Mark Dore’, seconded by Commissioner Danny J. David, Sr. to approve and authorize the payment of Invoice Number 70008648 to GIS Engineering, LLC in the amount of \$168,616.25 for the period of May 1, 2022 thru May 31, 2022 which includes: GIS reviewed and responded to contractor’s RFI’s, Submittals, scheduling, pay applications, and other construction related documents, GIS coordinated dredging schedule with Magnolia Dredge & Dock, GIS provided construction oversight services for both dredge and disposal activities, took photos of daily construction activities, and generated daily construction reports, coordinated with Avery Island representative Heath Romero, assisted POI with AGMAC dredge kick-off ceremony preparations at the Port office, GIS’ lead environmental scientist conducted weekly inspections of dredge disposal, drafted and delivered weekly construction updates to the Port of Iberia, and held a monthly construction progress meeting at the Port office on Wednesday, May 4, 2022; as per contract dated August 29, 2019 and Amendment #1 dated May 19, 2020; Amendment #2 dated October 20, 2020; Amendment #3 dated January 18, 2022; and Amendment #4 dated January 18, 2022.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Patrick Broussard, Mark Dore’, Bilal Morton, and Danny J. David, Sr.  
Nays: None.

Absent at Voting: Shane Walet and Simieon d. Theodile.

And the motion was therefore passed on this the 21<sup>st</sup> day of June, 2022.

- (e) AGMAC Phase 2 Dredging Project – Freshwater Bayou.
  - {1} Project Update.
  - {2} Discuss/Consider GIS Engineering, LLC May Inv. No. 70008649 (AGMAC Phase 2 Channel Dredging Project – Freshwater Bayou).

A motion was made by Commissioner Bilal Morton, seconded by Commissioner Danny J. David, Sr. to approve and authorize the payment of Invoice Number 70008649 to GIS Engineering, LLC in the amount of \$53,751.25 for the period of May 1, 2022 thru May 31, 2022 which includes: GIS pipeline team continued communication with pipeline/utility companies in order to get agreements in place, continued coordination with the USACE regarding required depth of cover, created maps and boards for POI, CAD department finalized pipeline as-built drawings, and GIS worked on technical specifications for the Freshwater Bayou dredge bid package; as per contract dated January 18, 2022.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Patrick Broussard, Mark Dore', Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet and Simieon d. Theodile.

And the motion was therefore passed on this the 21<sup>st</sup> day of June, 2022.

#### VIII. REPORT FROM PORT ATTORNEY – Donelson T. Caffery, III.

- (a) Port Attorney Report.
- (b) Update on Legal Action taken on Crosby Construction Services, Inc. Regarding the Default of its Lease Agreement for Tract “H” (15.14 acres) Located on the POI Millennium Expansion Phase I Property Site.

Discussion ensued and there was no action taken on the above agenda items (a-b).

- (c) Discuss/Approve Donelson T. Caffery III, APLC Invoice Relative to the AGMAC Project.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Mark Dore' to approve and authorize the payment of Invoice No. 1090 to Donelson T. Caffery, III, APLC in the amount of \$2,306.25 for Professional Services relative to the AGMAC Project for the dates of May 9, 2022, May 12, 2022, May 18, 2022, May 19, 2022, and May 20, 2022.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Patrick Broussard, Mark Dore', Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet and Simieon d. Theodile.

And the motion was therefore passed on this the 21<sup>st</sup> day of June, 2022.

#### IX. REPORT FROM EXECUTIVE DIRECTOR ON:

- (a) Update on Amendment No. 2 to the Logan Industries International Corporation Lease Agreement Regarding Tract “K”, “K-1”, and Tract “L” Located on the POI Millennium Expansion Phase II Property Site.
- (b) Rigid Constructors, LLC., Amendment Number 1 Relative to Lease Agreement for Tract “J” (13.534 acres) – (former Diversified Materials Yard) Located on the POI Millennium Expansion Phase I Property Site.
  - {1} Update on Progress Regarding Diversified Materials Clean-up/Clearing of Property Site.

Discussion ensued and there was no action taken on the above agenda items (a-b).

- (c) Update on Bids received for a Commercial-Grade Tractor/Mower to be Used for Maintenance Around the Port of Iberia.
  - {1} Discuss/Consider the Cancellation of Bids for a Commercial-Grade Tractor/Mower.

A motion was made by Commissioner Mark Dore’, seconded by Commissioner Bilal Morton to approve and authorize the cancellation of Bids for a Commercial-Grade Tractor/Mower to be used for maintenance around the Port of Iberia.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Patrick Broussard, Mark Dore’, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet and Simieon d. Theodile.

And the motion was therefore passed on this the 21<sup>st</sup> day of June, 2022.

- {2} Discuss/Approve the Purchase of a Tractor with Front End Loader from Sunshine Quality Solutions on State Contract.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Bilal Morton to approve and authorize the purchase of a tractor with a front-end loader from Sunshine Quality Solutions on State Contract in the amount of \$87,593.22.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Patrick Broussard, Mark Dore’, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet and Simieon d. Theodile.

And the motion was therefore passed on this the 21<sup>st</sup> day of June, 2022.

- {3} Discuss/Approve the Purchase of a Bushhog from Kenjabruch on State Contract.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Danny J. David, Sr. to approve and authorize the purchase of a bushhog from Kenjabruch on State Contract in the amount of \$25,547.60

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Patrick Broussard, Mark Dore’, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet and Simieon d. Theodile.  
And the motion was therefore passed on this the 21<sup>st</sup> day of June, 2022.

- (d) Discuss/Consider Gonsoulin Farms Invoice Dated May 2, 2022 for the Spraying of 103 Acres at the Port of Iberia.

A motion was made by Commissioner Bilal Morton, seconded by Commissioner Mark Dore' to approve and authorize the payment of Invoice dated May 2, 2022 to Gonsoulin Farms in the amount of \$5,547.23 for the spraying of 103 acres at the Port of Iberia.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Patrick Broussard, Mark Dore', Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet and Simieon d. Theodile.

And the motion was therefore passed on this the 21<sup>st</sup> day of June, 2022.

- (e) Discuss/Consider Railside Invoice No. 3208 for Promotional Items from AGMAC Ceremony.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Bilal Morton to approve and authorize the payment of Invoice No. 3208 to Railside in the amount of \$7,681.45 for Promotional Items for the AGMAC Dredging Kick off Ceremony.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Patrick Broussard, Mark Dore', Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet and Simieon d. Theodile.

And the motion was therefore passed on this the 21<sup>st</sup> day of June, 2022.

- (f) Executive Director's Monthly Report.

- (g) Announcements:

\*\*\*Ethics Training due by June 30, 2022.

#### X. ADJOURNMENT.

On a motion made by Commissioner Patrick Broussard, and seconded by Commissioner Mark Dore' the meeting was adjourned at 7:20 p.m.