

**PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING
TUESDAY, JULY 19, 2022
PORT ADMINISTRATIVE OFFICE – 5:30 P.M.
MINUTES**

The Regular meeting of the Port of Iberia District Board of Commissioners was called to order by Commissioner Roy A. Pontiff, Board President, at the Port of Iberia Administrative Office, on Tuesday, July 19, 2022, at 5:30 P.M.

In attendance were Commissioners Roy A. Pontiff, Board President, Shane Walet, Vice President, Simieon d. Theodile, Secretary-Treasurer, Patrick Broussard, Mark Dore', and Bilal Morton.

Commissioner Danny J. David, Sr. was absent.

Also present were Craig Romero, Executive Director, Tracy Boudreaux, Administrative Assistant, Shari Landry, Receptionist-Secretary, and Donelson T. Caffery, III., Port Attorney.

Thus, with a quorum being acknowledged, Commissioner Shane Walet recited the opening prayer and the Pledge of Allegiance.

I. APPROVAL OF MINUTES – Regular Meeting Tuesday June 21, 2022.

On a motion by Commissioner Shane Walet, and seconded by Commissioner Patrick Broussard, the Commission approved the minutes of the Regular Meeting held on Tuesday, June 21, 2022.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Patrick Broussard, Mark Dore', and Bilal Morton.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 19th day of July, 2022.

II. Presentation by State of Louisiana Legislature of Capital Outlay Check to the Port of Iberia Board.

There was no action taken on the above agenda item.

III. DISCUSS AND/OR DISTRIBUTE THE FOLLOWING:

- (a) Budget Summary for Twelve (12) Months Ending June 2022.
- (b) Listing of Utility Breakdown as it Relates to Electricity, Water, & Natural Gas.
- (c) Listing of Tenant Lease Billings for 2022.
 - Update on Chart Energy & Chemicals, Inc. Entering into a Lease Agreement with the POI.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Mark Dore' to approve and authorize the Board President to execute a Lease Agreement between Chart Energy & Chemicals, Inc. and the Port of Iberia District for lots 77-80, 80-A, 81-82, and a portion of the POI Public Dock area, contingent on favorable Lease agreement agreed upon by special committee of Roy A. Pontiff, Patrick Broussard, Shane Walet, and Port Attorney, Donelson Caffery.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Patrick Broussard, Mark Dore', and Bilal Morton.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 19th day of July, 2022.

- Update on Exploraciones Y Perforadora Central regarding Lease Termination at the Port of Iberia (Lot 10 – 11.376 acres).

Discuss ensued and there was no action taken on the above agenda item.

- (d) Listing of Boat Stall Tenant Lease Billings for 2022.
- (e) Approve Payment of Bills & Checks Issued During Interim Period.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Patrick Broussard to approve and authorize the payment of bills for July 2022, and ratify those paid during the interim period.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Patrick Broussard, Mark Dore', and Bilal Morton.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 19th day of July, 2022.

IV. Ratification of Renewal of Certificate of Deposit.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Shane Walet to approve and ratify the renewal of Certificate of Deposit Number 220005095671 which matured on June 30, 2022, with Iberia Bank, for Twelve (12) months at the rate of 1.25% and 1.25% A.P.Y., for the Louisiana Machinery/WPS Security Deposit, in accordance with the Lease Agreement with the Port of Iberia District.

This motion having been submitted to a vote, the vote thereon was as follows:
Yeas: Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Patrick Broussard, Mark Dore', and Bilal Morton.
Nays: None.
Absent at Voting: Danny J. David, Sr.
And the motion was therefore passed on this the 19th day of July, 2022.

- V. Mr. Brad Cradeur, Executive Director, Sewerage District No. 1 of Iberia Parish, to Address the Board regarding Iberia Parish Sewerage District No. 1 Budget.
- ❖ Discuss/Consider Amendment to POI Fiscal Year 22-23 Budget Laboratory Testing and Maintenance and Repair Expenses.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Bilal Morton to approve and authorize an Amendment to the Port of Iberia District Fiscal Year 2022-2023 Budget for the addition of Line-Item for Laboratory Testing in the amount of \$3,000.00 and a Line-Item for Maintenance and Repair Expense in the amount of \$7,000.00; and motion further acknowledges the total budget for the 2022-2023 Fiscal year is \$10,000.00.

This motion having been submitted to a vote, the vote thereon was as follows:
Yeas: Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Patrick Broussard, Mark Dore', and Bilal Morton.
Nays: None.
Absent at Voting: Danny J. David, Sr.
And the motion was therefore passed on this the 19th day of July, 2022.

VI. REPORT FROM MR. GERALD GESSER, GESSER GROUP, APC ON:

- (a) Port of Iberia Small Repairs Projects:

- {1} Update on the Broken Piling in Boat Slip No. 12.
- {2} Status Report on Sheriff's Office Building 17-A End of Lease.

Discussion ensued and there was no action taken on the above agenda items {1-2}.

- {3} Discuss/Consider Gesser Group's Inv # 24-POI-SRP.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Mark Dore' to approve and authorize the payment of Invoice No. 24-POI-SRP to Gesser Group, APC in the amount of \$4,977.50 for the period June 16, 2022 thru July 12, 2022 for small repairs projects requested by the Executive Director.

This motion having been submitted to a vote, the vote thereon was as follows:
Yeas: Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Patrick Broussard, Mark Dore', and Bilal Morton.
Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 19th day of July, 2022.

(b) Hurricane Laura & Delta Storm Damages

{1} Status Report on Hurricanes Laura & Delta FEMA Applications.

(a) Update on Approval for State Applicant Liaison (SAL) Reimbursement into Advance Mode for Payments.

(b) Discuss/Consider Gesser Group's Invoice No. 20-POI-HLSD.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Patrick Broussard to approve and authorize the payment of Invoice Number 20-POI-HLSD to Gesser Group, APC in the amount of \$120.00 for July 12, 2022 for architectural services provided from Hurricane Laura Storm Damages.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Patrick Broussard, Mark Dore', and Bilal Morton.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 19th day of July, 2022.

(c) Special Projects

{1} Status Report on POI Maintenance Equipment Storage Building.

(a) Discuss/Consider Budget Increase.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Simieon d. Theodile to approve and authorize a construction budget increase of \$18,385.00 to the original construction budget of \$230,000.00 for the Port of Iberia Equipment Storage Facility; and motion acknowledges the revised construction budget is now \$248,385.00.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Patrick Broussard, Mark Dore', and Bilal Morton.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 19th day of July, 2022.

(b) Discuss/Consider Recommendation to Award Contract.

A motion was made by Commissioner Bilal Morton, seconded by Commissioner Simieon d. Theodile to award the contract for Port of Iberia Maintenance Equipment Storage Building to Modular Construction Company, Inc. with a bid of \$248,385.00, as recommended by Mr. Gerald Gesser, Gesser Group, APC.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Patrick Broussard, Mark Dore', and Bilal Morton.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 19th day of July, 2022.

{2} Status Report on the Rehabilitation of Buildings “C”, “D”, “E”, & “F” at the POI West Yard.

{3} Status Report on Flood Management/Elevation of the Building.

Discussion ensued and there was no action taken on the above agenda item.

(a) Discuss/Consider Gesser Group’s Invoice No. 04-SP-FM.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Mark Dore’ to approve and authorize payment of Invoice No. 04-SP-FM to Gesser Group, APC in the amount of \$525.00 for architectural services provided for Special Project – Flood Management/Elevation of buildings.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Patrick Broussard, Mark Dore’, and Bilal Morton.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 19th day of July, 2022.

{4} Status Report on Document Scanning Services:

(a) Discuss/Consider Gesser Group, APC Invoice No. 04-POI-SP-DSS.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Patrick Broussard to approve and authorize payment of Invoice No. 04-POI-SP-DSS to Gesser Group, APC in the amount of \$840.00 for architectural services provided for Special Project – Document Scanning Service as requested by the Executive Director.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Patrick Broussard, Mark Dore’, and Bilal Morton.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 19th day of July, 2022.

(d) Seadrill:

{1} Status Report on Seadrill Building “17-B” Repairs to 1200 Rafter Flange Structural Steel Supports.

{2} Status Report on Roll-Up Doors.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Bilal

Morton to approve and authorize the proposal dated July 11, 2022 from Overhead Door Company of Lafayette, Inc. in an amount not to exceed \$1,500.00 for changing Two (2) control boards out on Two (2) doors, price includes rental of man lift to change control boards on 50' high door at the Seadrill Facility located in the Port of Iberia.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Patrick Broussard, Mark Dore', and Bilal Morton.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 19th day of July, 2022.

{3} Status Report on Electronic Gate Openers.

Discussion ensued and there was no action taken on the above agenda item.

{4} Discuss/Consider Louisiana Crane's Invoice No. BRD_PSI01241 (Test for 30 Ton Crane at Seadrill).

A motion was made by Commissioner Shane Walet, seconded by Commissioner Patrick Broussard to approve and authorize payment of Invoice Number BRD_PSI01241 to Louisiana Crane & Electrical Services in the amount of \$450.00 for service call to test 30 Ton Crane located at the Seadrill Facility in the Port of Iberia; and motion acknowledges this is reimbursable by Seadrill.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Patrick Broussard, Mark Dore', and Bilal Morton.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 19th day of July, 2022.

{5} Update on Seadrill and Other Tenants PM (Preventative Maintenance) Proposal Agreements.

Discussion ensued and there was no action taken on the above agenda item.

VII. Expansion of Agenda to Discuss/Consider Change Order No. 1 from Modular Construction Company, Inc.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Bilal Morton to expand the Agenda of the Port of Iberia District Board of Commissioners Regular Monthly Board Meeting July 19, 2022 Agenda to Discuss/Consider Change Order No. 1 from Modular Construction Company, Inc. in the amount of \$12,000.00 to modify the floor elevation of the POI Maintenance Equipment Storage Building.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Patrick Broussard, Mark Dore', and Bilal Morton.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 19th day of July, 2022.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Bilal Morton to approve and authorize Change Order No. 1 from Modular Construction Company, Inc. in the amount of \$12,000.00 for additional limestone at ramps to elevate the finish floor to 8'-0' in lieu of that originally specified; and motion further acknowledges the revised contract amount is \$260,385.00.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Patrick Broussard, Mark Dore', and Bilal Morton.

Nays: None.

Absent at Voting: Danny J. David, Sr.

And the motion was therefore passed on this the 19th day of July, 2022.

VIII. LOUISIANA PORT CONSTRUCTION & DEVELOPMENT PRIORITY PROGRAM
SPN H.011928 "EAST & WEST YARD" EXPANSION & SITE
IMPROVEMENTS PROJECT:

(a) Report from Mr. Oneil Malbrough of GIS Engineering, LLC. on:
{1} Port Priority & Capital Outlay Spreadsheets.

(b) Report from Mr. Austin Hebert of GIS Engineering on:
{1} Building B – POI West Yard SPN H.011928(325i)
Additional Repairs
(Phase Vi of SPN H.011928).

(a) Update on Status of Project.

Discussion ensued and there was no action taken on the above agenda item.

{2} Building C and D Security Fencing – POI West Yard SPN
H.011928(330) (Phase X of SPN H.011928).

(a) Discuss/Consider Approval of Pay Application Number 1.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Mark Dore' to approve and authorize payment of Application for Payment Number 1 to Buillard Construction Co., Inc. in the amount of \$121,050.00 for the period of June 1, 2022 thru June 30, 2022 for East and West Yard Expansion & Site Improvement Phase X of SPN H.011928 Building C & D Security Fencing as per contract dated April 12, 2022.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, Mark Dore', and Bilal Morton.

Nays: None.

Absent at Voting: Simieon d. Theodile and Danny J. David, Sr.

And the motion was therefore passed on this the 19th day of July, 2022.

(b) Discuss/Consider Granting Substantial Completion.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Patrick Broussard to accept and approve Substantial Completion of the Project regarding Buillard Construction Co., Inc. East & West Yard Expansion & Site Improvements Buildings C & D Security Fencing SPN H.011928 (330) Phase X; in accordance with the contract dated April 12, 2022; and motion further acknowledges that the 45-day Clear Lien Period will commence once the Substantial Completion has been recorded with the Iberia Parish Clerk of Court's Office.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, Mark Dore', and Bilal Morton.

Nays: None.

Absent at Voting: Simieon d. Theodile and Danny J. David, Sr.

And the motion was therefore passed on this the 19th day of July, 2022.

{3} Discuss/Consider GIS Engineering, LLC June Inv. No. 70008833 for POI West Yard Expansion.

A motion was made by Commissioner Shane Walet, seconded by Commissioner Mark Dore' to approve and authorize the payment of Invoice Number 70008833 to GIS Engineering, LLC in the amount of \$8,718.63 for the period June 1, 2022 thru June 30, 2022 which includes June 2022 activities of: architectural subcontractor performing site inspections of Building's C & D Security Fencing, meetings with vendors, observation of fencing alignment, pre-bid and walkthrough for Building B Additional Repairs, creating Approved for Construction drawings for Building B Additional Repairs, review of contractor's pay application and other related contract documents; in accordance with contract dated August 21, 2018.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, Mark Dore', and Bilal Morton.

Nays: None.

Absent at Voting: Simieon d. Theodile and Danny J. David, Sr.

And the motion was therefore passed on this the 19th day of July, 2022.

IX. REPORT FROM MR. ONEIL MALBROUGH OF GIS ENGINEERING, LLC ON:

(a) Port Millennium Expansion Phase III Project – Site Excavations & Dredging.

{1} Update on the Status of the Port Millennium Expansion Phase III Project.

Discussion ensued and there was no action taken on the above agenda item.

- (b) Port Millennium Expansion Phase II Property Site SPN H.011756 Tract's "O" and "P" Site Improvements.

{1} Update on Status of Tract's "O" and "P" Site Improvements.

{2} Discuss/Consider Contractor's Application for Payment #6 (Rigid Constructors, LLC).

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Shane Walet to approve and authorize payment of Payment Application Number 6 to Rigid Constructors, LLC in the amount of \$129,020.17 for the period June 1, 2022 thru June 30, 2022 for Port Millennium Expansion Phase II Property Site SPN H.011756 Tract's "O" and "P" Site Improvements as per contract dated August 9, 2021.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, Mark Dore', and Bilal Morton.

Nays: None.

Absent at Voting: Simieon d. Theodile and Danny J. David, Sr.

And the motion was therefore passed on this the 19th day of July, 2022.

- {3} Discuss/Consider GIS Engineering, LLC June Invoice No. 70008835 Tracts "O" & "P" Site Improvements.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Patrick Broussard to approve and authorize the payment of Invoice Number 70008835 to GIS Engineering, LLC in the amount of \$39,402.50 for the period June 1, 2022 thru June 30, 2022 which covers June 2022 activities including: construction admin, construction oversight, and ODC's; in accordance with contract dated March 4, 2021.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, Mark Dore', and Bilal Morton.

Nays: None.

Absent at Voting: Simieon d. Theodile and Danny J. David, Sr.

And the motion was therefore passed on this the 19th day of July, 2022.

- (c) AGMAC Project General Engineering and Consulting Services:

{1} Update on Status of AGMAC Project.

{2} Discuss/Consider GIS Engineering, LLC June Inv. No. 70008831.

A motion was made by Commissioner Bilal Morton, seconded by Commissioner Patrick Broussard to approve and authorize the payment of Invoice Number 70008831 to GIS Engineering, LLC in the amount of \$1,300.00 for the period June 1, 2022 thru June 30, 2022 which covers June 2022 activities including AGMAC General Engineering; in accordance w/contract effective date of January 20, 2016, Amendment #1 August 16, 2016, Amendment #2 dated December 20, 2016, and Amendment #3 effective December 20, 2017.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, Mark Dore', and Bilal Morton.

Nays: None.

Absent at Voting: Simieon d. Theodile and Danny J. David, Sr.

And the motion was therefore passed on this the 19th day of July, 2022.

- (d) AGMAC Phase I Dredging Project – Commercial Canal.
 - {1} Project Update.
 - {2} AGMAC Dredging Project – Pipeline Coordination.
 - ❖ Energy Transfer
 - (a) Update on Pipeline Matting.
 - {3} Update on Quotes Received for Navigation Aides in Commercial Canal.

Discussion ensued and there was no action taken on the above agenda items {1-3}.

- {4} Discuss/Consider Contractor's Application for Payment #7 (Magnolia Dredge & Dock, LLC).

A motion was made by Commissioner Shane Walet, seconded by Commissioner Patrick Broussard to approve and authorize the payment of Application for Payment #7 to Magnolia Dredge & Dock, LLC in the amount of \$658,046.92 for the AGMAC Channel Dredging Phase I – Segment 1 – Commercial Canal (Capital Outlay) Project for the period June 5, 2022 thru July 9, 2022; in accordance with contract dated October 19, 2021.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, Mark Dore', and Bilal Morton.

Nays: None.

Absent at Voting: Simieon d. Theodile and Danny J. David, Sr.

And the motion was therefore passed on this the 19th day of July, 2022.

- {5} Discuss/Consider GIS Engineering, LLC June Inv. No. 70008832 (AGMAC Phase I Channel Dredging Project – Commercial Canal).

A motion was made by Commissioner Shane Walet, seconded by Commissioner Patrick Broussard to approve and authorize the payment of Invoice Number 70008832 to GIS Engineering, LLC in the amount of \$188,123.00 for the period of June 1, 2022 thru June 30, 2022 which includes: daily coordination on pipeline relocation activities, daily coordination with dredging contract and review pay applications, submittals, and RFI's, construction oversight, daily observation & field reporting at dredge site, construction oversight, daily observation & field reporting at disposal site, environmental inspection oversight, and reimbursables (trucks, boats & air boats); as per contract dated August 29, 2019 and Amendment #1 dated May 19, 2020; Amendment #2 dated October 20, 2020; Amendment #3 dated January 18, 2022; and Amendment #4 dated January 18, 2022.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, Mark Dore', and Bilal Morton.

Nays: None.

Absent at Voting: Simieon d. Theodile and Danny J. David, Sr.

And the motion was therefore passed on this the 19th day of July, 2022.

- (e) AGMAC Phase 2 Dredging Project – Freshwater Bayou.
 - {1} Project Update.
 - {2} Discuss/Consider GIS Engineering, LLC June Inv. No. 70008834 (AGMAC Phase 2 Channel Dredging Project – Freshwater Bayou).

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Bilal Morton to approve and authorize the payment of Invoice Number 70008834 to GIS Engineering, LLC in the amount of \$74,491.30 for the period of June 1, 2022 thru June 30, 2022 which includes June Activities: pipeline and dredge drawings and specs, pipeline crossing drawing set, and continued coordination with pipeline companies to discuss relocation efforts; as per contract dated January 18, 2022.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, Mark Dore', and Bilal Morton.

Nays: None.

Absent at Voting: Simieon d. Theodile and Danny J. David, Sr.

And the motion was therefore passed on this the 19th day of July, 2022.

- X. REPORT FROM PORT ATTORNEY – Donelson T. Caffery, III.
 - (a) Port Attorney Report.
 - (b) Update on Legal Action taken on Crosby Construction Services, Inc. Regarding the Default of its Lease Agreement for Tract "H" (15.14 acres) Located on the POI Millennium Expansion Phase I Property Site.

Discussion ensued and there was no action taken on the above agenda item.

- (c) Discuss/Approve Donelson T. Caffery III, APLC Invoice Number 1095 Relative to the AGMAC Project.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Bilal Morton to approve and authorize the payment of Invoice No. 1095 to Donelson T. Caffery, III, APLC in the amount of \$2,643.75 for Professional Services relative to the AGMAC Project for the dates of June 6, 2022, June 10, 2022, and June 27, 2022.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, Mark Dore', and Bilal Morton.

Nays: None.

Absent at Voting: Simieon d. Theodile and Danny J. David, Sr.

And the motion was therefore passed on this the 19th day of July, 2022.

- XI. REPORT FROM EXECUTIVE DIRECTOR ON:

- (a) Rigid Constructors, LLC., Amendment Number 1 Relative to Lease Agreement for Tract "J" (13.534 acres) – (former Diversified Materials Yard) Located on the POI Millennium Expansion Phase I Property Site.
 - {1} Update on Progress Regarding Diversified Materials Clean-up/Clearing of Property Site.

Discussion ensued and there was no action taken on the above agenda item.

- (b) Discuss/Approve Board President to Execute First Amendment to Contract for Raymond Joseph Delahoussaye, Maintenance/Dock Supervisor, Regarding Adjusting Vehicle Expense.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Shane Walet to approve and authorize First Amendment to the Contract for Raymond Joseph Delahoussaye, Maintenance/Dock Supervisor regarding adjusting Vehicle Expense from \$400.00 to \$700.00; and motion authorizes Board President to execute First Amendment.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, Mark Dore', and Bilal Morton.

Nays: None.

Absent at Voting: Simieon d. Theodile and Danny J. David, Sr.

And the motion was therefore passed on this the 19th day of July, 2022.

- (c) Discuss/Approve Authorizing First Horizon to Remove Joanna D. Durke's, Chief Administrative Officer, Name and Add Tracy R. Boudreaux's, Administrative Assistant, Name to all Online Banking Functions Due to the Retirement of Joanna D. Durke; and/or Any Other Matters Regarding Same.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Bilal Morton to approve and authorize First Horizon to remove Joanna D. Durke, Chief Administrative Officer, from all online banking functions due to the retirement of Joanna D. Durke; motion further authorizes First Horizon to add Tracy Boudreaux, Administrative Assistant, to serve as Administrator for Treasury Connect and/or business online banking functions; and motion further acknowledges this applies to any other matters regarding same due to the retirement of Joanna D. Durke.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, Mark Dore', and Bilal Morton.

Nays: None.

Absent at Voting: Simieon d. Theodile and Danny J. David, Sr.

And the motion was therefore passed on this the 19th day of July, 2022.

- (d) Discuss/Consider Francis Fortier, PLS Invoice 22-24 for Drainage Survey and Drawings on Port Road, Unifab Road, and Seadrill Lease.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Bilal Morton to approve and authorize the payment of Invoice Number 22-24 to Francis Fortier, PLS in the amount of \$7,920.00 for the drainage survey and drawings on Port Road, Unifab Road, and Seadrill Lease.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Shane Walet, Patrick Broussard, Mark Dore', and Bilal Morton.

Nays: None.

Absent at Voting: Simieon d. Theodile and Danny J. David, Sr.

And the motion was therefore passed on this the 19th day of July, 2022.

(e) Executive Director's Monthly Report.

(f) Announcements:

*Greater Iberia Chamber of Commerce Annual Banquet is on Thursday, July 28, 2022
6:00 pm - 9:00 pm at Bayou Oaks Ballroom. *

*AAPA Annual Convention & Expo in Orlando, Florida on October 16, 2022 – October 19, 2022. *

XII. ADJOURNMENT.

On a motion made by Commissioner Shane Walet, and seconded by Commissioner Mark Dore' the meeting was adjourned at 7:06 p.m.