

**PROCEEDINGS OF A REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF
THE MORGAN CITY HARBOR AND TERMINAL DISTRICT
May 13, 2024**

The Board of Commissioners (“Board”) of the Morgan City Harbor and Terminal District (“District”) met in regular session at the District’s office at 7327 Highway 182, Morgan City, Louisiana on May 13, 2024 at 5:00 p.m. Pete Orlando, President, convened the meeting with Commissioners, Joseph Cain, Steven Cornes, Troy Lombardo, Adam Mayon and Matthew Glover in attendance. Deborah Garber, Ben Adams and Matthew Tycer were absent. Also present in the meeting were Raymond Wade, Executive Director; Tori Henry, Office Manager; Cindy Cutrera, Economic Development Manager; Michael Knobloch, Knobloch Professional Services; Gerard Bourgeois, Board Attorney; Lieutenant Jenelle Piche, Lieutenant Stephanie Alvarez, and Timothy Spence, United States Coast Guard (“USCG”); Robert Karam, T. Baker Smith; Bill Blanchard, GIS Engineering; Councilman Louis Tamporello, City of Morgan City; Rob Cowan, Alliant Insurance Services; Caleb Mayard, EMR; and members of the general public.

The meeting was called to order and the presence of a quorum was noted. Raymond Wade led the invocation, and the Pledge of Allegiance was recited.

It was moved by Mr. Glover and seconded by Mr. Mayon that the minutes of the regular meeting of April 8, 2024 be approved and adopted, with said motion carrying unanimously.

It was moved by Mr. Mayon that the report of receipts and disbursements for the month of April, 2024 be received and accepted and that all invoices presented to the Board for the month of April, 2024 be paid. Mr. Glover seconded that motion, which carried unanimously.

Rob Cowan presented Alliant Insurance Services’ proposal for the District through their Ports Program. Mr. Wade noted the savings and added coverage of this program. After discussions, Mr. Cain moved to accept the insurance proposal from Alliant Insurance Services for the District up to the proposed amount, with Mr. Cornes seconding and motion carrying.

Timothy Connell reported via teleconference that: (i) looking at the surveys from Crew Boat Cut all the way down looks really good, but we have contracts secured if the need arises; (ii) Brice’s contract will continue to be used as needed with task orders; (iii) a new IDIQ solicitation should be re-released shortly for Berwick Harbor and Stouts Pass, with an award scheduled in July; (iv) the new contract for Bayou Chene is to full Project dimensions and is scheduled to be awarded September 15th; and (iv) Bayou Boeuf Lock gate repairs will begin June 11th, continuing for one month.

Lieutenant Piche reported: (i) 1,851 total transits in April through the VTS zone, at an average of 62 per day; (ii) the VTS area of the Atchafalaya River is currently in high-water restrictions; and (iii) Mr. Spence will be moving on to Washington, DC and Lt. Stephanie Alvarez will be acting VTS Director until a civilian is hired. Mr. Wade thanked Mr. Spence for his service to our area and wished him well in his next endeavor.

Robert Karam reported that: (i) they are continuing the progress on the West dock design and met with Mr. Wade today on cost saving measures to afford full dock extension; and (ii) they are finalizing the O&M manual to submit to DOTD on the East dock.

Bill Blanchard reported that: (i) they are still awaiting the contract approval from DOTD; and (ii) they are still pursuing a permit for Disposal Area 1.

Michael Knobloch reported that: (i) we have pursued seven grants in the last five weeks with Mr. Cain noting a great job of the Port team; and (ii) he met with the Cuban Embassy officials while in Washington DC, who are excited to establish trade between the Port and Havana, Cuba in the near future. He also presented a cooperative agreement between the District and State of Louisiana Department of Transportation for the development and implementation of program in connection with port security operations. Mr. Lombardo moved to authorize Mr. Orlando to execute said agreement, which was seconded by Mr. Mayon and carried unanimously.

RESOLUTION

A Resolution authorizing the Morgan City Harbor and Terminal District to enter into an agreement with the State of Louisiana, Department of Transportation and Development for the transfer of funds Legislatively appropriated under ACT 447 of the 2023 Regular Session of the Louisiana Legislature.

WHEREAS, the Morgan City Harbor and Terminal District has a need for port security;
and

WHEREAS, the Morgan City Harbor and Terminal District has reviewed the related intergovernmental cooperative endeavor agreement, the agreement for implementation, and agrees to enter into said agreement; and

WHEREAS, the Morgan City Harbor and Terminal District has applied for State to implement a project(s) to improve its port security and Morgan City Harbor and Terminal District is fully aware of its obligations relating thereto; and

WHEREAS, the Morgan City Harbor and Terminal District is a political body duly organized and existing under the laws of the State of Louisiana and is eligible to apply for funds; and

WHEREAS, the State has made funds available pursuant to said act to said Port; and

NOW, THEREFORE, BE IT RESOLVED by the Morgan City Harbor and Terminal District as follows:

Section 1. That at the appropriate time and upon approval of funding and prior to commencement of work on the project the Morgan City Harbor and Terminal District agrees to execute a Project Agreement and a Statement of Sponsorship pursuant to the Statute and hereby authorizes and empowers Pete J. Orlando, President to enter into and execute said agreement with the Louisiana Department of Transportation and Development.

Section 2. That Pete J. Orlando is hereby designated Authorized Representative for Morgan City Harbor and Terminal District to represent the port with regards to the receipt of funds from the State of Louisiana, Louisiana Department of Transportation for a port security project(s).

Section 3. That said Authorized Representative shall have the authority to sign and approve all documents that are necessary under the circumstances to accomplish the above project.

Cindy Cutrera reported that: (i) we received a request from DOTD to report any unmet dredging needs with the Corps, so we reported the need to dredge the GIWW to its authorized dimensions; (ii) on April 17th we hosted our annual hurricane preparedness meeting with close to 100 people in attendance; (iii) she and Mac attended the IPF partnering tour for Oceanic Network and we also hosted a tour of our facility, InterMoor and Oceanering; and (iv) we continue working with Guarisco Marketing on a video of the Port District and our local industry.

Caleb Mayard reported that EMR is pursuing scrap metal from Texas and reiterated the need of the GIWW to be dredged in order for them to receive these ships.

Gerard Bourgeois: (i) presented Ordinance No. 62 for adoption of the 2024 millage by the District at 4.45 mills, which is slightly lower tax rate because of it being a reassessment year. It was moved by Mr. Mayon and seconded by Mr. Cornes that the following ordinance providing a rate of 4.45 mills be adopted, which motion carried unanimously.

ORDINANCE NO. 62

An Ordinance levying and imposing a tax on all the property subject to taxation in the Morgan City Harbor and Terminal District, State of Louisiana, for the year 2024 for the purpose of paying the administrative, operative and maintenance expenses of the Board in said District.

SECTION 1, BE IT ORDAINED, by the Board of Commissioners of the Morgan City Harbor and Terminal District, a political subdivision of the State of Louisiana, acting as the governing authority of said Harbor and Terminal District; in regular session convened, that under and by virtue of the Authority of the Louisiana Revised Statutes of 1950 LSA-R.S. 34:329, as amended and Art. 7, Sec. 23 of the Louisiana Constitution of 1974, that the following millage(s) are hereby levied on the 2024 tax roll on all property subject to taxation by the Morgan City Harbor and Terminal District:

MILLAGE

administrative, operative, and maintenance expenses
(Tax for: e.g. General Alimony, Library, Maintenance)

4.45 mills

SECTION 2, BE IT FURTHER ORDAINED that the proper administrative officials of the Parish of St. Mary, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2024, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on

all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

SECTION 3, BE IT FURTHER ORDAINED that all Ordinance or parts of Ordinance in conflict herewith be and the same are hereby repealed, and this Ordinance shall take effect upon its adoption, the public welfare so demanding.

And (ii) an agreement with Cassidy & Associates, Inc. at current amount of \$10,000 per month plus expenses incurred. Mr. Cornes moved to authorize execution of said agreement, which was seconded by Mr. Cain and carried unanimously.

RESOLUTION

A resolution providing for the execution of a consulting agreement for the Morgan City Harbor and Terminal District ("District"), designating the terms and conditions of the contract, and granting the authorization therefor.

WHEREAS, this Board of Commissioners ("Board") is authorized by the provisions of LSA-R.S. 34:324 to "contract with the employ attorneys, clerks, engineers, deputy commissioners, superintendents, stevedores and other agents and employees and shall fix their compensation and terms of office or employments," and,

WHEREAS, this Board, after due deliberation, deems it necessary that a real and genuine necessity exist therefor to contract with Cassidy & Associates, Inc. in connection with governmental affairs representation before the federal government to assist the District in assuring the dependability of the existing navigation Channel, being the Lower Atchafalaya River, Bayous Chene, Bouef, and Black; to provide assistance and advice to the District on how best to achieve a dependable Channel that would enable the District to provide support and infrastructure associated with current and future activities in the Gulf of Mexico, transportation of commodities; and for other commerce and facilitation of various maritime interests.

BE IT RESOLVED, that the President, Peter J. Orlando, is hereby authorized and directed to execute on behalf of the District, a consulting agreement with Cassidy & Associates, Inc., for the necessary service relative to the District, substantially in accordance with the terms and conditions of the consulting agreement presented this day.

He also reported that: (i) DOTD approved Mr. Blum's contract for the Warehouse Fire Suppression system, and we will be submitting plans and specs for approval shortly; (ii) we sent the funds to Baker Hughes sub-lessors as approved last month and submitted the invoices for reimbursement but have not received payment as of yet.

With there being no further business to come before the Board, it was moved by Mr. Lombardo and seconded by Mr. Mayon that the meeting was adjourned.

Attest:



Steven W. Cornes, Secretary