

## EXECUTIVE COMMITTEE MEETING

December 29, 2011

### MINUTES

**Call to Order** 8:30 a.m.

**Attendance:** Jimmy Baum, Mario Bazile, Manny Blanco, Jim Garvey, Steve LaChute, Dr. Vinicio Madrigal, David Martin, Lynda Nugent Smith, Bill Peperone, Paul Rivera, Stan Salathe

**Staff:** Jerry Bologna, Lacey Bordelon, Cynthia Grows, Lucien Gunter, Scott Rojas, Dottie Stephenson, Penny Weeks

**Absences:** Joe Ewell and Roy Gattuso

**Attorney:** Mary Beth Arceneaux

**Guests:** Jennifer VanVrancken from Parish President's Office, and Dan Taylor from Perez

#### **I. Chairman Comments – Manny Blanco**

- **Welcome Guest**

The above named guests were welcomed to the meeting.

- **Approval of Board Absences**

Lynda Nugent-Smith motioned to excuse Joe Ewell and Roy Gattuso; seconded by Stan Salathe. The motion passed unanimously.

Stan Salathe requested to be excused from the November 17, 2011 Board of Commissioners meeting. Lynda Nugent-Smith motioned to excuse Mr. Salathe; seconded by Steve LaChute. The motion passed unanimously.

- **Approval of JEDCO Board of Commissioners minutes for November 17, 2011**

Steve LaChute motioned to approve the minutes; seconded by Jim Garvey. The motion passed unanimously.

## **II. New and Unfinished Business – Chairman, Manny Blanco**

- **Approval of Third Amendment to CEA between JEDCO and the City of Kenner – Jerry Bologna**

Jerry presented the CEA between JEDCO and the City of Kenner whereby JEDCO would provide a full-time economic development specialist to serve the exclusive needs of the City of Kenner for a period of one year. The Kenner City Council has already approved the funding of this position for 2012.

Bill Peperone motioned to approve the Third Amendment to the CEA; seconded by Dr. Vinicio Madrigal. The motion passed unanimously.

- **Approval of Second Amended 2011 JEDCO Budget – Cynthia Grows**

Dr. Vinicio Madrigal motioned to approve the Amended Budget as submitted; seconded by Bill Peperone. The motion passed unanimously.

- **Approval of Resolution authorizing Revised Amendment No. 5 to JEDCO contract with Perez Architects for additional fees for extended services in connection with JEDCO's office building and to provide for other matters – Dottie Stephenson.**

Dottie gave a detailed overview of Amendment #5 which was approved at the November 17<sup>th</sup> Board of Commissioners meeting and also explained the proposed Revised Amendment #5.

After discussion, Jim Garvey motioned to approve the resolution which authorizes Revised Amendment #5 to the Perez contract; seconded by Dr. Vinicio Madrigal. The motion passed unanimously.

## **III. Executive Director Report – Lucien Gunter**

- The JEDCO staff met to discuss goals and objectives for the Operational Strategic Plan for 2012. The plan will be presented to the Board of Commissioners for input at the Board Retreat/Strategic Planning Session scheduled for January 18<sup>th</sup>.

## **IV. Financial Report – Cynthia Grows**

- **Monthly Financial Report**  
The Monthly Financial Report was accepted as presented and forms a part of these minutes.

**V. Public / Other Comments**

- Jerry Bologna announced that Crescent Unmanned Systems signed a second lease and now occupies two offices in the Business Innovation Center (Incubator). Jim is currently working with BIC's 7<sup>th</sup> possible tenant, which will give the incubator 70% occupancy.

***Adjournment - Dr. Vinicio Madrigal motioned to adjourn at 9:25 a.m.; seconded by Bill Peperone. The motion passed unanimously.***

  
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**Jimmy Baum**  
**JEDCO, Treasurer**