

**Executive Committee Meeting
September 26, 2013
8:30 A.M.
Minutes**

- Call to Order** 8:30 a.m.
- Attendance:** Mario Bazile, Joe Ewell, Greg Jordan, Steve LaChute, Dr. Vinicio Madrigal, Bill Peperone, Paul Rivera, Mike Rongey, Stan Salathe
- Staff:** Jerry Bologna, Lacey Bordelon, Cynthia Grows, Alberto Queral, Scott Rojas, Kelsey Scram, Dottie Stephenson, Penny Weeks
- Absences:** Jim Garvey and Lynda Nugent Smith
- Attorney:** Linda Hewlett – Parish Attorney
- Guests:** Dr. James Meza and Monica Pierre – Jefferson Parish Public School System

I. Chairman Comments – Stan Salathe

- **Welcome Guest** – Chairman Salathe opened the meeting by welcoming the above named guests and by leading in the Pledge of Allegiance to the United States Flag.

Chairman Salathe asked for a motion to amend the agenda to include an update regarding the donation of property for the heavy access road at Churchill Tech Park and approval of next steps for process. Dr. Vinicio Madrigal made the motion; seconded by Joe Ewell. The motion passed unanimously.

- **Approval of Board Absences** – Dr. Vinicio Madrigal motioned to excuse Jim Garvey and Lynda Nugent-Smith; seconded by Greg Jordan. The motion passed unanimously.
- **Approval of JEDCO Minutes for August 29, 2013** – Joe Ewell motioned to approve the minutes; seconded by Dr. Vinicio Madrigal. The motion passed unanimously.
- **Dr. James Meza, Jefferson Parish Public School System** – On October 19th the public will be asked to vote on the millage renewal. Dr. Meza presented the significant improvements within the Jefferson Parish schools since 2009 and outlined what would be at stake if the millage renewal failed. He encouraged everyone to vote on October 19th.

II. Executive Session

Dr. Vinicio Madrigal motioned to go into executive session in the matter of No. 723-485 - William Henry Shane vs. the Parish of Jefferson, State of Louisiana and the Jefferson Parish Economic Development Commission, Twenty-Fourth Judicial District Court, Parish of Jefferson, State of Louisiana; seconded by Greg Jordan. The motion passed unanimously. Jerry Bologna and Dottie Stephenson were invited to attend executive session.

III. Reconvene Regular Session - Unfinished and New Business – Chairman, Stan Salathe

- **Resolution authorizing Amendment No. 2 to Professional Services Agreement between JEDCO and Aaron, PLC – Dottie Stephenson**
Stan Salathe motioned to approve the resolution authorizing JEDCO to enter into Amendment No. 2 to the contract dated January 10, 2013 with Aaron, PLC, as amended, to increase the cap to \$35,000.00 on fees for litigation services in matters related to ongoing public records requests made upon JEDCO and to increase the cap on said contract, as amended, for all services from \$45,500.00 to \$52,500 for the period December 1, 2012 through December 31, 2013. The motion was seconded by Joe Ewell and passed unanimously.
- **Donation of Property – Dottie Stephenson**
Dottie presented to the Board an Expression of Intent from Churchill Farms Inc. as the Donor to JEDCO as the Donee, for properties being donated in exchange for construction of a roadway. Dottie said the parish attorney had reviewed and approved the document. Bill Peperone motioned to authorize Jerry Bologna to sign the Expression of Intent; seconded by Paul Rivera. The motion passed unanimously.
- **Approval of JEDCO 2013 Audit Committee minutes for September 5, 2013 – Cynthia Grows**
Stan Salathe motioned to approve the minutes as amended; seconded by Joe Ewell. The motion passed unanimously.
- **Approval of Audit Committee's recommendation and resolution authorizing a contract with auditing firm for the years ending 2013, 2014 and 2015 – Cynthia Grows**
The Audit Committee met on September 5th to review the RFPs. Paul Rivera, chairman of the committee, motioned to approve the committee's recommendation of Laporte CPAs & Business Advisors as the audit firm for 2013, 2014 and 2015; seconded by Dr. Vinicio Madrigal. The motion passed unanimously.
- **Resolution authorizing contract between JEDCO and RB Services of Louisiana for Janitorial Services – Scott Rojas**
Dr. Vinicio Madrigal motioned to approve the resolution; seconded by Joe Ewell. The motion passed unanimously.
- **Resolution authorizing contract for Grass Cutting and Landscaping Services – Scott Rojas**
Dr. Vinicio Madrigal motioned to approve the resolution; seconded by Bill Peperone. The motion passed unanimously.

IV. Executive Director Report – Jerry Bologna

- **Prospects Update –**
 - Project Blue Sky; Jefferson Parish is the only location being considered in Louisiana for their headquarter relocation, bringing 50-60 jobs; still awaiting answer.
 - Jerry and Dottie held several meetings with Zatarain’s to discuss their expansion plans in Gretna and incentive programs.
- **Star Textiles –** Grand Opening scheduled for November 7th at 2:00.
- **EDGE Investor meeting –** An EDGE Investor Progress Report luncheon is scheduled for October 8th.
- **Delgado River City Campus –** Delgado plans to have a meeting at JEDCO’s Conference Center in October to discuss their interest in building a \$12 million project at Churchill.
- **Business Innovation Center (Incubator) –** Mr. Alan Allgood recently joined JEDCO as the Manager of Innovation & Entrepreneurship.
- **Jefferson Chamber Washington Fly-in –** Jerry briefed the Board regarding his recent trip to Washington D.C. where the business leaders and local elected officials met with Louisiana’s Congressional Delegation to discuss and offer solutions concerning local flood protection and the National Flood Insurance Program.
- **Retention Overview – Lacey Bordelon**
Deferred to future meeting.

V. Financial Report – Cynthia Grows

- **Monthly Financial Report –** Steve Lachute motioned, seconded by Joe Ewell to accept the report as submitted. The motion passed unanimously.

VI. Public / Other Comments

Chairman Salathe acknowledged that Jerry was among the 41 honorees listed in the *New Orleans Magazine* as “People to Watch”; individuals who are doing new and notable things in the community.

- VII. Adjournment –** Bill Peperone motioned to adjourn; seconded by Paul Rivera. The motion passed unanimously.



Paul Rivera

JEDCO Secretary

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