

EXECUTIVE COMMITTEE MEETING

January 26, 2012
Minutes

- Call to Order** 8:30 a.m.
- Attendance:** Jimmy Baum, Manny Blanco, David Colvin, Jim Garvey, Steve LaChute, Lynda Nugent Smith, Paul Rivera, Stan Salathe
- Staff:** Jerry Bologna, Cynthia Grows, Lucien Gunter, Scott Rojas, Dottie Stephenson, Penny Weeks
- Absences:** Joe Ewell, David Martin and Dr. Vinicio Madrigal, Greg Jordan
- Attorney:** Reed Smith – Parish Attorney
- Guests:** Joe Crowley – Perez

I. Chairman Comments – Jim Garvey

- **Welcome Guest**
The above named guest was welcomed to the meeting.
- **Approval of Board Absences**
Lynda Nugent-Smith motioned to excuse Joe Ewell, David Martin and Greg Jordan; seconded by Jimmy Baum. The motion passed unanimously.
- **Approval of JEDCO Executive Committee Minutes - December 29, 2011**
Stan Salathe motioned to approve the minutes; seconded by Steve LaChute. The motion passed unanimously.

Adjourn as JEDCO – Stan Salathe motioned to adjourn as JEDCO and allow Forward Jefferson Corporation to convene; seconded by Manny Blanco. The motion passed unanimously.

Having failed to achieve a quorum, the Forward Jefferson Corporation meeting was not called to order.

Chairman Garvey reconvened the JEDCO meeting.

II. New and Unfinished Business – Chairman, Jim Garvey

- **Resolution authorizing Change Order #9 to Woodrow Wilson Construction Company contract – Dottie Stephenson**

After discussion, the Board felt more information was needed to adequately address this agenda item. Stan Salathe motioned to defer the item to the February 16, 2012 Executive Committee meeting; seconded by Steve LaChute. The motion passed unanimously.

- **Resolution accepting Perez's recommendation of low bidder, Twin Shores Landscape & Construction Services, Inc. for additional work which includes under-building screening, additional landscaping, and foundations for 2 benches – Dottie Stephenson**

The low bid came in at \$165,100. Dottie explained that there are sufficient unallocated funds remaining in the CDBG grant for this project. HGA and Perez reviewed the contractor and surety and have found them to be compliant.

Jimmy Baum motioned to approve the resolution, subject to the approval from Forward Jefferson Corporation (FORJ); seconded by David Colvin. The motion passed unanimously.

- **Resolution approving Amendment #6 to Perez contract – Dottie Stephenson**

Based on acceptance of the contract with Twin Shores Landscape & Construction Service in the amount of \$165,100, it is necessary to amend the Professional Services Agreement with Perez. The additional services will increase the amount of fees to be paid under Amendment No. 6 to the Agreement from \$639,531.19 to \$656,041.19 for a total increase of \$16,510 – exclusive of the monthly maximum fee of \$2,000 from December 16, 2011 until the close-out of the Woodrow Wilson Construction Company contract.

David Colvin motioned to approve Amendment #6 to Perez contract; seconded by Steve LaChute. The motion passed unanimously.

- **Discussion and approval of expenditure not to exceed \$5,500.00 for retaining services of architect/construction expert – Lucien Gunter**

The Parish Attorney could not respond to questions from the Commissioners in an Open Meeting because of possible litigation and regard to matters that fall under attorney-client privilege. Commissioner David Colvin motioned to go to Executive Session; seconded by Lynda Nugent-Smith. The motion passed unanimously.

Chairman Garvey reconvened the regular session of the meeting and called for a motion. Manny Blanco motioned to approve an expenditure not to exceed \$7,000 for the services of an architect/construction expert and subject to using

the Parish's approved contractors; seconded by Lynda Nugent-Smith. The motion passed unanimously.

- **Resolution approving Temporary Access and Uses Agreement between JEDCO and Jefferson Parish Public School System – Dottie Stephenson**

Dottie presented the resolution and explained the Jefferson Parish Public School System's need for a Temporary Access & Use Agreement for a 3 acre parcel adjacent to the 8 acre tract currently leased to the Jefferson Parish Public School System. After discussion, Lynda Nugent-Smith motioned to approve the resolution; seconded by Jimmy Baum. The motion passed unanimously.

III. Executive Director Report – Lucien Gunter

- **Summary of Strategic Planning Session**

The summary will be presented to the Board at the next Executive Committee meeting.

- **Major Prospects – Jerry Bologna**

Serco, American Feeder Lines, Accumed, and Northern Safety are businesses looking to locate to the New Orleans region; each expressing interest in Jefferson Parish.

- **CCC Task Force Report – Manny Blanco**

On February 1 results will be given regarding the tolls issue. Costing \$4.2 million a year to maintain the bridge, it is most likely that the recommendation will be to continue the tolls.

- **JEDCO Brochure**

A mock copy of the marketing brochure was presented to the Board. Bulk printing and delivery is expected in the next week.

- **Crescent Unmanned Systems LLC**

Charles Easterling and Mark Goodman presented a PowerPoint presentation and video of the unmanned aerial system with advanced surveillance capabilities. The aerial photography and videography functions of the unmanned system presents a safer solution for law enforcement, military and commercial uses. Crescent was the 5th tenant to sign a lease in the Business Innovation Center (Incubator) at the JEDCO-Churchill Technology & Business Park.

IV. Financial Report – Cynthia Grows

- The Monthly Financial Report was accepted as submitted.
- At the request of Commissioners during the Board’s Strategic Planning Session, Cynthia presented a Five Year Actual Comparison of revenues and expenses.
- The JEDCO Credit Card Charges report from inception through January 2012 was submitted to the Board for review.

V. Public / Other Comments

There were no public comments.

Adjournment January 26, 2012– Stan Salathe motioned to adjourn at 10:25 a.m.; seconded by Steve LaChute. The motion passed unanimously.



Greg Jordan
JEDCO - Secretary