

JEDCO Board of Commissioners
September 27, 2012
8:45 A.M.

Minutes

Call to Order 8:45 a.m.

Attendance: Mario Bazile, Manny Blanco, David Colvin, Tina Dandry-Mayes, Bruce Dantin, Joe Ewell, Jim Garvey, Greg Jordan, Steve LaChute, Joe Liss, Dr. Vinicio Madrigal, Lynda Nugent-Smith, Bill Peperone, Paul Rivera, Mike Rongey, Stan Salathe, John Tobler

Staff: Jerry Bologna, Cynthia Grows, Lucien Gunter, Alberto Qeral, Scott Rojas, Dottie Stephenson, Penny Weeks

Absences: Roy Gattuso, Mark Madderra, Frank Trapani, Patrice Williams-Smith

Attorney: Reed Smith – Parish Attorney

Guests: Todd Tournillon, Joey Richard & Sharon Cassiere – Postlethwaite & Netterville

I. Chairman Comments – Jim Garvey

- **Welcome Guest**

The above named guests were welcomed to the meeting.

- **Approval of Board Absences**

Dr. Vinicio Madrigal motioned to excuse Patrice Williams-Smith, Roy Gattuso, and Frank Trapani; seconded by Bruce Dantin. The motion passed unanimously.

- **Approval of Minutes for July 26, 2012**

Dr. Vinicio Madrigal motioned to approve the minutes; seconded by Joe Ewell. The motion passed unanimously.

- **Update efforts of “Search Committee”**

Lucien told the Commissioners that the Search Committee has held two meetings, and eight media sources have published the Executive Director position. Applications are to be sent to Cynthia Grows; deadline is October 15th. Three committee members will cull the applications and forward the top four or five to the Search Committee for review. The Search Committee is scheduled to meet again October 18th.

Adjourn as JEDCO and convene as JEDCO Development Corporation – Dr. Vinicio Madrigal motioned to adjourn; seconded by Joe Ewell. Motion passed unanimously. Chairman Jim Garvey asked Cynthia Grows and Reed Smith, Parish attorney, to investigate to see if the JEDCO Development Corporation falls into the same category as Forward Jefferson Corporation regarding its business relationship with JEDCO.

II. Convene as JEDCO Development Corporation – Chairman, Jim Garvey

- **Approval – Quarterly Board of Directors Meeting Minutes for May 31, 2012**

Dr. Vinicio Madrigal motioned to approve the minutes; seconded by Bill Peperone. The motion passed unanimously.

- **Approval – Finance Committee Minutes for April 5, 2012 and June 14, 2012**

Dr. Vinicio Madrigal motioned to approve the minutes; seconded by Tina Dandry-Mayes. The motion passed unanimously.

Adjourn as JEDCO Development Corporation – Dr. Vinicio Madrigal motioned to adjourn; seconded by Manny Blanco. Motion passed unanimously

III. Reconvene as JEDCO - Unfinished and New Business – Chairman, Jim Garvey

- **Approval of JEDCO Accrued Sick Leave Donation Policy**

Dottie and Cynthia presented the policy and recommended that the Board approve. Bill Peperone motioned to approve; seconded by Joe Ewell. The motion passed unanimously.

- **Approval of JEDCO 2013 Proposed Budget – Cynthia Grows**

Cynthia presented the proposed budget and Lucien addressed the \$300,000 shortfall noted. He said he had met with the Parish President and submitted a formal ask and that the Parish President had committed to make this recommendation to the Council for their final approval. Lucien encouraged the Board to solicit support from the Council.

Dr. Vinicio Madrigal motioned to approve the Proposed Budget as submitted; seconded by Greg Jordan. The motion passed unanimously. (John Tobler was not present when the vote was taken.)

- **Adoption of resolution authorizing Amendment to Lease Agreement between JEDCO and the Jefferson Parish School Board – Dottie Stephenson**

Dottie presented the amendments to the Lease Agreement and recommended that the Board adopt the resolution authorizing the Executive Director or Chairman to sign the Amendment to the Lease once the Council ordinance approving the re-subdivision becomes effective.

Dr. Vinicio Madrigal motioned to adopt the resolution; seconded by Bill Peperone. The motion passed unanimously. (John Tobler, Joe Ewell and Greg Jordan were not present when the vote was taken.)

- **Adoption of resolution authorizing 3rd Amendment to Cooperative Endeavor Agreement among State, JEDCO, and the Jefferson Parish School Board – Dottie Stephenson**

Dottie gave the 3rd Amendment details regarding “non-cash line of credit to a cash line of credit” and the addition of audit language that requires the School Board to designate an individual who will be responsible for filing annual financial reports with the legislative auditor.

Dr. Vinicio Madrigal motioned to adopt the 3rd Amendment; seconded by Stan Salathe. The motion passed unanimously. (John Tobler, Joe Ewell, Greg Jordan and David Colvin were not present when the vote was taken.)

- **Approval of resolution authorizing Amendment No. 2 to the Professional Service Agreement with R.B. Services of Louisiana – Scott Rojas**

Scott explained that the extension is required to allow Jefferson Parish adequate time to bid the service contract according to Jefferson Parish Uniform Purchasing Procedures outlined by the Jefferson Parish Attorney’s Office. Amendment #2 extends the existing contract with R. B. Services from September 30, 2012 to December 31, 2012.

Tina Dandry-Mayes motioned to approve the resolution; seconded by Bruce Dantin. The motion passed unanimously. (John Tobler, Joe Ewell, Greg Jordan and David Colvin were not present when the vote was taken.)

IV. Executive Director Report – Lucien Gunter

- **Update - Hurricane Isaac – Jerry Bologna**

Jerry shared a PowerPoint outlining JEDCO’s activity during and immediately following Hurricane Isaac. Alberto announced that the SBA Business Recovery Center located at JEDCO is open to the public on Mondays and Tuesdays. According to the two SBA representatives they are seeing approximately 20 businesses per day; this includes some door-to-door visits.

- **Update - Marcello donation of land – Dottie Stephenson**

A meeting is scheduled for next week with the Parish President and the Public Works department to discuss funding for the road. An amendment will be needed to the CEA with Churchill Farms reflecting the act of donation. The Jefferson EDGE will be the source of funding for the soft cost to JEDCO; approximately \$110,000.

- **Update - “Charleston Mitigation Plan” – Lucien Gunter**

Lucien briefed the Board on the continuing efforts to develop the remaining area of the West Bank of Jefferson Parish. A coalition was formed with GNO, Inc. and other neighboring parishes who will reach out to Baton Rouge seeking relief to the litigation of the 3 foot flood levels. The coalition feels this requires Congressional action.

- **Update - JEDCO Annual meeting – Scott Rojas**

The Annual Luncheon is December 4th and the new venue is NOLA Motorsports. Full tables are \$400.00/seats 8. Single seat purchase is \$50.00. Commissioners were instructed to give their check to Judy Horner.

- **Update - Major Prospects – Jerry Bologna**

Jerry presented the JEDCO Prospect Pipeline Update sheet and answered questions regarding the status of the larger prospects.

V. Financial Report – Cynthia Grows

- Cynthia presented the July 2012 and August 2012 Monthly Financial Reports. The reports form a part these minutes.

VI. Executive Session – Personnel Matters Related to Audit Report

Lynda Nugent-Smith motioned to go into executive session; seconded by Dr. Vinicio Madrigal. The motion passed unanimously. Parish Attorney, Reed Smith and Todd Tournillon with Postlethwaite & Netterville were invited to executive session.

VII. Reconvene Regular Session – Chairman, Jim Garvey

The Chairman entertained a motion that directs him to rewrite the draft response, taking into consideration and attempting to incorporate all the comments and recommendations that were done or given in executive session and addressing or writing one response that will address possible corrective action that might be appropriate pursuant to the audit report and that this committee will meet again on Tuesday (October 2, 2012) at 8:30 a.m.

Dr. Vinicio made the motion; seconded by Lynda Nugent-Smith. The motion passed unanimously.

VIII. Public Comments/Other

None

Adjournment: Stan Salathe motioned to adjourn; seconded by Manny Blanco.
Motion passed unanimously.



Greg Jordan, JEDCO - Secretary
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