COLUMBIA PORT COMMISSION June 20, 2024

MINUTES MEETING:

COMMISSIONERS: Darron McGuffee, Bruce Frazier, Monty Adams, Jr., Charles Hearns, and Mark McKee.

PORT DIRECTOR: GREG RICHARDSON

Meeting was called to order at 11:30 by Darron McGuffee at the Police Jury Conference Room

READING OF THE MINUTES, **motion was made by Charles Hearns, and seconded by Bruce Frazier to adopt the minutes.**

READING OF THE FINANCIAL STATEMENT**, motion was made by Charles Hearns, and seconded by Mark McKee to accept the bank statements, and the motion passed.**

**Motion was made by Charles Hearns and seconded by Mark Mckee to accept the proposed procurement policy along with RFQ’s for Engineering Services for both the EDA and MARAD Grants.**

**Motion was made by Monty Adams, Jr and seconded by Bruce Frazier to allow greg to purse the development of a grant application for DOT Fueling and Charging Infrastructure (Hydrogen distribution Station) matching funds for this grant will be assigned to Global Gas.**

ITEMS DISCUSSED DURING MEETING Greg informed the Commission of activities since last port meeting:

* Greg informed the Commissioners of the work he was doing on behalf of the Columbia Port Commission:
	+ Greg provide Commissioners with a copy of our EPA Clean Port Grant Application for $66 M for port electrification.
	+ Greg provided copies of DRA grant submittal for support with Dock Construction $750,000. Greg finalized this application with support of North Delta.
	+ Provided an updated project grant implementation summary and schedule. Working with LGF to develop a closer relationship between the Port, implementation of the awarded grants and incorporation of LGF’s plans and schedules.
	+ Informed commissioner of LaDOTD sending the Port a $200,000 check for the security guard station, discussed best method to separate grant funds as we move forward.
	+ Working with Auditor to complete the fy2023 audit, greg discussed preliminary issues discussed with auditor.
	+ Development of the Port’s procurement policy and RFQ’s for grants
	+ Working with Global Gas to develop a grant application for hydrogen distribution facility at the TPF.
	+ Activities associated with the awarded grants
* Greg gave an update on Port Tenants
	+ Guerrero Farms, has his soybeans planted.
	+ McClanhan did not provided greg with a $1,000 check this month as agreed an this will be resolved by next meeting.
	+ Terral Riverservices is moving aggregate and doing a good job maintaining River Campground Road in the areas where the work has not been completed. Discussed Dock construction project and security guard station with Neal Martin.
	+ LGF appears to be willing to work with the port better since the Sumitomo partnership.
* Awarded Grants Update
	+ LaDOTD PPP we are continuing working on completing the RC ROAD, the remainder of the grant is awaiting federal funding prior to starting. The Port is focused on expediting the railspur installation and the land purchase.
	+ DRA Road – we received additional funds to assist with the road crossing but waiting on Union pacific.
	+ DRA Railspur – Port, LGF, LGF’s Engineers and BHA are working together to develop a 100% design of the rail spur and rail loading area to submit to Union Pacific.
	+ USDA Rural Development – funds spent grant award complete and closed out
	+ DHS – BHA is finalizing the design and bid package for the fence installation.
	+ RAISE - Greg reported we have an agreement with both FHWA and LaDOTD, state is currently working on developing a bid package for engineering services. Greg is working with BHA environmental person to complete the necessary nepa so that the RAISE project can proceed.
	+ EDA – We had our kickoff meeting (June 11) with EDA and North Delta, everything looks to be in order with the exception that we have to solicit bids for engineering services in accordance with Federal CFR rules.
	+ CFA – Earmark – Held kick off meeting (June 17) with MARAD for Dock project, everything went well provided me with a list of items which must be completed prior to commencement of the project.
	+ RTEPF – was not awarded.
	+ Capital Outlay – our status stayed the same as last year, with our request to purchase additional land unsuccessful.
* Greg W. is still on schedule to complete the update on our Appraisal, by July 15.

Greg read over all outstanding invoices and requested a motion to pay bills. **Motion was made by Charles Hearns to pay all outstanding bills, seconded by Mark Mckee motion passed.**

**Motion was made by Charles Hearns to adjourn the meeting second by Mark Mckee motion passed meeting was adjourned.**