

Avoyelles Parish Port Commission

Special Meeting Minutes

March 4, 2013

Minutes of March 4, 2013 Special Meeting

Meeting Location: Maddie's Truck Plaza  
Simmesport, Louisiana

Members Present: Wayne Coco, Tommy Maddie, Chairman, Walter Moreau, Robert Thevis, Jim Lee and Dr. Henry Moreau.

Members Absent: Van Kojis

Guest Present: Stanley Bordelon, James Guillory, AIA , George L. Mayeaux, APPJ, Jim Guillory, Phd., APPJ, John Earles, APPJ, Brad Augustine, Brudd Const., Tommy Laborde.

The meeting opened with roll call of members present and the Pledge of Allegiance.

The purpose of the meeting is to discuss the Brudd Construction Maintenance Facility and the denial of a building permit by the Avoyelles Parish Police Jury Permit Office due to objections raised by the Federal Emergency Management Authority (FEMA) regarding the elevation of the proposed maintenance building.

Chairman Maddie gave a brief history of the work that the port commission has accomplished over the last several years, beginning with the \$150,000 grant given to the port commission by the Avoyelles Parish Police Jury. Since that initial grant seed money, the port has developed a \$21,000,000 facility and is now operating as a revenue generating facility.

It was brought out by Mr. Maddie that when the commission requested a building permit, the permit was denied due to a dispute regarding the building elevation. It was brought out that the U.S. Army Corp of Engineers has established the base elevation of the batture where the maintenance building is being constructed at 42 ft. The Avoyelles Parish Police Jury voted at their regular meeting in December to establish a base elevation for this area at 48 ft. and the maintenance facility is being constructed at 49 ft.

The question was asked of the jury members there as to what recourse the port commission had at this point. It was brought out that Section Six (6) of the ordinances for Avoyelles Parish allows for an appeal process regarding the denial of building permits. After much discussion, it was decided that a formal letter of appeal would be sent to the police jury requesting that the requirement for the building permit be waived on the basis that the maintenance building will be constructed at 49 ft. or seven (7) feet above the Corps of Engineers established base elevation of 42 ft.

The following motion was offered by James Lee and seconded by Dr. Henry Moreau that a letter of appeal be sent to the Avoyelles Parish Police Jury requesting an appeal for a

reconsideration of the building permit denial by the Avoyelles Parish Permit Office. Motion carried unanimously. Mr. Coco will prepare the letter and it will be reviewed by the commission members prior to submission. Letter is attached to minutes.

A second motion was presented by James Lee and seconded by Robert Thevis that stated in the event that the Avoyelles Parish Police Jury should deny the appeal for waiver of the building permit, the commission authorized the chairman, Tommy Maddie, to retain legal counsel to file suit against the Avoyelles Parish Police Jury regarding this matter. Motion carried unanimously.

A motion to adjourn was offered by Jim Lee and seconded by Wayne Coco. Motion carried unanimously.

Respectfully Submitted By  
Wayne Lawrence Coco, Secretary/Treasurer  
Avoyelles Parish Port Commission

\_\_\_\_\_ Date: \_\_\_\_\_

Avoyelles Parish Port Commission

Special Meeting Minutes

July 31, 2013

Minutes of July 31, 2013 Special Meeting

Meeting Location: 170 Honey Bee Lane  
Simmesport, Louisiana

Members Present: Wayne Coco, Tommy Maddie, Chairman, Walter Moreau, Jim Lee and Dr. Henry Moreau.

Members Absent: Van Kojis and Robert Thevis

Guest Present: Mayor Eric Rusk, and Heather from Kasatchie Delta

The meeting opened with roll call of members present and the Pledge of Allegiance.

Motion to accept the minutes of the Regular meeting of July 15, 2013 was moved by Dr. Moreau and seconded by Walter Moreau. Motion passed unanimously.

The purpose of the meeting was to discuss the Avoyelles Parish Port Commission pledging \$20,000.00 to provide a match of local existing funds for the 1.2 million dollar grant to EDA to be used only if the grant is approved. The motion was made by Jim Lee to authorize the Port Commission to commit \$20,000.00 as part of the local match for the 1.2 million dollar grant being applied for from EDA. The funds would only be spent if the grant is approved. The motion was seconded by Dr. Henry Moreau and passed unanimously.

A second resolution was needed to authorize Chairman Tommy Maddie to enter into an intergovernmental agreement with the Town of Simmesport for the grant regarding the application for water line extensions and the construction of a water tower servicing these water lines. The Town of Simmesport and the Avoyelles Parish Port Commission will be co-applicants. The motion was made by Jim Lee and seconded by Walter Moreau and passed unanimously.

There being no other business, a motion to adjourn was offered by Jim Lee and seconded by Wayne Coco. Motion carried unanimously.

Respectfully Submitted By  
Wayne Lawrence Coco, Secretary/Treasurer  
Avoyelles Parish Port Commission

\_\_\_\_\_  
Date: \_\_\_\_\_

Avoyelles Parish Port Commission  
P.O. Box 126  
Simmesport, Louisiana 71369

## Special Meeting

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Monday, July 2, 2012

The Avoyelles Parish Port Commission met in Special Session on Monday, July 2, 2012 at Maddie's Truck Stop in Simmesport, LA, for the express purpose of approving the 2012 – 2013 Budget as presented by Ducote and Company, LLC.

In attendance:

Tommie Maddie, Van Kojis, Walter Moreau, Wayne Coco, Robert Thevis, Dr. Henry Moreau.

The following resolution was made:

Be It Resolved that the Avoyelles Parish Port Commission formally adopts the Proposed Budget beginning July 1, 2012 and ending on June 30, 2013 as attached. This resolution was made by commission member Van Kojis and seconded by commission member Walter Moreau. The motion was unanimously approved. (See attached resolution).

Mr. Maddie presented the list of bills to be paid and a motion was made by Walter Moreau and seconded by Robert Thevis to pay the bills presented.

Mr. Maddie reported that Mr. Jessie Lachney had provided watermelons to be fed to the prison inmates working at the Port Commissions property. A motion was made by Van Kojis and seconded by Robert Thevis to reimburse Mr. Lachney for the watermelons in the amount of \$250.

There being no further business, the meeting was adjourned.

Respectfully Submitted By

Wayne Lawrence Coco, Secretary/Treasurer  
Avoyelles Parish Port Commission

Avoyelles Parish Port Commission  
P.O. Box 126  
Simmesport, Louisiana 71369

## RESOLUTION

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The following resolution was made at the July 2, 2012 Special Commission Meeting of the Avoyelles Parish Port Commission:

Be It Resolved that the Avoyelles Parish Port Commission formally adopts the Proposed Budget beginning July 1, 2012 and ending on June 30, 2013 as attached. This resolution was made by commission member Van Kojis and seconded by commission member Walter Moreau. The motion was unanimously approved.

This resolution is made as part of the official minutes of the Special Commission Meeting held on July 2, 2012 which was held at Maddie Truck Stop, Simmesport, LA.

Attested By:

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Tommie Maddie, Chairman

\_\_\_\_\_  
Wayne L. Coco, Secretary/Treasurer

Date: \_\_\_\_\_ 2012



Avoyelles Parish Port Commission

Special Meeting Minutes

August 26, 2013

Minutes of August, 2013 Special Meeting

Meeting Location: 170 Honey Bee Lane  
Simmesport, Louisiana

Members Present: Wayne Coco, Tommy Maddie, Chairman, Walter Moreau, Van Kojis, Robert Thevis.

Members Absent: Jim Lee and Dr. Henry Moreau

Guest Present: James Guillory, AIA, and Brad Augustine

The meeting opened with roll call of members present and the Pledge of Allegiance.

Discussion: The possible assessment of a fine of \$1,272 for not having inspection and report delivered to the Permit Office on a timely basis regarding the pouring of the Brudd Building foundation and Plumbing. It was reported by Van Kojis that inspection reports were filed by Lurrie Bernard Mayeux, Jr. on August 13, 2013, one for the foundation and one for the plumbing. These inspection report were delivered to the president of the Avoyelles Parish Police Jury and were available for review at the last Jury meeting, but were never shown to board members. These inspection reports are attached to these minutes.

Motion by Robert Thevis that pending the possible assessment of the fine of \$1,272 for not filing a timely inspection report on the pouring of the foundation and plumbing work on the Brudd Maintenance Building, the Avoyelles Parish Port Commission will appeal the fine if it is imposed. Seconded by Van Kojis. Motion carried unanimously.

A motion was made by Van Kojis and seconded by Walter Moreau to hire attorney Cory Roy to look into the status of the Avoyelles Parish Port Commission regarding the need to secure permits for construction. Motion carried unanimously.

There being no other business, a motion to adjourn was offered by Jim Lee and seconded by Wayne Coco. Motion carried unanimously.

Respectfully Submitted By

Wayne Lawrence Coco, Secretary/Treasurer

Avoyelles Parish Port Commission

Date: \_\_\_\_\_

Avoyelles Parish Port Commission

Regular Meeting Minutes

September 17, 2012

Minutes of June 18, 2012 Regular Meeting

Meeting Location: Avoyelles Parish Port Commission Offices  
Honey Bee Lane  
Simmesport, Louisiana

Members Present: Wayne Coco, Tommy Maddie, Chairman; Van Kojis and, Dr. Henry Moreau.

Members Absent:

Guest Present: Stanley Bordelon, Jim Guillory, Brad Augustine

A motion to approve the bills was moved by Van Kojis and seconded by Wayne Coco. Motion passed.

Operating agreement between Brudd Construction and Pine Bluff Sand and Gravel. Jim Lee to review proposal.

Motion by Van Kojis and seconded by Dr. Henry Moreau to authorize Tommy to sign the operating agreement between Brudd Construction and Pine Bluff Sand and Gravel pending approval by Jim Lee.

New County Agent and wife requested to live in one of the trailers, Silas Cicil. Free rent in exchange for services to the port. Motion by Wayne Coco and seconded by Van kojis.

There being no further business, the meeting was adjourned.

Respectfully Submitted By  
Wayne Lawrence Coco, Secretary/Treasurer  
Avoyelles Parish Port Commission

\_\_\_\_\_  
Date: \_\_\_\_\_

**Avoyelles Parish Port Commission**  
**P.O. Box 127**  
**Simmesport, Louisiana 71369**

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Regular Meeting Minutes  
September 16, 2013

Minutes of September 16, 2013 Regular Meeting  
Meeting Location: Avoyelles Parish Port Office  
170 Honey Bee Lane  
Simmesport, Louisiana

Members Present: Tommy Maddie, Chairman, Walter Moreau, Robert Thevis, Van Kojis and Dr. Henry Moreau, Wayne Coco.

Members Absent: Jim Lee

Guest Present: James Guillory, AIA, Jeremy Lemoine (Cleco), Brad Augustine

The meeting opened with roll call of members and the Pledge of Allegiance.

Mr. Coco presented the minutes for the last regular meeting held on August 19, 2013 and those of a special meeting held on August 26, 2013. There was a word change in the minutes of the August 19, 2013 by Van Kojis to change the word "charge" to "chance". A motion to approve the minutes as amended for both meetings was made by Van Kojis and seconded by Walter Moreau to accept the minutes. The motion carried unanimously.

A motion was made by Walter Moreau and Seconded by Henry Moreau to pay the bills as presented by Chairman Tommy Maddie. Motion carried unanimously.

A report was given by Tommy Maddie on the Brudd Maintenance Building that it was on schedule to be completed by the end of October 2013. Mr. Jim Guillory, Architect reported that they were waiting on a price from the contractor on extending the walls on the side and other minor adjustments requested by Brudd Construction.

It was reported that a change order is being prepared by the contractor for a credit for approximately 350 feet of electrical piping, elbows, trenching to the building. Mr. Guillory indicated that he had received some preliminary numbers that he questioned as not being accurate in the number of feet and type of piping and needed to meet with the contractor to discuss the change order in more detail.

Brudd Construction has requested a relocation of the two exhaust fans that were originally designed for the building. Brudd suggested that they would rather have one smaller fan higher up in the gable of the building so that exhaust fumes from their equipment being serviced could be drawn out more effectively. The 2 fans in the project are placed above the operable doors in the low side of the exterior wall and will not work

for the intended purpose. Since the two fans have already been purchased, it was decided that Jim Guillory, Architect will talk to the contractor about returning them to the supplier and exchange the fans for one smaller fan. There will probably be a restocking charge, but that may still be cheaper than the cost of one smaller fan and a credit may be appropriate.

It was reported that there was still dirt work to do around the building also.

Mr. Maddie reported that GEC will be coming in the next week to establish rights of way for the new water and sewer lines for the shop building.

Mr. Maddie also reported that the Utility grant that has been applied for is proceeding and should be approved shortly. The grant includes \$1.2 million from EDA, \$1 million from the Red River Waterway Commission, and \$200,000 from USDA.

Regarding the Site Certification, Mr. Maddie reported that the test for hazardous material came out negative.

Mr. Maddie also reported that he had received a written notification of "Violation of the Avoyelles Parish Permit Code on September 6, 2013. The parish is charging the Port Commission \$1,750 for not filing timely inspection reports on the work on the foundation and plumbing for the new maintenance facility being built. It was reported that our attorney, Cory Roy, has filed an appeal to the Avoyelles Parish Police Jury.

It was also reported that the District Attorney and our attorney, Cory Roy, have asked for an Attorney General's opinion as to the status of the Avoyelles Parish Port Commission as an independent governmental body based on the current legislation setting up the Port Commission and whether or not seeking parish permits is even necessary by the commission.

Jeremy Lemoine representing CLECO reported that he had done some research on a grant program that would fund 100% projects dealing with surface transportation such as rail spurs. The grant is named US DOT Tiger V grant program. The commission asked if Mr. Lemoine would be available to assist in pursuing this type of grant and doing the leg work to get it to a point where it can be submitted. He agreed to assist. It was also suggested that GEC be contacted to assist in providing cost for specific elements of work that may be needed.

Mr. Maddie reported that on Friday, October 4 and Saturday, October 5, the Canadian Carpenters Local will be coming to Louisiana to tour the Port site with Magna's former representative, Dennis Mills. Mr. Maddie suggested that we put together a fish fry and gumbo on the Friday night and perhaps a dinner on Saturday.

Mr. Coco presented a letter from Eagle Scout candidate Casey Moreau of Boy Scout Troop 94 from Mansura requesting permission to construct a fishing pier/dock in the large pond located on the south rear side of the property as part of his Eagle Scout

community service project requirement. A motion was made by Wayne Coco and Seconded by Van Kojis to grant permission to Mr. Moreau to build a fishing pier/dock in the large pond located on the south rear side of the port property. Motion passed unanimously.

Having no other business to discuss, the meeting was adjourned. Moved by Van Kojis and seconded by Walter Moreau. Motion passed unanimously.

Respectfully Submitted By  
Wayne Lawrence Coco, Secretary/Treasurer  
Avoyelles Parish Port Commission

\_\_\_\_\_ Date: \_\_\_\_\_

**Avoyelles Parish Port Commission**  
**P.O. Box 127**  
**Simmesport, Louisiana 71369**

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Regular Meeting Minutes  
October 21, 2013

Minutes of October 21, 2013 Regular Meeting

Meeting Location: Avoyelles Parish Port Office  
170 Honey Bee Lane  
Simmesport, Louisiana

Members Present: Tommy Maddie, Chairman, Walter Moreau, Robert Thevis, Jim Lee,  
Members Absent: Wayne Coco, Henry Moreau, Van Kojis  
Guest Present: James Guillory, AIA, Brad Augustine, Stanley Bordelon

The meeting opened with roll call of members and the Pledge of Allegiance.

A motion to accept the minutes from the previous regular meeting of September 16, 2013 was made by Walter Moreau and seconded by Robert Thevis. Motion carried unanimously.

A motion was made by Walter Moreau and seconded by Robert Thevis to approve the payment of the bills in the amount of \$41,781.72. Motion carried unanimously.

Mr. Maddie reported that over the last month, deposits totaled \$36,954.00. The balance in the Port account was reported at \$85,261.11.

Mr. Maddie gave an update on the request for an opinion from the Louisiana State Attorney General's office regarding the status of the Port Commission and whether or not it is subject to the requirement for obtaining permits from the Avoyelles Parish Police Jury. A resolution was made by Jim Lee and seconded by Walter Moreau authorizing and giving permission to Cory Roy, Attorney to seek an opinion from the State Attorney General's office regarding whether or not the Avoyelles Parish Port Commission is required to obtain building permits from the Avoyelles Parish Police Jury. Motion passed unanimously.

Mr. Jim Guillory gave a report on the status of the construction of the Shop Building being built on the port property for the lease and use of Brudd Construction to conduct their operations. The facility is very close to being completed and the additional work requested by Brudd is being done at this time.

Mr. Maddie reported that a Notice of Investment Award for a grant for \$1,200,000 from EDA was received on September 25. The money from this grant plus additional grant

money from the Red River Waterway Commission and USDA will be used for Water infrastructure Improvements.

Mr. Maddie requested that the Port Commission grant him permission to sign the documents that would need to be signed for the Investment Award Grant from EDA. Walter Moreau made the motion to allow Mr. Maddie to sign the necessary documents for the grant aforementioned. The motion was seconded by Robert Thevis. The motion carried unanimously.

Mr. Maddie reported that he was looking at four (4) project potentials: One is a fabrication plant with an estimated investment by the Port of \$750,000.00. The second is a Gas Project where an estimated 2 million gallons plus would be loaded out from 600 feet of barges. The annual payments would be no less than \$400,000 per year and 24 jobs would be created. The commission would need approximately \$2,000,000.00 in investments. The third is a Dry Fertilizer company to store 15,000 tons of fertilizer in multiple bins, one river and two truck load out. The cost of dirt work, roadways, electrical, equipment, receiving, blending towers and impregnation, engineering and permits would total just over \$4,200,323. This business would employ around 10 people. The fourth prospect is a company that manufactures oil field vessels. The total for these projects would be around 7 million dollars. 1.5 million would be requested from the Red River Waterway Commission, 1 million would be issued in a loan with no interest paid back in 5 years and the remainder would be funded by other sources.

Mr. Maddie gave an update on the Site Certification which is in progress.

Having no other business to discuss, the meeting was adjourned. Moved by Robert Thevis and seconded by Walter Moreau. Motion passed unanimously.

Respectfully Submitted By  
Wayne Lawrence Coco, Secretary/Treasurer  
Avoyelles Parish Port Commission

\_\_\_\_\_ Date: \_\_\_\_\_

Avoyelles Parish Port Commission

Regular Meeting Minutes

October 15, 2012

Minutes of October 15, 2012 Regular Meeting

Meeting Location: Avoyelles Parish Port Commission Offices  
170 Honey Bee Lane  
Simmesport, Louisiana

Members Present: Wayne Coco, Tommy Maddie, Chairman; Van Kojis, Walter Moreau, and Robert Thevis.

Members Absent: Dr. Henry Moreau

Guest Present: Stanley Bordelon, James Guillory, AIA, George Mayeaux, Avoyelles Parish Police Jury and Mayor Eric Rusk, Town of Simmesport.

The meeting opened with roll call of members present and the Pledge of Allegiance.

A motion by Robert Thevis and Seconded by Van Kojis to dispense of the reading of the minutes was passed unanimously.

A motion by Walter Moreau seconded by Van was made to pay the attached bills in the total amount of \$7,815.82 and to pay \$30,000.00 on the principal and approximately \$3,3500 on the interest on the balance due on the loan to The Cottonport Bank for the Helena Development Project. Motion was passed unanimously.

Mr. Maddie reported that the balance in the bank after payment of the bills and before the payment on the Helena Development Loan was \$75,436.59. The balance on the Helena Development loan at the Cottonport Bank was \$243,409.31.

Mr. Maddie reported that there will be a \$50,000.00 USDA Delta Regional grant forthcoming to offset most of the cost associated with the Port Master Plan Study. There will also be some cost to be paid for the consulting services of Danny McGhee, Planning Consultant.

Van Kojis opened discussion on what the Port should do with all of the trailers still at the site. He suggested that the Port Commission consider selling some of the trailers to offset some of the maintenance cost that will surely arise over the next several years regarding upkeep, repairs, etc. It was generally felt by the members of the commission that we should wait to see how the Brudd Construction presence develops, since they have expressed the possibility of renting several of the trailers for their employees and workers that will be employed by them.

Architect, James Guillory brought the commission up-to-date on the status of the Brudd Construction Maintenance Facility that for which his firm is developing plans. He reported that he was awaiting some changes in the civil drawings regarding the size and

position of the entrance/service drive to the facility. In regard to that matter, Mr. George Mayeaux, Avoyelles Parish Police Jury Member suggested that the Police Jury might be able to assist in the work associated with this road since it is not part of the scope of work for the project.

Mr. Guillory reported that he felt that the bid documents should be ready by October 29, 2012 or about 2 weeks. He and his associates have applied on the Ports behalf for a construction permit with the Corps of Engineers, but have not heard back from them yet. The Corps has been contacted and the issue of the finished floor elevation was received and there were no objections. The environmental review is supposed to be done this week. GEC's structural engineer will change some foundation details as directed by Mr. Guillory. The fire marshal has reviewed the plans and given his approval. The Corps of Engineers is tell us that we may need to go to EPA for a storm water prevention plan also.

A motion was made by Van Kojis and seconded by Robert Thevis to put the bid package together in the next two weeks and let it out for bids as soon as possible. Motion passed unanimously.

Mr. Maddie reported that the Commission may need another extension on the bank loan for the Brudd Maintenance Facility depending on when the project goes out for bids. Mr. Maddie also reported that the Red River Waterway Commission has indicated that they may be able to provide some additional funds toward the project before the next funding period.

Chairman Maddie brought up the matter of the vacant position on the port commission. Mr. Maddie reported that the vacant position is to be appointed by the Commission members. Several names have been suggested in the past but no agreement has been reached. It was suggested that the matter be brought up at the November meeting so that members will have the time to consider names of potential commissioners.

Mayor Eric Rusk reported that the Town of Simmesport is applying to the state for the expansion of the sewer system to the port site. They already have a request in for an expansion of the sewer treatment plant, but have not received a decision on the approval as of this date.

There being no further business, a motion to adjourn was made by Van Kojis and seconded by Robert Thevis. The motion to adjourn passed unanimously.

Respectfully Submitted By  
Wayne Lawrence Coco, Secretary/Treasurer  
Avoyelles Parish Port Commission

\_\_\_\_\_ Date: \_\_\_\_\_

Avoyelles Parish Port Commission

Regular Meeting Minutes

March 20, 2012

Minutes of March 20, 2012 Regular Meeting

Members Present: Tommy Maddie, Chairman; Robert Thevis, Wayne Coco and Walter Moreau. Dr. Henry Moreau and Van Kojis was absent. A Quorum was present.

A motion to approve the minutes was moved by Robert Thevis and seconded by Walter Moreau. Motion passed unanimously.

A motion to approve the bills was moved by Wayne Coco and seconded by Robert Thevis. Motion passed unanimously.

Sheriff Doug Anderson will keep approximately four (4) people at site everyday – full time. Will bill us for one guard for eight hours/day once a week.

Checking balance is \$131,041.26 less \$50.00 for post office box rent.

Canadian carpenters will not be coming in April.

Brudd Construction meeting this Thursday @ 10:30 starting off at store then will come here.

GEC group is coming Thursday @ 10:30 here at port site.

GEC would like to meet with us next week on Wednesday, March 28<sup>th</sup> @ 10:00 a.m.

Liability Insurance: Tommy reported that 1<sup>st</sup> Insurance, Mike Desoto presented an insurance package for approximately \$3,000.00 per year. Authorize Tommy to make the deal. Motion by Wayne Coco and seconded by Walter Moreau.

Mew meeting schedule – 3<sup>rd</sup> Monday @ 5:00 p.m.

Respectfully Submitted By  
Wayne Lawrence Coco, Secretary/Treasurer  
Avoyelles Parish Port Commission

\_\_\_\_\_  
Date: \_\_\_\_\_

Avoyelles Parish Port Commission

Regular Meeting Minutes

March 18, 2013

Minutes of March 18, 2013 Special Meeting

Meeting Location: Avoyelles Parish Port Office  
170 Honey Bee Lane  
Simmesport, Louisiana

Members Present: Wayne Coco, Tommy Maddie, Chairman, Walter Moreau, Robert Thevis, Jim Lee, Van Kojis and Dr. Henry Moreau.

Members Absent: None

Guest Present: Stanley Bordelon, James Guillory, AIA , George L. Mayeaux, APPJ, Brad Augustine, Brudd Const.

The meeting opened with roll call of members and the Pledge of Allegiance.

Secretary/Treasurer Wayne Coco presented the minutes of the last special meeting held on March 4. A motion to approve the minutes was made by Van Kojis and seconded by Robert Thevis. The motion carried unanimously.

Chairman Tommy Maddie presented a list of bills to be paid (See attached) in the amount of \$53,439.51. A motion to pay the bills was made by Van Kojis and Seconded by Robert Thevis. Voting for the motion were Wayne Coco, Tommy Maddie, Walter Moreau, Robert Thevis, Van Kojis and Dr. Henry Moreau. Jim Lee abstained. Motion was approved.

Mr. Maddie explained that \$6,249.86 was deposited in the Port account by mistake by the Police Jury and shows as a reimbursement to the Avoyelles Parish Police Jury. In addition, it was noted that \$11,229 had been received from the Red River Waterway Commission as their 50% share of the cost of completed work by M.D. Descant, Inc. on the BRUDD Maintenance building.

The current balance in the Port account after the payment of the bills is \$112,177.42.

Mr. Robert Thevis reported on the landscaping of the area around the Port entrance sign. He reported that the County Agent had prepared a landscape plan for the Port. Having no estimate of the probable cost, it was decided that the Port Commission set aside a certain amount of money to do this work. A motion to set aside a maximum amount of \$3,000 for this project was made by Dr. Henry Moreau and seconded by Walter Moreau. The motion was approved unanimously.

Chairman Maddie reported that he thought that since the Red River Waterway Commission has been so helpful in providing funding for the Port, an appreciation event should be held at the Port site for the members of the commission, their wives and guests.

The dates of April 18 and 25 were suggested. Mr. Maddie will contact the RRWWC to confirm the date.

Mr. Maddie reported that the District Judge, William Bennett, has set a date of March 19, 2013, tomorrow, to hold a hearing on the law suit filed by the Port Commission against the Avoyelles Parish Port Commission regarding the denial of the building permit for the BRUDD Maintenance building. Members will meet at the office of our attorney, Cory Roy, at 8:00 a.m. to discuss some of the points to be presented at the hearing which will begin at 9:00.

Mr. Maddie reported that our professional liability insurance renewal was coming up and he will report on that as soon as possible.

It was reported that the Boy Scouts of America, Troop 94, of Mansura under the leadership of Rev. Chad Partain used the Port grounds this past Friday night and Saturday to campout. Eleven scouts and six adults were involved in the campout. A question of the Port's liability for such groups using the site needs to be addressed at some point.

A motion to adjourn was offered by Van Kojis and seconded by Walter Moreau. Motion carried unanimously.

Respectfully Submitted By  
Wayne Lawrence Coco, Secretary/Treasurer  
Avoyelles Parish Port Commission

\_\_\_\_\_ Date: \_\_\_\_\_

Avoyelles Parish Port Commission

Regular Meeting Minutes

June 18, 2012

Minutes of June 18, 2012 Regular Meeting

Meeting Location: Avoyelles Parish Port Commission Offices  
Honey Bee Lane  
Simmesport, Louisiana

Members Present: Tommy Maddie, Chairman; Robert Thevis, Van Kojis and Wayne Coco, Dr. Henry Moreau. Walter Moreau was absent. A Quorum was present.

Guest Present: James Guillory, AIA, Architect, David Wolf, Special Counsel for Adems & Reese, LLP.

Reading of the minutes of the last Regular Meeting was presented by the Secretary/Treasurer, Wayne Coco. Minutes were approved with a modification as follows: "The May 11, 2012 minutes states that the construction of the office building for Brudd Construction will be paid for with CBDG funds. That is incorrect, the correct wording should be that the construction of the Brudd Construction office building will be paid for with Brudd Construction funds. The CDBG funds will go to pay for the infrastructure improvements to the maintenance facility on the site."

A motion to approve the amended minutes was moved by Van Kojis and seconded by Robert Thevis. Motion passed.

Mr. Maddie announced that an additional \$40,000 was approved by the Red River Waterway Commission last week and the funds should be forthcoming.

Mr. Maddie presented the current list of bills to be paid as of June 18, 2012. A motion to pay the bills was made by Van Kojis and seconded by Robert Thevis. The motion carried.

Mr. Maddie introduced David Wolt with the State Bond Commission. Mr. Wolt explained the need to go to the State Bond Commission for approval of the \$500,000 loan that the Port Commission will be making from the Cottonport Bank and the Simmesport State Bank. He reported that the Bond Commission will meet on July 19, 2012.

A motion was made by Van Kojis and seconded by Wayne Coco to allow Chairman Tommy Maddie to enter into a cooperative endeavor agreement with the Red River Waterway Commission for half of the funds necessary to construct the Brudd Construction Maintenance Facility in the amount of \$500,000. The remainder of the funds will be provided by the Avoyelles Parish Port Commission through a loan with the Cottonport Bank and the Simmesport State Bank in the amount of \$500,000.

A Resolution giving preliminary approval to issue revenue bonds in the amount of \$500,000 was made by Dr. Henry Moreau and Seconded by Robert Thevis. The motion carried.

Mr. Maddie reported that a Fish Processing Plant has expressed interest in locating at the Avoyelles Parish Port Site. The company is asking the Commission to consider a 3.5 to 4 million dollar investment to construct a building for processing river carp. The promotor's name is Silver Fin Processing Company.

Mr. Maddie also reported that Helena has expressed a desire for the Port Commission to consider building another 1.5 million gallon storage tank facility for their future needs.

Mr. Maddie reported that Brudd Construction has scheduled a groundbreaking ceremony on Friday June 29 at the Port Site.

A motion by Robert Thevis and Seconded by Wayne Coco was made authorizing the Chairman, Tommy Maddie to sign the architectural agreement with James Guillory, Architect to perform the A/E services for the Brudd Construction Maintenance Facility. The motion carried.

A motion by Dr. Henry Moreau and seconded by Robert Thevis was made to approve the production of a sign for the entrance of the Port Site for the price of \$2,500. The motion carried.

There being no further business, the meeting was adjourned.

Respectfully Submitted By  
Wayne Lawrence Coco, Secretary/Treasurer  
Avoyelles Parish Port Commission

\_\_\_\_\_ Date: \_\_\_\_\_

Avoyelles Parish Port Commission  
P.O. Box 126  
Simmesport, Louisiana 71369

## RESOLUTION

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The following resolution was made at the June 18, 2012 Regular Commission Meeting of the Avoyelles Parish Port Commission:

Be It Resolved that the Avoyelles Parish Port Commission authorizes the Chairman, Tommy Maddie to enter into a cooperative endeavor agreement with the Red River Waterway Commission for half of the funds necessary to construct the Brudd Construction Maintenance Facility in the amount of \$500,000. The remainder of the funds will be provided by the Avoyelles Parish Port Commission through a loan with the Cottonport Bank and the Simmesport State Bank in the amount of \$500,000.

The facility to be constructed using funds received from the Red River Waterway Commission in the amount of \$500,000 and the bank loan funds in the amount of \$500,000 for a total project cost of \$1,000,000 and is to be owned by the Avoyelles Parish Port Commission and leased to Brudd Construction.

This resolution was made by commission member Van Kojis and seconded by commission member Wayne Coco. The motion was unanimously approved.

This resolution is made as part of the official minutes of the Regular Commission Meeting held on June 18, 2012.

Attested By:

\_\_\_\_\_  
Tommie Maddie, Chairman

\_\_\_\_\_  
Wayne L. Coco, Secretary/Treasurer

Date: \_\_\_\_\_ 2012

Avoyelles Parish Port Commission

Regular Meeting Minutes

July 16, 2012

Minutes of July 16, 2012 Regular Meeting

Meeting Location: Avoyelles Parish Port Commission Offices  
Honey Bee Lane  
Simmesport, Louisiana

Members Present: Tommy Maddie, Chairman; Robert Thevis, Van Kojis and Wayne Coco, Walter Moreau. Dr. Henry Moreau was absent. A Quorum was present.

Guest Present: James Guillory, AIA, Architect , Stanley Bordelon, George Mayeux, Police Jury Member.

Reading of the minutes of the last Regular Meeting of June 18, 2012 was presented by the Secretary/Treasurer, Wayne Coco.

A motion to approve the amended minutes was moved by Van Kojis and seconded by Walter Moreau. Motion passed unanimously.

Reading of the minutes of the last Special Meeting of July 2, 2012 was presented by the Secretary/Treasurer, Wayne Coco.

A motion to approve the minutes was moved by Walter Moreau and seconded by Robert Thevis. Motion passed.

A motion to approve the payment of current bills was made by Wayne Coco and seconded by Walter Moreau. Motion passed. (Itemized list of current bills attached).

A motion to approved a resolution prepared by the bonding attorneys to authorizing the issuance of \$500,000.00 in revenue bonds for the purpose of the construction of the BRUDD Construction Maintenance Facility. Motion made by Van Kojis and seconded by Robert Thevis. Motion passed unanimously.

A motion was made by Robert Thevis and seconded by Van Kojis to authorize Chairman Tommy Maddie to sign the sale of such bonds to the Cottonport Bank in the amount not to exceed \$500,000.00 for the construction of the maintenance facility for BRUDD Construction. Motion carried unanimously.

Chairman Maddie announced that the Delta Regional Authority Planning Grant to help us get reimbursed for some of the Master Planning Study cost was being worked on by Danny McGhee.

Mr. Maddie also announced that the State Bonding Commission was meeting on this Thursday, July 19 to move on our request for the \$500,000.00 for the BRUDD Maintenance Facility. According to Mr. Maddie, the loan request has been well received.

James Guillory, Architect reported that he was ready to start on the design and production of construction documents for the BRUDD Maintenance Facility and was in the process of negotiating engineering fees with GEC and Associated Design Group, Inc. as his consultants.

Chairman Maddie reported that Helena has approached him with a request to redo a new lease for the use of the existing storage tank facilities and wants the Port Commission to consider building an additional 1.5 million liquid storage tank facility. They also expressed interest in some dry storage facilities eventually. These projects would cost in the neighborhood of \$750,000.

Mr. Stanley Bordelon, representing a group of interested businessmen from the area, gave a report from meetings and discussions he has been having with a company interested in developing a fish processing plant at the port. A motion was made by Van Kojis and seconded by Robert Thevis to allow Chairman Maddie to search for grant money to finance the development of the proposed fish processing plant that has been proposed. The grant money would be used to construct a 23,000 square foot building at a cost of about 3.1 million. Additional funds for infrastructure would require a total project budget of approximately 4.5 million dollars. Motion carried unanimously.

A motion was made by Wayne Coco and seconded by Robert Thevis to add the following four items to the agenda:

1. Authorizing the approval an Intergovernmental Transfer Agreement by and between the Avoyelles Parish Police Jury and the Avoyelles Parish Port Commission transferring 52 acres of land currently owned by the Avoyelles Parish Police Jury to the Avoyelles Parish Port Commission.
2. Authorizing the retainage of Maghee Consultants to seek a grant of \$50,000 with the Delta Regional Authority Rural Business Opportunity Grant for the purposes of paying the cost of having the Avoyelles Parish Port Commission Master Plan Study.
3. The acceptance of a bid from GAL Construction of Cottonport, Louisiana to provide piping and a backflow preventer at the port.
4. Authorization for Chairman Tommy Maddie to sign the paperwork for the donation of an easement to CLECO to run new electrical service power to the Port Dock Facility at 981 Hwy. 105, Simmesport, Louisiana.

The motion to accept the four items was carried unanimously.

A motion was then made by Van Kojis and seconded by Walter Moreau to authorize the approval of an Intergovernmental Transfer Agreement by and between the Avoyelles Parish Police Jury and the Avoyelles Parish Port Commission transferring 52 acres of

land currently owned by the Avoyelles Parish Police Jury to the Avoyelles Parish Port Commission. The motion carried unanimously.

A motion was then made by Van Kojis and Seconded by Walter Moreau Authorizing the retainage of Maghee Consultants to seek a grant of \$50,000 with the Delta Regional Authority Rural Business Opportunity program for the purposes of paying the cost of having the Avoyelles Parish Port Commission Master Plan Study. Motion carried unanimously.

A motion was then made by Van Kojis and seconded by Walter Moreau to accept the Low bid by GAL Construction, Inc. 1042 Hwy. 1184 Cottonport, LA 71327 for the following material to be delivered and unloaded on the site:

- 400'-3" PVC – 160 pipe.
- 800'-6" PVC C900 pipe.
- 1315'-4" Sewer Pipe DR 35
- 2250' – 4" Force Main 160
- 1-6" Watts Backflow Preventor

The bid proposal for this material was \$21,950.00.

Two additional bids were received as follows:

- |                        |             |
|------------------------|-------------|
| CG Logan Construction: | \$23,200.00 |
| Trek, Inc.:            | \$26,650.00 |

Motion carried unanimously.

A motion was then made by Wayne Coco and Seconded by Robert Thevis to Authorize Chairman Tommy Maddie to sign the paperwork for the donation of a utility easement to CLECO to run new electrical service power to the Port Dock Facility at 981 Hwy. 105, Simmesport, Louisiana.

Motion carried unanimously.

There being no further business a motion was made by Wayne Coco and Seconded by Walter Moreau to adjourn. Motion carried unanimously.

Respectfully Submitted By  
Wayne Lawrence Coco, Secretary/Treasurer  
Avoyelles Parish Port Commission

Date: \_\_\_\_\_

Avoyelles Parish Port Commission  
P.O. Box 126  
Simmesport, Louisiana 71369

## RESOLUTION

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The following resolution was made at the July 16, 2012 Regular Commission Meeting of the Avoyelles Parish Port Commission:

Be It Resolved that the Avoyelles Parish Port Commission moves to authorize Chairman Tommy maddie to sign the necessary paperwork for the donation of a utility easement to CLECO to run new electrical service power to the Avoyelles Parish Port Dock Facility at 981 Hwy. 105 Simmesport, Louisiana.

This resolution is made as part of the official minutes of the Regular Commission Meeting held on July 16, 2012 which was held at the Port of Avoyelles offices on Honey Bee Lane, Simmesport, LA and are attached hereto.

Attested By:

\_\_\_\_\_  
Tommie Maddie, Chairman

\_\_\_\_\_  
Wayne L. Coco, Secretary/Treasurer

Date: \_\_\_\_\_ 2012

Avoyelles Parish Port Commission

Regular Meeting Minutes

July 15, 2013

Minutes of July 15, 2013 Regular Meeting

Meeting Location: Avoyelles Parish Port Office  
170 Honey Bee Lane  
Simmesport, Louisiana

Members Present: Wayne Coco, Tommy Maddie, Chairman, Walter Moreau, Robert Thevis, Jim Lee, Van Kojis and Dr. Henry Moreau.

Members Absent: None

Guest Present: Jeremy Lemoine (Cleco), James Guillory, AIA , Natalie Maddie

The meeting opened with roll call of members and the Pledge of Allegiance.

A motion to dispense with the reading of the last meeting was made by Walter Moreau and seconded by Van Kojis. The motion carried unanimously.

Chairman Tommy Maddie presented a list of bills to be paid (See attached) in the amount of \$26,696.72. A motion to pay the bills was made by Jim Lee and Seconded by Van Kojis. In addition a bill for \$1,178.38 plus \$115 in round up was included to reimburse Robert Thevis for plant material and spray for the landscaping around the port sign. Motion was unanimously approved.

The current balance in the account was \$119,067.58 before the reimbursement to Robert Thevis.

Mr. Maddie and Mr. James Guillory, AIA, reported that the construction of the Maintenance Building was moving along and that substantial completion is scheduled for October 29, 2013. A progress meeting was held today at the project site between the Owner, Architect, and Contractor.

Mr. Maddie reported that the grant request for the infrastructure work to be done at the port site was progressing well. The original application to EDA was for \$1.7 million and we were approved for \$1.2 million. EDA sent a list of five questions that need to be answered before the grant process moves forward. Mr. Maddie will see that these questions are answered in a timely manner. It was reported that the projected infrastructure work will include two projects involving new water and sewer lines and roads and other work to include a water tower, booster station, 45,000 ft. of 8 inch water line with 4 fire hydrants. The cost is projected to be around \$3,000,000 with 1.2 million from EDA, \$200,000 from Delta Regional, \$200,000 from USDA, and \$1,000,000 from the Red River Waterway Commission. The additional \$400,000 is being requested from the State of Louisiana.

Mr. Maddie reported that the Environmental Site Assessment Phase I was underway. He reported that the inspector found some oil at the sugarcane loading area and is requiring the Commission to have it removed at a cost of \$4,800. A motion to approve the expenditure of funds to accomplish this was made by Walter Moreau and seconded by Henry Moreau. Motion carried unanimously.

A report was presented by James Guillory, Architect regarding the proposed Baseball Field Concession, Press Box and Restroom Facility. Mr. Guillory presented plans for the proposed facility showing that the concession stand, press box and restroom building is covered by the existing truss system that was used for the fabric roof structure donated by Magna. The structure is supported by columns on each end. There was some discussion about the design and the arrangement of the press box. Mr. Guillory will do some additional research on how to arrange the press box to a more convenient height and location.

Mr. Tommy Maddie reported that he had met with some Chinese promoters regarding the installation of a Fish Plant. Members of the state Wildlife and Fisheries Commission attended the meeting as well. Richard Durette and representatives of GEC also met with the group.

Mr. Maddie also reported that he had met with Danny McGhee in Natchitoches regarding a project where modular homes would be constructed and shipped out worldwide. The company needs 10 acres and would create 200 jobs. Although they came to the meeting saying that they did not need any up-front money, they wanted the commission to build them a building to conduct their business.

On July 9, they asked to meet again with a new proposal where they needed to buy \$5,000,000 in land to allow them to be eligible for \$50,000,000 in construction funds. They build modular homes to put in containers to ship to Honduras .

Having no other business to discuss, the meeting was adjourned. Moved by Van Kojis and seconded by Walter Moreau. Motion passed unanimously.

Respectfully Submitted By  
Wayne Lawrence Coco, Secretary/Treasurer  
Avoyelles Parish Port Commission

\_\_\_\_\_ Date: \_\_\_\_\_

Avoyelles Parish Port Commission

Regular Meeting Minutes

January 21, 2013

Minutes of January 13, 2013 Regular Meeting

Meeting Location: Avoyelles Parish Port Commission Offices  
Maddie's Truck Stop  
Simmesport, Louisiana

Members Present: Wayne Coco, Tommy Maddie, Chairman; Van Kojis, Walter Moreau, and Robert Thevis, Dr. Henry Moreau.

Members Absent: None

Guest Present: Stanley Bordelon, James Guillory, AIA, George Mayeaux, Avoyelles Parish Police Jury and Natalie Maddie

The meeting opened with roll call of members present and the Pledge of Allegiance.

A motion by Van Kojis and Seconded by Henry Moreau to accept the minutes was passed unanimously.

Election of Officers:

A motion was made by Dr. Henry Moreau to nominate the following slate of officers:

Tommie Maddie, Chairman

Van Kojis, Vice Chairman

Wayne Coco, Secretary/Treasurer.

No other nominations were presented.

Motion was seconded by Walter Moreau. Motion was passed unanimously.

A motion was made by Wayne Coco and seconded by Walter Moreau to pay the bills in the amount of \$3,471.72. Motion passed unanimously.

Mr. Maddie reported on the current status of the Brudd Maintenance Building. It was reported that the contractor was waiting for the shop drawings to begin the site work. It was also reported that we had received the permit from the Corp of Engineers on January 9, 2013.

Mr. Maddie is still looking for money to build Alternate #2.

Mr. Maddie also reported that Pine Bluff Sand and Gravel started hauling material to establish foundations for their material. It was reported that they will pay 15 cents per ton for the base material.

Mr. Maddie also reported that Brian Bordelon will provide an electrical meter base for Pine Bluff's operation and has cleared it with CLECO. We need a price from Mr. Bordelon for this work. A motion was made by Dr. Henry Moreau and seconded by Walter Moreau to have Brian Bordelon do this work. The motion passed unanimously.

Mr. Maddie reported that the Red River Waterway Commission will meet on February 26 to discuss funding for major infrastructure improvements at the port site. Members are asked to attend the meeting.

There being no other business the meeting was adjourned.

Respectfully Submitted By  
Wayne Lawrence Coco, Secretary/Treasurer  
Avoyelles Parish Port Commission

\_\_\_\_\_ Date: \_\_\_\_\_

Avoyelles Parish Port Commission

Regular Meeting Minutes

February 18, 2013

Minutes of February 18, 2013 Regular Meeting

Meeting Location: Avoyelles Parish Port Commission Offices  
Honey Bee Lane  
Simmesport, Louisiana

Members Present: Wayne Coco, Tommy Maddie, Chairman; Van Kojis, Walter Moreau, and Dr. Henry Moreau.

Members Absent: Robert Thevis and James Lee

Guest Present: Stanley Bordelon, James Guillory, AIA and Natalie Maddie

The meeting opened with roll call of members present and the Pledge of Allegiance.

A motion by Van Kojis and Seconded by Henry Moreau to accept the minutes was passed unanimously.

Mr. Maddie reported on the current status of the Brudd Maintenance Building. It was reported that a dozer has been moved on site. Dirt samples passed soil tests. Weather has been a hinderance and not much progress has been made. Steel building has been ordered. Mr. Guillory presented an invoice from M.D. Descant in the amount of \$22,458, approximately 3% of the construction contract.

There is an issue with the Metal Building specifications where the wind loads were too high at 115 miles per hour. The wind loads were changed to 90 miles per hour by addendum but it was later determined that the wind loads needed to be at 95 miles per hour. Jim Guillory gave a work directive to proceed with the production of the building, but a change order will need to be issued for an additional \$2,461 to add the steel to meet these new design standards. A motion was made by Walter Moreau and seconded by Van Kojis to approve the change order requested in the amount of \$2,461.00. Motion carried unanimously.

Wayne Coco made a motion to pay the current bills in the amount of \$24,458.00 and was seconded by Van Kojis. Motion was approved unanimously.

Mr. Maddie reported that Brudd Construction has agreed to rent two trailers at \$300.00 per month to house some of their employees. He also reported that Pine Bluff Sand and Gravel was moving their scale house in place and the electrical service has been provided as well. PBS&G was also putting in the bottom layer using 4 barges. They are ready to begin storing and hauling material immediately.

Mr. Maddie reported that we needed to update the resolution authorizing the borrowing of \$500,000 from the Cottonport Bank for the Brudd maintenance building. A motion

was made by Dr. Henry Moreau and seconded by Walter Moreau. Motion carried unanimously.

Mr. Maddie reported that the commission had the opportunity to get nearly \$3,000,000 in grants for infrastructure work at the port as follows:

EDA \$1,500,000 (Economic Development Administration)  
USDA Rural Development \$200,000  
DRA \$200,000 (Delta Regional Authority)  
RRWC \$ 1,000,000 Red River Waterway Commission

Some of the work will include a 300,000 or 500,000 gallon water tank to be installed at the port site. Some of the funds will be used to provide roadway surfacing around the Brudd Maintenance facility. Other work will include the installation of more water lines along the highway for future development and for the needs of Helena. Members of the commission were invited to attend the next Red River Waterway Commission in Natchitoches to make a proposal. The meeting will be held on Tuesday, February 26 at 6 p.m.

A proposal was discussed involving CLEDA.

The Avoyelles Parish Police Jury has retained URS engineers to do some of the parishes engineering work. A motion was made by Van Kojis and seconded by Water Moreau to retain URS at a cost of \$2,300 to cover some additional cost to provide some sewer lift stations. Motion carried unanimously.

Mr. Maddie reported that Danny MaGhee will be checking into some baseball matching funds to develop the recreational ballfield.

There being no other business the meeting was adjourned.

Respectfully Submitted By  
Wayne Lawrence Coco, Secretary/Treasurer  
Avoyelles Parish Port Commission

\_\_\_\_\_  
Date: \_\_\_\_\_

Avoyelles Parish Port Commission

Regular Meeting Minutes

December 17, 2012

Minutes of December 17, 2012 Regular Meeting

Meeting Location: Avoyelles Parish Port Commission Offices  
Maddie's Truck Stop  
Simmesport, Louisiana

Members Present: Wayne Coco, Tommy Maddie, Chairman; Van Kojis, Walter Moreau, and Robert Thevis, Dr. Henry Moreau.

Members Absent: None

Guest Present: Stanley Bordelon, James Guillory, AIA, George Mayeaux, Avoyelles Parish Police Jury and Mayor Eric Rusk, Town of Simmesport.

The meeting opened with roll call of members present and the Pledge of Allegiance.

A motion by Van Kojis and Seconded by Henry Moreau to accept the minutes was passed unanimously.

A motion by Walter Moreau seconded by Roabert was made to pay the attached bills in the total amount of \$34,565.01. Motion was passed unanimously.

Mr. Maddie reported that the balance in the bank after payment of the bills was \$6,995.19.

It was reported that Ducote and Ducote, the Port Commission accountants had not completed setting up the books but hoped to have that done by January 1, 2013.

Mr. Maddie reported that GEC was working on a wetland determination application to be able to complete the Brudd project. The issue of the barrow pit near the proposed building was in question.

Mr. James Guillory, Architect reported that in the recent bids for the maintenance building at the port site, Alternate #1 included paving for automobile parking at the front of the building and Alternate #2 called for putting limestone around the entire building. It appears that with the funds available, we have enough money to accept the Base Bid and Alternate #1. Mr. Guillory made a recommendation to award the contract to the low bidder, M.D. Descant in the amount of \$977,700 (Base Bid and Alternate #1). This reflects the \$7000 letter of reduction in Descants bid submittal. The motion to accept the low bid of M.D. Descant was made by Van Kojis and seconded by Henry Moreau. The motion passed unanimously.

Chairman Maddie showed a digital presentation of the port master plan produced by GEC. He indicated that the master plan report was about 75% complete and it is hoped that the entire completed report will be ready early in 2013.

Mr. Maddie suggested that a groundbreaking ceremony for the Brudd Maintenance Building project would probably be scheduled for sometime in February 2013.

There being no further business, a motion to adjourn was made by Van Kojis and seconded by Walter Moreau. The motion to adjourn passed unanimously.

Respectfully Submitted By  
Wayne Lawrence Coco, Secretary/Treasurer  
Avoyelles Parish Port Commission

\_\_\_\_\_ Date: \_\_\_\_\_

Avoyelles Parish Port Commission

Regular Meeting Minutes  
August 19, 2013

Minutes of August 19, 2013 Regular Meeting  
Meeting Location: Avoyelles Parish Port Office  
170 Honey Bee Lane  
Simmesport, Louisiana

Members Present: Tommy Maddie, Chairman, Walter Moreau, Robert Thevis, Jim Lee, Van Kojis and Dr. Henry Moreau.

Members Absent: Wayne Coco

Guest Present: James Guillory, AIA, Jeremy Lemoine (Cleco) Eric Rusk, Mayor Town of Simmesport.

The meeting opened with roll call of members and the Pledge of Allegiance.

A motion to dispense with the reading of the last meeting was made by Walter Moreau and seconded by Van Kojis. The motion carried unanimously.

A motion was made by Walter Moreau and Seconded by Jim Lee to accept the minutes of the Special Meeting of July 31, 2013. Motion carried unanimously.

A report was given by Tommy Maddie on the Brudd Maintenance Building that it was on schedule to be completed by the end of October 2013. Mr. Maddie complimented the contractor M.D. Descant on the quality of construction. Brad Augustine asked for price installing an additional wall on the sides to protect the crane.

An update on the grant was given by Tommie Maddie. He reported that he had a visitor from EDA and was told that there would be inspections at 3, 6 and 9 years. Only a 2% charge of not getting money. Will know no later than Sept. 30, 2013. The grant breaks down as follows:

\$1.2 million from EDA

\$144,000 from USDA

\$1 million from Red River Waterway Commission.

Will get a commitment letter from Red River Waterway Commission. Tommy is working on additional grants.

Regarding the Site Certification: An additional lab fee of \$2,700 was required. A motion by Walter Moreau and seconded by Jim Lee to pay this fee was made. Motion carried unanimously.

Regarding the Baseball Concession Stand, Restrooms and Press Box: Tommy reported that the assistant Adj. General visited with him. He is sending a letter requesting help

from the National Guard. Van made a motion to authorize Tommy Maddie to send letter. Seconded by Walter Moreau. Motion carried unanimously.

Regarding a Proposal from the Town of Simmesport: Mayor Eric Rusk presented an offer of sale of lots from Town. Mr. Maddie will check to see if there are any USDA funds to move this offer forward.

Having no other business to discuss, the meeting was adjourned. Moved by Van Kojis and seconded by Jim Lee. Motion passed unanimously.

Respectfully Submitted By  
Wayne Lawrence Coco, Secretary/Treasurer  
Avoyelles Parish Port Commission

\_\_\_\_\_ Date: \_\_\_\_\_

Avoyelles Parish Port Commission

Special Meeting Minutes

April 26, 2012

Minutes of April 26, 2012 Special Meeting

A Motion was made by Van Kojis and Seconded by Walter Moreau to authorize Tommy to sign work order #1 to execute Master Plan Study for \$52,510.00.

Brudd Construction:

- Lost state money match of \$500,000.00 to construct building for Brudd.
- Talking to USDA to receive a loan to fund our share.

A Motion was made by Walter Moreau and Seconded by Van Kojis to authorize Tommy to sign FSA Government Farm Payment.

Approve making a sign for Port entrance.

Respectfully Submitted By  
Wayne Lawrence Coco, Secretary/Treasurer  
Avoyelles Parish Port Commission

\_\_\_\_\_  
Date: \_\_\_\_\_

Avoyelles Parish Port Commission

Regular Meeting Minutes

April 16, 2012

Minutes of April 16, 2012 Regular Meeting

Members Present: Walter Moreau, Robert Thevis, Wayne Coco, Tommy Maddie.

Absent: Dr. Henry Moreau, and Van Kojis

Guest: George Mayeux

The minutes of the previous meeting was read by Wayne Coco, approved by Walter Moreau and seconded by Robert Thevis.

A Motion was made by Walter Moreau and Seconded by Robert Thevis to pay the bills.

Brudd Construction:

- Did not get any state funds
- May need to get Simmesport and Cottonport bank to float a loan for \$250,000.00 each.
- Use some of the farm land money to reduce the barrowing principal or about \$80,000.00/year.

GEC, Inc.:

- Wayne has talked to GEC to get more detailed information including a schedule/cost/details will be shown for each category.

Respectfully Submitted By

Wayne Lawrence Coco, Secretary/Treasurer

Avoyelles Parish Port Commission

\_\_\_\_\_ Date: \_\_\_\_\_

Avoyelles Parish Port Commission

Special Meeting Minutes

May 11, 2012

Minutes of May 11, 2012 Special Meeting

Meeting Location: Maddie's Turck Stop  
Simmesport, Louisiana

Members Present: Tommy Maddie, Chairman; Robert Thevis, Van Kojis and Wayne Coco, Dr. Henry Moreau, Walter Moreau. A Quorum was present.

Guest Present: George L. Mayeaux representing the Avoyelles Parish Police Jury, Steve Lacombe, representing the Simmesport State Bank, and Stanley Bordelon.

Reading of the minutes of the last Regular Meeting was dispensed.

A motion was made by Van Kojis to pay the current bills in the total amount of \$1,233.80. Motion was seconded by Robert Thevis. Motion carried unanimously. It was reported the balance of the Commissions account after bills paid was \$145,957.21.

Chairman Maddie reported that a washer and dryer were stolen from one of the trailers on the property and another was pulled out and left on the back porch. He reported that there was some damage to a couple of doors and they would have to be repaired. He suggested that since the trailers are vacant now, the mattresses should be taken out and disposed of. Mr. Maddie also suggested that the arrangements for the people living at the site needs to be addressed. A couple of people have been living in trailers without paying rent for several months and that needs to end.

It was reported that GEC, the firm hired to perform the Port Master Plan, has started their work and they will report to us as soon as they have information for our review. Mr. Maddie reported that some of the cost of the Master Plan Study is eligible for reimbursement to us by the State of Louisiana. It was not clear as to how much would be covered at this time.

Mr. Maddie reported that the proposed Edmonson Organic Farm Project was not looking very promising.

It was reported that the Brudd Construction Project planned for the port will not be eligible for funding through a tax free bond. The remaining cost of \$500,000 will need to be a straight bank loan. Mr. Maddie reported that the \$320,000 CDBG grant will be used to build the office for Brudd Construction. The operations facility at a cost of approximately \$1,000,000 will be funded through a grant from the Red River Waterway Commission in the amount of \$500,000 and the remaining amount needed to match this grant will be funded through a straight bank loan in the amount of \$500,000.

The commission had requested bids from the Simmesport State Bank and the Cottonport Bank to provide and finance the additional \$500,000. After some discussion, prior to the opening of the bids, it was agreed by representatives of both banks that both banks would participate in the loan at the lowest rate received. This agreement was placed in the form of a motion by Robert Thevis and Seconded by Walter Moreau. The motion passed unanimously. At this point, Chairman Tommy Maddie turned the meeting over to the Vice Chairman, Van Kojis for the opening of the bids.

The following is a result of the bid opening:

The Simmesport State Bank	-	5%
The Cottonport Bank	-	4.5%

A motion was made by Robert Thevis and Seconded by Walter Moreau that the Commission accept the proposal to provide \$500,000 to be shared by both banks at an interest rate of 4.5% according to the provisions stated by the Cottonport Bank's proposal. Motion carried unanimously.

(It is duly noted that Dr. Henry Moreau, member of the Simmesport State Bank Board and Mr. Tommy Maddie, member of the Cottonport Bank Board removed themselves from voting on the motion).

Mr. Maddie asked that a resolution be prepared acknowledging that the Avoyelles Parish Port Commission has received a promise for shared funding of the additional \$500,000 needed for the Brudd Construction Operations Facility from The Simmesport State Bank and The Cottonport Bank. A motion stating this resolution was presented by Robert Thevis and Seconded by Van Kojis.

Mr. Maddie reported that the Commission was waiting on the additional \$40,000 from the Red Waterway Commission which should be coming soon.

Mr. Robert Thevis requested that the Commission move to authorize Chairman Tommy Maddie to sign or enter into any agreements for future Farm Service Agency (FSA) programs. The motion was made by Robert Thevis and seconded by Wayne Coco. The motion passed unanimously.

There being no further business, the meeting was adjourned.

Respectfully Submitted By  
Wayne Lawrence Coco, Secretary/Treasurer  
Avoyelles Parish Port Commission

Date: \_\_\_\_\_

Avoyelles Parish Port Commission  
P.O. Box 126  
Simmesport, Louisiana 71369

## RESOLUTION

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The following resolution was made at the May 11, 2012 Special Commission Meeting of the Avoyelles Parish Port Commission:

Be It Resolved that the Avoyelles Parish Port Commission has accepted proposals from the Simmesport State Bank and the Cottonport Bank to provide a bank loan to the Avoyelles Parish Port Commission in the amount of Five Hundred Thousand Dollars and No Cents (\$500,000.00) for the purposes of providing matching funding to construct an Operational Facility for the use by Brudd Construction Company. The \$500,000 bank loan is to be shared equally by the Simmesport State Bank and the Cottonport Bank at an interest rate of 4.5% annually according to the provisions proposed by the Cottonport Bank.

The facility is to be constructed using funds received from the Red River Waterway Commission in the amount of \$500,000 and the bank loan funds in the amount of \$500,000 for a total project cost of \$1,000,000 and is to be owned by the Avoyelles Parish Port Commission and leased to Brudd Construction.

This resolution was made by commission member Robert Thevis and seconded by commission member Walter Moreau. The motion was unanimously approved.

This resolution is made as part of the official minutes of the Special Commission meeting held on May 11, 2012.

Attested By:

\_\_\_\_\_  
Tommie Maddie, Chairman

\_\_\_\_\_  
Wayne L. Coco, Secretary/Treasurer

Date: \_\_\_\_\_ 2012

Avoyelles Parish Port Commission  
P.O. Box 126  
Simmesport, Louisiana 71369

## RESOLUTION

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The following resolution was made at the May 11, 2012 Special Commission Meeting of the Avoyelles Parish Port Commission:

Be It Resolved that the Avoyelles Parish Port Commission in a Special Meeting on May 11, 2012 authorize the Chairman, Tommy Maddie, to sign and enter into any agreements related to programs and funding sponsored by the Farm Service Agency (FSA).

This resolution was made by commission member Robert Thevis and seconded by commission member Wayne Coco. The motion was unanimously approved.

This resolution is made as part of the official minutes of the Special Commission meeting held on May 11, 2012.

Attested By:

\_\_\_\_\_  
Tommie Maddie, Chairman

\_\_\_\_\_  
Wayne L. Coco, Secretary/Treasurer

Date: \_\_\_\_\_ 2012

Avoyelles Parish Port Commission  
Special Meeting  
February 23, 2012 Bid Opening

Minutes of February 23, 2012 Bid Opening

Members Present: Dr. Henry Moreau, Van Kojis, Wayne Coco, Tommy Maddie,  
Chairman. Absent: Walter Moreau.

Guest; Marly Gaspard, Kenny Roger, John Thevis, M & T Farms, Douglas Gerace

Bills to be Paid:

- Jessie Lachney \$125.00
- Chatelain Realty \$250.00

A Motion was made by Dr. Henry Moreau and Seconded by Robert Thevis to pay the bills.

Authorize Opening of bids:

A Motion was made by Wayne Coco and Seconded by Van Kojis to take bids under advisement. (Attached is a Bid Tabulation Form with Bids received)

A Motion was made to Amend the Brudd Construction lease.

GEC: Master agreement for professional services moved by Robert Thevis and seconded by Van Kojis to approve.

Insurance Liability: Need budget

Sports Program:

- Utility has been connected
- Some mowing has been done
- Need to provide Liability

April 22<sup>nd</sup> – Sunday

- Canadian carpenter will be coming for a visit
- Need to plan a meal

February 29<sup>th</sup> – Wednesday

- Senator LaFleur in Marksville

Respectfully Submitted By Wayne Lawrence Coco, Secretary/Treasurer  
Avoyelles Parish Port Commission

\_\_\_\_\_  
Date: \_\_\_\_\_

Avoyelles Parish Port Commission

Special Meeting Minutes

February 13, 2012

Minutes of February 13, 2012 Special Meeting

Meeting Location: Maddie's Turck Stop  
Simmesport, Louisiana

Members Present: Dr. Henry Moreau, Robert Thevis, Walter Moreau, Tommy Maddie,  
Chairman, Wayne Coco. Absent: Van Kojis.

Execute documents for agreement with Lanier and Associates and Brudd Construction  
lease agreement.

Motion by Walter Moreau and seconded by Robert Thevis the board agreed to pay the  
Cloco bill of \$416.63. Balance \$40,742.12.

Brudd Construction commitment letter for thirty (30) more days.

Lanier promissory note settlement agreement to enter into agreement motion by Wayne  
Coco and seconded by Walter Moreau.

Brudd Construction lease agreement to leave ten (10) acres and 2.6 acres upon which  
they will build an office and the Avoyelles Parish Port Commission will build the  
industrial shop building. Motion for Tommy to enter into the agreement by Walter  
Moreau and seconded by Robert Thevis.

Motion by Wayne Coco and seconded by Walter Moreau the board agreed to buy the 72"  
deck 3hp diesel Kabota for \$12,753.00.

Respectfully Submitted By  
Wayne Lawrence Coco, Secretary/Treasurer  
Avoyelles Parish Port Commission

\_\_\_\_\_ Date: \_\_\_\_\_

Avoyelles Parish Port Commission

Regular Meeting Minutes

February 2, 2012

Minutes of February 2, 2012 Regular Meeting

Members Present: Van Kojis, Robert Thevis, Dr. Henry Moreau, Walter Moreau,  
Tommy Maddie, Wayne Coco

Guest Present: Jessie Lachney, George Mayeux

A motion was made by Walter Moreau and seconded by Wayne Coco to reject all bids  
due to error in the amount of farm acreage available in the bid advertisement.

A motion was made by Dr. Henry Moreau and seconded by Walter Moreau re-bid.

There being no further business, the meeting was adjourned.

Respectfully Submitted By  
Wayne Lawrence Coco, Secretary/Treasurer  
Avoyelles Parish Port Commission

\_\_\_\_\_ Date: \_\_\_\_\_