

The Regular meeting of the Abbeville Harbor & Terminal District Board of Commissioners was held Tuesday, October 27, 2015 at the Abbeville Harbor & Terminal District office.

President Tim Creswell called the meeting to order with roll call:

Commissioners present:	Carlton Campbell, Tim Creswell, Wayne LeBleu Jimmie Steen, Bud Zaunbrecher
Commissioners absent:	Gerald Libersat
Executive Director present:	Jay Campbell
Secretary present:	Cheryl Broussard
Engineer present:	Richard Primeaux and Kim Touchet
Legal Advisor present:	Roger Boynton

Executive Director Jay Campbell informed the Commissioners that Commissioner Gerald Libersat is doing a lot better.

Upon motion of Commissioner Bud Zaunbrecher and duly seconded by Commissioner Wayne LeBleu and unanimously carried to accept the minutes of the September 29, 2015 meeting.

Executive Director Jay Campbell presented a letter from Darnall, Sikes, Gardes & Frederick which is the Audit Engagement letter we are required to sign each year before the annual audit. We need authorization to sign the Audit Engagement letter and also the Louisiana Attestation Questionnaire and the Louisiana Compliance Questionnaire.

Upon motion of Commissioner Carlton Campbell and duly seconded by Commissioner Jimmie Steen and unanimously carried to authorize Director Jay Campbell, Secretary-Treasurer Carlton Campbell and President Tim Creswell to sign the Audit Engagement Letter, the Louisiana Attestation Questionnaire and the Louisiana Compliance Questionnaire.

Director Jay Campbell reminded the Commissioners about the Ethics Training Course is due before the end of the year and the Financial Disclosure Report Filings were due by May 15th.

Director Jay Campbell and Engineer Richard Primeaux discussed with the Commissioners concerning holes found in the drainage system at the Port of Vermilion. The Commissioners discussed this.

Upon motion of Commissioner Jimmie Steen and duly seconded by Commissioner Wayne LeBleu and unanimously carried to authorize Engineer Richard Primeaux to obtain estimates for the cost of video and cleaning out pipes and also an estimate for the cost of repairing the system or an alternative.

Director Jay Campbell requested from the Commissioners authorization to renegotiate and cancel the lease with Quad Energy for the upstairs south side wing. Quad Energy never got off the ground. We would change the name to Vidrine & Vidrine Attorneys. There is another female attorney coming to join Mr. Vidrine. The Commissioners discussed this.

Upon motion of Commissioner Jimmie Steen and duly seconded by Commissioner Carlton Campbell and unanimously carried to renegotiate and cancel the Quad Energy lease and change the name to Vidrine & Vidrine Attorneys and adjust the lease payment.

Director Jay Campbell requested authorization to submit the 2016 – 2017 Capital Outlay Request. This will be for repairing the bridge and the road on Hwy 690.

Upon motion of Commissioner Jimmie Steen and duly seconded by Commissioner Carlton Campbell and unanimously carried to authorize Director Jay Campbell and Engineer Richard Primeaux to submit the 2016 – 2017 Capital Outlay Request.

Engineer Richard Primeaux updated the Commissioners on the Port of Vermilion Bulkhead and Dredging Phase III project. Final Inspection was made and everything was found in good order. You can now turn this back over to the tenant.

Upon motion of Commissioner Jimmie Steen and duly seconded by Commissioner Bud Zaunbrecher and unanimously carried to accept the Port of Vermilion Bulkhead and Dredging Phase III project as substantially complete.

Upon motion of Commissioner Wayne LeBleu and duly seconded by Commissioner Jimmie Steen and unanimously carried to pay the following invoice.

Sealevel Construction, Inc. Estimate for Partial Payment No. 9 \$155,938.23

Engineer Richard Primeaux updated the Commissioners o the Port of Vermilion Bulkhead and Dredging Phase IV project.

Engineer Richard Primeaux stated the Corps has accepted and posted for joint publication the Permit for the Bank Stabilization at the Port of Vermilion.

Upon motion of Commissioner Bud Zaunbrecher and duly seconded by Commissioner Jimmie Steen and unanimously carried to pay the following invoices.

Primeaux, Touchet & Associates, L.L.C. – Invoice 13-085-21 \$1,600.00
Primeaux, Touchet & Associates, L.L.C. – Invoice 13-085-22 \$1,045.00

Commissioner Carlton Campbell asked about the status of the Marina. Engineer Richard Primeaux said as per the Master Plan, the Marina is a future goal.

Commissioner Wayne LeBleu asked about the status of the USCG Pelican Homeport. Engineer Richard Primeaux said the drawings are not done. Executive Director Jay Campbell said the security locks have been installed and they are happy with that.

Director Jay Campbell informed the Commissioners that Gulf Coast Marine Fabricators and Tanner Services are in need of repairs to the buildings. President Tim Creswell agreed the repairs were needed. The Commissioners were in agreement to make the necessary repairs.

Upon motion of Commissioner Carlton Campbell and duly seconded by Commissioner Wayne LeBleu and unanimously carried to pay the following invoice.

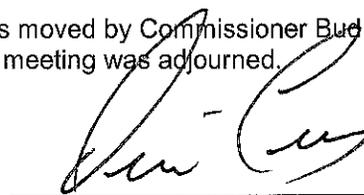
Roger Boynton, Attorney – September Invoice \$175.00

Attorney Roger Boynton presented the Commissioners with an informational letter from the Twin Parish Port Commission.

There being no further business to come before the Board, it was moved by Commissioner Bud Zaunbrecher and seconded by Commissioner Jimmie Steen the meeting was adjourned.



CARLTON CAMPBELL
SECRETARY-TREASURER



TIM CRESWELL
PRESIDENT