

The Regular meeting of the Abbeville Harbor & Terminal District Board of Commissioners was held Tuesday, November 24, 2015 at the Abbeville Harbor & Terminal District office.

President Tim Creswell called the meeting to order with roll call:

Commissioners present:	Tim Creswell, Wayne LeBleu Jimmie Steen, Bud Zaunbrecher
Commissioners absent:	Carlton Campbell, Gerald Libersat
Executive Director present:	Jay Campbell
Secretary present:	Cheryl Broussard
Engineer present:	Richard Primeaux
Legal Advisor present:	Roger Boynton

President Tim Creswell welcomed guest Burton Guidry.

Upon motion of Commissioner Bud Zaunbrecher and duly seconded by Commissioner Jimmie Steen and unanimously carried to accept the minutes of the October 27, 2015 meeting.

Executive Director Jay Campbell presented the 2015 Amended Budget Report and the 2016 Proposed Budget. The Commissioners discussed this.

Upon motion of Commissioner Wayne LeBleu and duly seconded by Commissioner Jimmie Steen and unanimously carried to adopt the 2015 Amended Budget Report and the 2016 Proposed Budget.

Director Jay Campbell reminded the Commissioners about the Ethics Training Course due before the end of the year.

Director Jay Campbell discussed the December meeting date with the Commissioners. The Commissioners decided to have the meeting on December 15, 2015.

Director Jay Campbell informed the Commissioners that Commissioner Gerald Libersat will be home tomorrow. He had an infection and was doing speech therapy.

Engineer Richard Primeaux discussed the Phase III Bulk heading project at the Port of Vermilion.

Upon motion of Commissioner Jimmie Steen and duly seconded by Commissioner Bud Zaunbrecher and unanimously carried to pay the following invoice.

Sealevel Construction, Inc. – Estimate for Partial Payment No. 10	\$90,481.27
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Engineer Richard Primeaux advised the Commissioners the Contractor for the Phase III Bulk heading is substantially complete. The bulkhead can be used by tenants.

Upon motion of Commissioner Bud Zaunbrecher and duly seconded by Commissioner Wayne LeBleu and unanimously carried to accept the Phase III Bulk heading project as substantially complete.

Engineer Richard Primeaux discussed the Phase IV Bulk heading project. We had a pre-construction meeting with the Contractor. We will give him a January 4, 2016 Notice to Proceed date.

Engineer Richard Primeaux discussed the Port of Vermilion Drainage repairs with the Commissioners.

Upon motion of Commissioner Wayne LeBleu and duly seconded by Commissioner Jimmie Steen and unanimously carried to authorize Engineer Richard Primeaux to repair damaged structures using the point of repair option.

Engineer Richard Primeaux updated the Commissioners on the Port of Vermilion USCG building modification. The Commissioners discussed this.

Upon motion by Commissioner Bud Zaunbrecher and duly seconded by Commissioner Wayne LeBleu and unanimously carried to authorize Engineer Richard Primeaux to hire an insulation contractor to solve the moisture problem in ceiling and submit the renovation project plans to the Fire Marshall.

Upon motion of Commissioner Jimmie Steen and duly seconded by Commissioner Bud Zaunbrecher and unanimously carried to pay the following invoices.

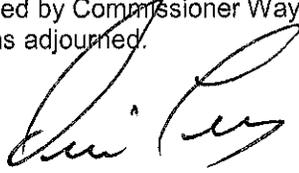
Primeaux, Touchet & Associates, L.L.C. – Invoice 13-085-23	\$ 960.00
Primeaux, Touchet & Associates, L.L.C. – Invoice 13-085-24	\$3,370.00

Attorney Roger Boynton stated he has prepared the Vidrine and Vidrine lease.

There being no further business to come before the Board, it was moved by Commissioner Wayne LeBleu and seconded by Commissioner Jimmie Steen the meeting was adjourned.



CARLTON CAMPELLI
SECRETARY-TREASURER



TIM CRESWELL
PRESIDENT