

The Regular meeting of the Abbeville Harbor & Terminal District Board of Commissioners was held Tuesday, March 29, 2016 at the Abbeville Harbor & Terminal District office.

President Wayne LeBleu called the meeting to order with roll call:

Commissioners present:	Carlton Campbell, Tim Creswell, Wayne LeBleu, Jimmie Steen, Bud Zaunbrecher
Commissioners absent:	Gerald Libersat
Executive Director present:	Jay Campbell
Secretary present:	Cheryl Broussard
Engineer present:	Richard Primeaux
Legal Advisor present:	Roger Boynton

President Wayne LeBleu welcomed guest Attorney Burton Guidry.

Upon motion of Commissioner Carlton Campbell and duly seconded by Commissioner Bud Zaunbrecher and unanimously carried to accept the minutes of the February 23, 2016 meeting.

Executive Director Jay Campbell reminded the Commissioners about the Financial Disclosure to be completed by May 15, 2016 and return a copy to keep in file. President Wayne LeBleu stated if anyone has not completed their Financial Disclosure by May 1, 2016, the membership be notified.

Executive Director Jay Campbell updated the Commissioners on the mold inspection for Judge Amy's office. The contractor came in and inspected the building. There was nothing more than cosmetic stuff that needs to be taken care of. The Commissioners discussed this.

Executive Director Jay Campbell asked the Commissioners to get with Cheryl before leaving tonight to sign new signature cards for Capital One Bank who is going digital and requested new signatures.

Engineer Richard Primeaux updated the Commissioners on the Phase IV Bulkhead and Dredging project stating the contractor is 36% complete and they are doing well.

Upon motion of Commissioner Tim Creswell and duly seconded by Commissioner Jimmie Steen to pay for following invoice contingent upon sending invoice to the State for reimbursement.

Dupre Brothers Construction Co., Inc. – Estimate for Partial Payment No. 3	\$189,602.06
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Engineer Richard Primeaux updated the Commissioners on the Port of Vermilion Drainage project. The Commissioners discussed this.

Upon motion of Commissioner Tim Creswell and duly seconded by Commissioner Bud Zaunbrecher and unanimously carried that we follow the engineers recommendation for the Pilot Program as per letter from Kim Trahan with Vermilion Shell and Limestone.

Engineer Richard Primeaux updated the Commissioners on the USCG Building Modification project.

Upon motion of Commissioner Bud Zaunbrecher and duly seconded by Commissioner Jimmie Steen and unanimously carried to pay the following invoice.

Duane Davidson Construction, Inc. – Invoices AHTD USCG-1	\$25,438.10
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Engineer Richard Primeaux updated the Commissioners on the Port of Vermilion Bank Stabilization project. Engineer Richard Primeaux stated the Corps permit came in. The plans are complete. The cost estimate is \$688,000 to complete the entire project.

Upon motion of Commissioner Tim Creswell and duly seconded by Commissioner Jimmie Steen and unanimously carried to set the budget for this project at \$700,000 and authorize Director Jay Campbell and Engineer Richard Primeaux to advertise for bids for the Port of Vermilion Bank Stabilization project.

Engineer Richard Primeaux updated the Commissioners on the Schriefer Drive Improvements at the Port of Vermilion.

Upon motion of Commissioner Tim Creswell and duly seconded by Commissioner Jimmie Steen and unanimously carried to award the contract for the Schriefer Drive Improvements at the Port of Vermilion to Vermilion Shell & Limestone.

Upon motion of Commissioner Carlton Campbell and duly seconded by Commissioner Tim Creswell and unanimously carried to authorize Executive Director to enter into Inter Governmental Agreement with the Vermilion Parish Police Jury.

Engineer Richard Primeaux updated the Commissioners on the Intracoastal City Parking Lot Improvement project. The Commissioners discussed this. The budget price for this project would be approximately \$200,000 for the asphalt overlay of the parking lot and Bay View and Pintail Streets and to restripe and replace some signage. The Commissioners discussed this.

Upon motion of Commissioner Tim Creswell and duly seconded by Commissioner Jimmie Steen and unanimously carried to pay the following invoices.

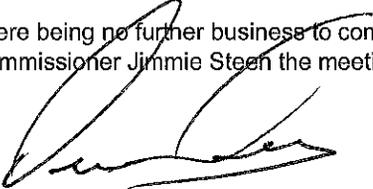
Primeaux, Touchet & Associates, L.L.C. – Inv. 13-085-29	\$3,740.00
Primeaux, Touchet & Associates, L.L.C. – Inv. 15-060-3	\$1,705.00
Primeaux, Touchet & Associates, L.L.C. – Inv. 15-072-3	\$1,320.00
Primeaux, Touchet & Associates, L.L.C. – Inv. 15-072-4	\$6,210.00
Primeaux, Touchet & Associates, L.L.C. – Inv. 15-113-2	\$1,869.00

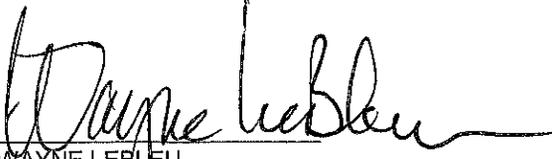
Old Business: President Wayne LeBleu stated we will go over the following list at each meeting and delete or add any necessary changes or additions.

#### ONGOING & POTENTIAL PROJECT LIST

1. Replace Bridge on Hwy 690 to Port of Vermilion – Sean Wilson, Secretary of DOTD is aware of our situation and Nick Gautreaux is working on this also, State will handle this
2. Pay Station at Launch – Replace – Intracoastal City Boat Launch – in investigating stage
3. Drainage Issues – Port of Vermilion – Engineer Richard Primeaux just went over Pilot Program
4. Bank Stabilization – Vermilion River – Port of Vermilion – Discussed this
5. Sub Station – Renovation/Repairs - Intracoastal City Boat Launch – The outside needs painting, inside is okay, stairs to front door are beginning to deteriorate and back porch and stairs need to be replaced  
Upon motion of Commissioner Tim Creswell and duly seconded by Commissioner Carlton Campbell and unanimously carried to tear down back landing and stairway and replace with a landing and stairs and change back door and authorized Engineer Richard Primeaux to get three quotes for repairs from various contractors
6. Coast Guard Station – Renovations – Port of Vermilion – Received update
7. Widening Entrance from 690 to Port of Vermilion – Received update
8. Harbor Office - Paint Interior – waiting on price
9. Replace/Repair/Clean sign at Port of Vermilion Entrance – In progress, work was ordered
10. Black Top Parking Area – Intracoastal City Boat Launch – Received update
11. Replace Heater Unit Upstairs South Office – District Office Building – F & R was contacted
12. Dig Up and Repair Sewer Drain Line at Rear of District Office Building – In progress, work ordered
13. Phone System – No progress has been made. President Wayne LeBleu suggested we move forward with this project
14. Marina – No progress

There being no further business to come before the Board, it was moved by Commission Tim Creswell and seconded by Commissioner Jimmie Steen the meeting was adjourned.

  
TIM CRESWELL  
SECRETARY-TREASURER

  
WAYNE LEBLEU  
PRESIDENT