

ABBEVILLE HARBOR & TERMINAL DISTRICT

Board of Commissioners Meeting Minutes

Date: June 30, 2026

Time: 5:15 PM

Location: Abbeville Harbor & Terminal District Office, 124 North State Street, Suite 100, Abbeville, Louisiana

Call to Order

President Patrick Duhon called the meeting to order and led the Pledge of Allegiance.

Attendance

Commissioners Present: Michael Bertrand, Carlton Campbell, Jimmie Steen, and Patrick Duhon

Absent: Bud Zaunbrecher

Others Present: Executive Director Nick Gautreaux, Engineers Kim Touchet and Brian Primeaux, Attorney Roger Boynton, Cheryl Broussard, Lauren Romero, Tommy McGinnis, Richard Primeaux, Marty Broussard, Toby Broussard, Kaylen Broussard, Todd Elliott, and Wayne LeBleu.

Approval of Minutes

The minutes of the May 26, 2026 meeting were unanimously approved following a motion by Commissioner Carlton Campbell and a second by Commissioner Jimmie Steen.

Public Comments

None.

Recess

A motion to recess in recognition of Secretary Cheryl Broussard's retirement was unanimously approved following a motion by Commissioner Michael Bertrand and a second by Commissioner Jimmie Steen.

A motion to return to regular session was unanimously approved following a motion by Commissioner Michael Bertrand and a second by Commissioner Jimmie Steen.

Financial Reports

Executive Director Gautreaux presented the Monthly Profit and Loss Report, Year-to-Date Profit and Loss Report, Monthly Budget vs. Actual Report, Year-to-Date Budget vs. Actual Report, Accounts Payable Report, Accounts Receivable Report, and the Balance Sheet Summary.

A motion to accept the financial reports was unanimously approved following a motion by Commissioner Michael Bertrand and a second by Commissioner Carlton Campbell.

Port Business Update

Executive Director Gautreaux updated the Board on the Freshwater Bayou Bypass Channel gate project and advised that installation continues to be delayed due to tidal conditions. He also

reported that the Port of Iberia received additional funding for repairs associated with the project.

Engineer Report

Engineer Kim Touchet provided updates on ongoing engineering projects.

A motion to approve Diversified Construction of Louisiana, LLC Change Order No. 5 in the amount of \$11,290.71, extending the contract by 18 days to July 17, 2026, and authorizing Nicholas Gautreaux to execute the documents on behalf of the Abbeville Harbor & Terminal District was unanimously approved following a motion by Commissioner Michael Bertrand and a second by Commissioner Jimmie Steen.

A motion to approve Diversified Construction of Louisiana, LLC Partial Payment No. 7 in the amount of \$141,450.73 was unanimously approved following a motion by Commissioner Carlton Campbell and a second by Commissioner Jimmie Steen.

A motion to approve Curranco, LLC Partial Payment No. 1 in the amount of \$141,795.00 was unanimously approved following a motion by Commissioner Michael Bertrand and a second by Commissioner Jimmie Steen.

A motion to approve Patriot Construction Partial Payment No. 5 – Final in the amount of \$45,832.50 was unanimously approved following a motion by Commissioner Carlton Campbell and a second by Commissioner Michael Bertrand.

Engineer Touchet also updated the Board on the Highway 690 project and the Intracoastal City dredging project, noting final survey work and project closeout activities remain.

Legal Report

Attorney Roger Boynton had no report.

Executive Session

A motion to enter executive session for personnel matters and Board and tenant legal matters was unanimously approved following a motion by Commissioner Jimmie Steen and a second by Commissioner Carlton Campbell.

Regular Session

A motion to return to regular session was unanimously approved following a motion by Commissioner Jimmie Steen and a second by Commissioner Carlton Campbell.

Old Business

Executive Director Gautreaux presented revisions to the SAUP Policies and Procedures Employee Handbook.

A motion to adopt the amended SAUP Policies and Procedures Employee Handbook, with sick leave accrual matching annual leave accrual rates, was unanimously approved following a motion by Commissioner Michael Bertrand and a second by Commissioner Jimmie Steen.

President Patrick Duhon opened nominations for the vacant Vermilion Parish Police Jury-appointed seat formerly held by Wayne LeBleu.

A motion to nominate Stacy Landry was made by Commissioner Michael Bertrand and seconded by Commissioner Carlton Campbell.

Roll Call:

Commissioner Michael Bertrand – Stacy Landry

President Patrick Duhon – Stacy Landry

Commissioner Jimmie Steen – Stacy Landry

Commissioner Carlton Campbell – Stacy Landry

Commissioner Bud Zaunbrecher – Absent

The vote was unanimous for Stacy Landry being selected as a commissioner. President Patrick Duhon then closed nominations.

President Patrick Duhon opened nominations for the City of Abbeville-appointed seat held by Carlton Campbell.

A motion to nominate Carlton Campbell was made by Commissioner Michael Bertrand and seconded by Commissioner Jimmie Steen. President Patrick Duhon then closed nominations.

Roll Call:

Commissioner Michael Bertrand – Carlton Campbell

President Patrick Duhon – Carlton Campbell

Commissioner Jimmie Steen – Carlton Campbell

Commissioner Bud Zaunbrecher – Absent

The vote was unanimous for Carlton Campbell being selected as a commissioner

A motion to authorize Nicholas Gautreaux to execute the DOTD contract agreements for the Workforce Training Center Pre-Development Project and the Port of Vermilion Building Addition and Port Improvement Project, subject to legal review, was unanimously approved following a motion by Commissioner Michael Bertrand and a second by Commissioner Jimmie Steen.

Executive Director Gautreaux updated the Board regarding a prospective tenant, the WLF Grant,

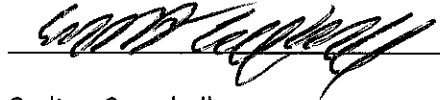
proposed dock improvements at the Intracoastal City Boat Launch, and the FINNCO/GIS right-of-way easement.

A motion to authorize preparation and execution of the FINNCO/GIS right-of-way documents was unanimously approved following a motion by Commissioner Carlton Campbell and a second by Commissioner Jimmie Steen.

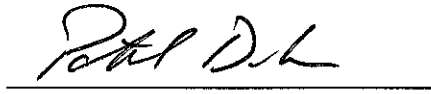
Tommy McGinnis with the Vermilion Parish Police Jury provided an update on coastal protection initiatives, including levee alignments and grant applications.

Adjournment

A motion to adjourn the meeting was unanimously approved following a motion by Commissioner Michael Bertrand and a second by Commissioner Jimmie Steen.



Carlton Campbell
Secretary-Treasurer



Patrick Duhon
President