

The Regular meeting of the Abbeville Harbor & Terminal District Board of Commissioners was held at 5 P. M. Tuesday, January 30, 2017 at the Abbeville Harbor & Terminal District office.

President Wayne LeBleu called the meeting to order with roll call:

Commissioners present:	Carlton Campbell, Tim Creswell, Patrick Duhon, Wayne LeBleu, Jimmie Steen, Bud Zaunbrecher
Commissioners absent:	None
Executive Director present:	Jay Campbell
Secretary present:	Cheryl Broussard
Engineers present:	Richard Primeaux and Kim Touchet
Legal Advisor present:	Roger Boynton

Upon motion of Commissioner Bud Zaunbrecher and duly seconded by Commissioner Patrick Duhon and unanimously carried to accept the minutes of the December 19, 2017 Regular Meeting.

President Wayne LeBleu stated we have received word from the State that we need to formulate a Personnel Policy because we have two employees enrolled in the State Retirement Benefit Plan for Retirement Benefits from the State Group Benefits.

Upon motion of Commissioner Jimmie Steen and duly seconded by Commissioner Carlton Campbell and unanimously carried to authorize Executive Director Jay Campbell to formulate a Personnel Policy and bring it before the Board.

Executive Director Jay Campbell reminded the Commissioners about the Financial Disclosure to be completed by May 15, 2018 and return a copy to keep in file.

Executive Director Jay Campbell reminded the Commissioners about the 2018 Ethics Training Online Course that has to be completed before the end of this year.

Executive Director Jay Campbell informed the Commissioners Engineer Richard Primeaux will begin putting together specs for Shore Power at the United States Coast Guard Lot 1.

Engineer Richard Primeaux updated the Commissioners on the Port of Vermilion Alternate Access Road stating the project is complete as of yesterday and presented pictures to the Commissioners. The Commissioners discussed this.

Upon motion of Commissioner Tim Creswell and duly seconded by Commissioner Jimmie Steen and unanimously carried to authorize additional cost of limestone and dirt for two off lanes for two blind spots on Port of Vermilion Alternate Access Road.

Upon motion of Commissioner Tim Creswell and duly seconded by Commissioner Jimmie Steen and unanimously carried to authorize cost of additional signage at the Port of Vermilion Alternate Access Road.

Engineer Richard Primeaux presented Partial Payment No. 5 from Glenn Lege Construction, Inc.

Upon motion of Commissioner Bud Zaunbrecher and duly seconded by Commissioner Carlton Campbell and unanimously carried to authorize payment of the following invoice.

Glenn Lege Construction, Inc. – Request for Partial Payment No. 5	\$106,591.94
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Upon motion of Commissioner Patrick Duhon and duly seconded by Commissioner Bud Zaunbrecher and unanimously carried to accept substantial completion of the Port of Vermilion Alternate Access Road Project.

Engineer Richard Primeaux updated the Commissioners on the Port of Vermilion Bulkhead Emergency Dredging Project.

Upon motion of Commissioner Tim Creswell and duly seconded by Commissioner Jimmie Steen and unanimously carried to authorize payment of the following invoices.

Primeaux, Touchet & Associates, L.L.C. – Inv. 16-125-24	\$ 1,884.16
Primeaux, Touchet & Associates, L.L.C. – Inv. 16-125-25	\$ 2,875.00
Primeaux, Touchet & Associates, L.L.C. – Inv. 17-128-4	\$ 3,430.00
Primeaux, Touchet & Associates, L.L.C. – Inv. 17-011-4	\$ 2,520.00
Primeaux, Touchet & Associates, L.L.C. – Inv. 18-011-01	\$ 90.00

Upon motion of Commissioner Jimmie Steen and duly seconded by Commissioner Carlton Campbell and unanimously carried to authorize payment of the following invoices.

Roger E. Boynton, Attorney – Inv. 2018-1	\$ 760.00
Roger E. Boynton, Attorney – Inv. 2018-2	\$ 380.00
Roger E. Boynton, Attorney – Inv. 2018-3	\$ 950.00

President Wayne LeBleu stated before I turn the chair over to the Director, I wanted to thank everyone for the hard work and honor you have given me over the last two years. I wanted to thank everyone for working so diligently on the list that we proposed two years ago. The thing that is most exciting to me is that the road is complete because now the integrity of the Port of Vermilion is safe. We are finishing off with the United States Coast Guard and the Personnel Policy.

At this time all offices of the Abbeville Harbor & Terminal District are vacant and the floor is open for nominations of President. Commissioner Carlton Campbell was nominated by Commissioner Tim Creswell and seconded by Commissioner Wayne LeBleu. Motion carried. Motion was made by Commissioner Tim Creswell and seconded by Commissioner Wayne LeBleu to close the nominations for President. Commissioner Carlton Campbell was unanimously elected President.

The floor was open for nominations of Vice President. Commissioner Tim Creswell was nominated by Commissioner Wayne LeBleu and seconded by Commissioner Carlton Campbell. Motion carried. Motion was made by Commissioner Wayne LeBleu and seconded by Commissioner Carlton Campbell to close the nominations for Vice President. Commissioner Tim Creswell was unanimously elected Vice President.

The floor was open for nominations of Secretary-Treasurer. Commissioner Bud Zaunbrecher was nominated by Commissioner Tim Creswell and seconded by Commissioner Wayne LeBleu. Motion carried. Motion was made by Commissioner Tim Creswell and seconded by Commissioner Wayne LeBleu to close the nominations for Secretary-Treasurer. Commissioner Bud Zaunbrecher was unanimously elected Secretary-Treasurer.

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Newly elected President Carlton Campbell complimented past President Wayne LeBleu on a fine job he has done as President.

There being no further business to come before the board, it was moved by Commissioner Tim Creswell and seconded by Commissioner Jimmie Steen the meeting was adjourned.


BUD ZAUNBRECHER
SECRETARY-TREASURER


CARLTON CAMPBELL
PRESIDENT