Abbeville Harbor & Terminal District Board of Commissioners Meeting Minutes
Date: August 27, 2024
Time: 5:00 PM
Location: Abbeville Harbor & Terminal District Office, 124 North State Street, Suite 100, Abbeville, Louisiana

Call to Order
President James Steen called the meeting to order, leading the Pledge of Allegiance, followed by a roll call.

Attendance

- Commissioners Present: Carlton Campbell, Tim Creswell, Wayne LeBleu, Patrick Duhon James Steen, Bud Zaunbrecher
- Commissioners Absent: None
- Others Present: Executive Director Nick Gautreaux, Engineer Brian Primeaux, Engineer Kim Touchet, Attorney Roger Boynton

Approval of Minutes

The minutes of the July 30, 2024, Public Hearing were unanimously approved following a motion by Commissioner Patrick Duhon and a second by Commissioner Tim Creswell.

The minutes from the July 30, 2024, meeting was unanimously approved following a motion by Commissioner Carlton Campbell and a second by Commissioner Patrick Duhon.

No public comments were made on the agenda items.

Financial Reports

Gautreaux provided financial reports, including year-to-date profit and loss budget vs. actual figures for the month and year to date, accounts payable list for bill payments, accounts receivable, and the balance sheet. The financial reports were unanimously approved following a motion by Commissioner Wayne LeBleu and a second by Commissioner Bud Zaunbrecher.

Old Business

Gautreaux provided information about reducing insurance coverage on 9524 Highway 690 and the Sheriff Substation in Intracoastal City.
A motion by Commissioner Patrick Duhon and seconded by Commissioner Carlton Campbell was unanimously approved that we accept Property Option 2 reducing coverage to Actual Cash Value of $120,000 per building at a cost of $3,876.00 for an annual savings of $6,339.00 for HWY. 690 Leased Property and the Sheriff Substation in Intracoastal City.
Gautreaux discussed the Port Priority Program for Clean Gulf Building.

A motion by Commissioner Patrick Duhon and seconded by Commissioner Tim Creswell was unanimously approved that the Commission of the Abbeville Harbor and Terminal District authorize our Executive Director, Nicholas T. Gautreaux to sign and approve all documents that are necessary under the circumstances to accomplish the POVLOT10 – 9507 Engineer Road project with the Port Priority program.

Gautreaux discussed Port Security for The Abbeville Harbor and Terminal District outline which includes the City of Abbeville Police Department and Vermilion Parish Sheriff Department. Ballistic Bullet Proof vest for officers was discussed to further enhance the security in the district. The commissioners discussed the purchase of these items.

New Business

Gautreaux discussed the Budget Management Policy stating we started working on the 2025 Budget on September 1, 2024. At our October meeting we will have a Public Hearing for the 2025 Budget prior to our October meeting. We will run an advertisement in the newspaper regarding the Public Hearing for the 2025 Budget.

Commissioner Wayne LeBleu asked about the Alternate Access Road at the Port of Vermilion. Gautreaux responded it is in good shape, there were some trees down, but he will see about removing them.

Adjournment

A motion by Commissioner Tim Creswell and seconded by Commissioner Patrick Duhon was unanimously approved to adjourn the meeting.

Carlton Campbell
Secretary-Treasurer

James E. Steen
President