

ABBEVILLE HARBOR & TERMINAL DISTRICT

Board of Commissioners Meeting Minutes

Date: August 25, 2026 **Time:** 5:00 PM

Location: Abbeville Harbor & Terminal District Office, 124 North State Street, Suite 100, Abbeville, Louisiana

Call to Order

President Patrick Duhon called the meeting to order and led the Pledge of Allegiance.

Swearing in of Commissioner

Attorney Roger Boynton swore in Commissioner Stacy Landry for a 6 year term on the Abbeville Harbor and Terminal District Board.

Attendance

Commissioners Present: Michael Bertrand, Patrick Duhon, Jimmie Steen, Stacy Landry, Bud Zaunbrecher.

Absent: Carlton Campbell

Others Present: Engineer Kim Touchet, Engineer Brian Primeaux, Attorney Roger Boynton, and Secretary Lauren Romero.

Approval of Minutes

The minutes of the July 28, 2026 meeting were unanimously approved following a motion by Commissioner Jimmie Steen and a second by Commissioner Stacy Landry.

Public Comments

None.

Financial Reports

Executive Director Gautreaux presented the Monthly Profit and Loss Report, Year-to-Date Profit and Loss Report, Monthly Budget vs. Actual Report, Year-to-Date Budget vs. Actual Report, Accounts Payable Report, Accounts Receivable Report, and the Balance Sheet Summary.

A motion to accept the financial reports was unanimously approved following a motion by Commissioner Michael Bertrand and a second by Commissioner Jimmie Steen.

Engineer Report

Engineer Kim Touchet provided an update on ongoing projects. Change Order No. 6 was presented for the Clean Gulf Port Priority Project. This change order was to add upgrades to the office space, kitchen and building. The total is \$22,648.86. Change order No. 6 was unanimously approved following a motion by Commissioner Stacy Landry and a second by Commissioner Bud Zaunbrecher in the amount of \$22,648.86.

The Contractor is close to the final completion of the project. The old office trailer was moved. The tenants have moved into the building following the Partial Substantial Completion, which was approved in the last meeting. Partial Payment No. 8 to Diversified Construction of Louisiana in the amount of \$54,229.20 was unanimously approved following a motion by Commissioner Jimmie Steen and a second by Commissioner Stacy Landry.

Engineer Kim Touchet provided an update on the Intracoastal City Boat Launch Dredging. He presented Partial payment No. 3 to Curranco LLC. There was a 10-item deficiency list, as the contractor has normal items most contractors have at the end of a project. Today, a letter was received from the State due to the contractor putting the spoil site on the incorrect side of the stakes. A motion to approve Partial Payment No. 3 to Curranco, LLC, in the amount of \$15,841.80 was unanimously approved following a motion by Commissioner Stacy Landry and a second by Commissioner Bud Zaunbrecher.

Legal Report

Attorney Roger Boynton is finishing up the leases and waiting on the Workforce Training Center's company to review the submitted lease for any changes.

Old Business

Executive Director Gautreaux explained the proposal for the Organic Fertilizer Plant. Gautreaux has been speaking to this potential tenant for the last 6 months and he is looking for a 4,000-5,000 sq. ft. building. He will offer lease options for the tenant to maintenance the building vs AHTD to maintenance the building. He discussed other property that may be an option to put this Organic Fertilizer Plant as well.

A motion to give Executive Director Nicholas Gautreaux authority to move forward with quotes for construction costs, to not exceed \$200,000.00 was unanimously approved following a motion by Commissioner Stacy Landry and a second by Commissioner Jimmie Steen.

A motion to give Executive Director Nicholas Gautreaux and Attorney Roger Boynton authority to enter into a lease agreement with the Organic Fertilizer Plant, was unanimously approved following a motion by Commissioner Stacy Landry and a second by Jimmie Steen.

Gautreaux gave an update on the Freshwater City Bypass, as the final gate will be put on September 1st.

Gautreaux updated the board on the bond financing and discussed consolidating the financials. The Port Priority funding was discussed to build GCMF a new paint booth, aprons at turn arounds at the Port, as well as to redo some roads at the port.

There are two Nigerian Barge Rigs that have been on our property for about 8-9 years. Gulf Coast Marine Fabricators did initial work on it 9-10 years ago and they have been sitting since. Gautreaux is asking for approval to draft a letter, with Attorney Roger Boynton, to use means to have them move their barges off.

A motion to give Executive Director Nicholas Gautreaux and Attorney Roger Boynton authority to take the appropriate steps to notify the Nigerian Barge Rig company to remove or enter into a lease agreement for the space they are utilizing, was unanimously approved following a motion by Commissioner Michael Bertrand and a second by Bud Zaunbrecher.

Gautreaux gave an update on the Port Security/Training Center. The Port Priority project phases have been provided, the 1st phase will be the Roof Phase, the 2nd phase will be the Exterior Facade and Parking Lot, and the 3rd phase will be the interior. They are in the final steps of the negotiations of the lease.

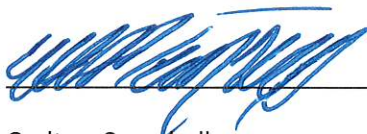
New Business

Gautreaux gave an update on FINNCO, they are interested in renewing their lease. They will renegotiate the lease as they want to add more property and more frontage to the lease. He is hoping to negotiate longer lease this time. The lease is planned to be reviewed at the next meeting.

Gautreaux explained the Wastewater Agreement with Hydroserve is up and he is asking for approval to renew the agreement, keeping the price as is. A motion to approve the Wastewater Agreement with Hydroserve for 1 year to keep price as-is and all remaining terms of the agreement the same was unanimously approved following a motion by Commissioner Stacy Landry and a second by Commissioner Michael Bertrand.

Adjournment

A motion to adjourn the meeting was unanimously approved following a motion by Commissioner Michael Bertrand and a second by Commissioner Jimmie Steen.



Carlton Campbell
Secretary-Treasurer



Patrick Duhon
President