



John Bel Edwards
Governor

STATE OF LOUISIANA

LOUISIANA CEMETERY BOARD

3445 N. CAUSEWAY BOULEVARD, SUITE 509
METAIRIE, LOUISIANA 70002
TELEPHONE 504-838-5267 TOLL FREE 1-866-488-5267 FAX 504-838-5289

Lucy L. McCann
Director

CERTIFICATION OF INABILITY TO MEET IN PERSON DUE TO COVID-19 PUBLIC HEALTH EMERGENCY FOR LOUISIANA CEMETERY BOARD

In accordance with La. Acts 2020, No. 302 and Executive Proclamations JBE 2020-134 and JBE 2020-135, this notice shall serve as a certification of the Louisiana Cemetery Board's ("Board") inability to otherwise operate in accordance with the Louisiana Open Meetings Law as a result of the COVID-19 public health emergency. The Board will provide for attendance and quorum at its essential government meeting on November 6, 2020, via video conference. Pursuant to La. Acts 2020, No. 302, the Board must meet because:

- 1) Matters that, if they are delayed, will cause curtailment of vital public services or severe economic dislocation and hardship. Because the Board regulates the operation of cemeteries in Louisiana, a necessary function during pandemics, its continued function during this pandemic is essential and, failing timely meeting, would result in the curtailment of vital public services or severe economic dislocation and hardship.
- 2) Matters that are critical to continuation of the business of the public body and that are not able to be postponed to a meeting held in accordance with the other provisions of this Louisiana Open Meetings Law due to a legal requirement or other deadline that cannot be postponed or delayed by the public body. The Board's operations must follow statutorily-mandated deadlines. It is impossible to postpone or delay the matters of the Board.

Considering the foregoing, and in accordance with La. Acts 2020, No. 302 and Executive Proclamations JBE 2020-134 and JBE 2020-135, the Board's meeting on Friday, November 6, 2020, at 9:00 a.m. will be held via video conference and in a manner that allows for observation and input by members of the public, as set forth in the Notice posted on Monday, October 12, 2020.

Lucy L. McCann, Director
Louisiana Cemetery Board

TENTATIVE AGENDA
LOUISIANA CEMETERY BOARD
November 6, 2020

1. Call to order – 9:00 A.M. – Via Video Conference
Link to meeting:
<https://zoom.us/j/98643716885?pwd=RTFqU3dtci84SXVyYjVJZXZTFNsUT09>
2. Roll Call & Introductions
3. Public Comment – Public Comments will be heard pursuant to Section 4 of the LCB’s Policies and Procedures Manual (copy attached.)
4. Approval of Minutes

Board Meetings – May 15, 2020
5. Reports of Officers

Chairman

Vice-Chairman

Secretary/Treasurer
 - a) Statement of Operations January through October 31, 2020
 - b) Cash & Investments as of October 31, 2020
 - c) Budget vs. Actual January through October 2020
 - d) 2020 Proposed Budget Amendments
 - e) Projected Budget for January 1, 2021 through December 31, 2021
 - f) Legal Litigation & Long-Term Obligations Account
6. Report of Director
7. Approval of Applications for Pre-Construction Sales Projects
 - a) The Congregation of Sacred Heart Roman Catholic Church of the Parish of St. Landry, Louisiana d/b/a Sacred Heart Cemetery, Port Barre, LA – Rev. Eugene Senneville Memorial Mausoleum
 - b) St. Augustine Church d/b/a St. Augustine Cemetery, Natchez, LA – Garden Mausoleum Addition
 - c) The Congregation of Saint Philomena Roman Catholic Church d/b/a St. Philomena Cemetery, Labadieville, LA – Garden Mausoleum Phase 6
 - d) WE Southern Memorial Gardens, Inc. d/b/a Southern Memorial Gardens, Baton Rouge, LA – Serenity Mausoleum
 - e) The Bridge, L.L.C. d/b/a The Bridge Cemetery, New Iberia, LA – The Bridge Calvary Hill (Phase 1 of Master Plan)

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8. Ratification of Certificates of Authority issued:

2020 Non-Exempt (New/Transfers):

- a) #20-550 – Machord Group, L.L.C. d/b/a Gateway Gardens, Livingston, LA
- b) #20-551 – Moses Baptist Church of Thibodaux d/b/a Moses Baptist Church Cemetery, Thibodaux, LA

2020 Non-Exempt (Renewals):

- a) #20-538 - #20-549

2020 CSO (Renewals):

- a) #CSO-20-07

Exempts (New):

- a) #1484E – Evergreen Memorial Cemetery Association d/b/a Evergreen Memorial Cemetery, Minden, LA
- b) #1485E – Forbing Union Cemetery Association d/b/a Forbing Union Cemetery, Shreveport, LA
- c) #1486E – Brian Keith Manuel and Sandy Evans Manuel d/b/a Manuel Resting Place, Oberlin, LA
- d) #1487E – Jeffery Wayne Harvey d/b/a Harvey Cemetery, Colfax, LA
- e) #1488E – Barbara C. Simoneaux d/b/a The Form, Arnaudville, LA
- f) #1489E – Barbara Bradford Jones and Judy Bradford Belchen d/b/a Bradford-Jones Cemetery, Jena, LA
- g) #1490E – Linda Faye Spence and Robert Lee Spence, Jr. d/b/a Spence Cemetery, Jena, LA
- h) #1491E – Rocky Mount Cemetery Association of Bossier, Inc. d/b/a Rocky Mount Cemetery, Plain Dealing, LA
- i) #1492E – Vernie Ray Cruse and Cindy H. Cruse d/b/a Cruse Family Cemetery, Amite, LA

2019 Exempts (Renewals):

- a) #0402E – Noble Cemetery Committee d/b/a Noble Cemetery, Noble, LA
- b) #1233E – Martha A. Ducote d/b/a Totsey's Memorial Garden, LeBeau, LA

9. Reports of Committees

Executive Committee

Administrative Committee

Examination & Inspection Committee

- a) October 2020 Summary Report

Rules and Regulations Committee

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10. **Old Business**
 - a) Statewide Cemetery Response Task Force Report – Hurricane Laura
 - b) Slavery Ancestral Burial Grounds Preservation Commission

11. **New Business**
 - a) Ratification of Proposed Consent Agreements:
 - b) Modification of Pre-Construction Sales Projects by American Cemetery Consultants, LLC:
 - i. Pythian Cemetery Association d/b/a Pythian Cemetery, Bunkie LA – Garden Mausoleum No. 3
 - c) National Memorial Planning Company, Inc., San Angelo, TX – conversion of stored merchandise to trusting
 - d) Approval of CPA Engagement – Pinell & Martinez, LLC
 - e) LCB Office Lease option to renew - June 1, 2021 through May 31, 2026
 - f) Legislation
 - g) 2021 LCB Meeting Dates
 - h) Ethics Training

12. **Executive Session**
 - a) State of Louisiana and the Louisiana Cemetery Board versus Stephanie Means Green, Denise Baranco, Wayne A. Matthews, Sr., Ronald R. Matthews, Dollie Matthews, Darryl G. Baranco, Sr., Mignon Baranco Fontenette, June B. Gumbel, Joseph S. Baranco, Jr., Christopher P. Baranco, Robert G. Baranco, III, Ramon M. Baranco, Schyvanda T. Baranco, Edith B. Baranco, David Brian Baranco, Sr., Nineteenth Judicial District Court, Parish of East Baton Rouge, Docket No. 613710, Section 24
 - b) State of Louisiana by and through the Louisiana Cemetery Board versus Oak Lane Memorial Park, L.L.C., Docket No. 119,440 Division C, Twenty-Third Judicial District Court, Parish of Ascension – Petition to Enforce Final Judgment and to make Judgment Executory
 - c) Karen Sue Giles versus Oak Lane Memorial Park, L.L.C. and National Information Services, Inc., et al – Docket No. 112,974 Division A, Twenty-Third Judicial District Court, Parish of Ascension – Stipulated Judgment
 - d) Westlawn Cemeteries, LLC versus The Louisiana Cemetery Board – Docket No. 795-617 Division J, Twenty-Fourth Judicial District Court, Parish of Jefferson – Petition for Declaratory Judgment
 - e) Review of staff performance

LOUISIANA CEMETERY BOARD POLICIES & PROCEDURES MANUAL

SECTION 4 – Time Limits for Public Comments

Approved by Louisiana Cemetery Board on February 21, 2013.

Members of the public attending meetings of the Louisiana Cemetery Board have the right to be recognized and heard as commenting on agenda items. However, an unlimited exercise of public comment will disrupt the public meeting. For this reason, the Board finds that it is appropriate to set certain parameters for public comment that both honor and permit the public's right to be heard and to participate in the public meeting as well as allowing the Board to timely conduct its business and to maintain an orderly and timely agenda.

For these reasons, the Board adopts the following policy regarding public comment during its meetings:

1. For each agenda item for which public comment is requested, it shall be the general policy of the Board to allow each individual desiring to make public comment relevant to that agenda item a total five (5) minutes comment time.
2. The Chair shall have the sole discretion to grant a public comment speaker's request to loan, cede, defer, or yield his allotted time to another public comment speaker who has not yet addressed the Board.
3. The Chair may grant or deny speakers additional time to comment over and above the allotted time set forth herein.
4. However, under no circumstances, whether additional time is granted by the Chair or public comment speakers' allotted times are loaned, ceded, deferred or yielded and combined with other public comment speakers' allotted times, the **TOTAL ALLOTTED TIME FOR ALL PUBLIC COMMENT FOR EACH AGENDA ITEM SHALL NOT EXCEED TWENTY (20) MINUTES.**
5. Should the remarks of the public comment speaker be deemed not germane to the particular agenda item being discussed, or should the public comment speaker exceed his allotted time, the Chair may, in his discretion, end that public comment.