**LOUISIANA UNIFORM LOCAL SALES TAX BOARD**

**REGULAR MEETING**

**700 North 10th St, Baton Rouge, LA – Room 3**

**May 17, 2018 10:00 AM**

**- A G E N D A** –

**CALL TO ORDER**

**PUBLIC COMMENT**

1. **Roll call**
2. **Approve minutes of April 12, 2018 regular meeting**
3. **Approve minutes of April 27, 2018 special meeting**
4. **Approve minutes of May 2, 2018 special meeting**
5. **Approve minutes of May 9, 2018 special meeting**
6. **Executive Director’s report**

* Office space search
* Status of LA Tax Institute
* Likely multi-parish sales tax issue
* Staffing
* Special session
* St Landry Parish Tax Commission request

1. **Motion to open Public Hearing on Proposed Louisiana Uniform Local Sales Tax Board Budget 2019** Note**:** *The minutes reflect that the public hearing would be held on May 10, 2018, however the meeting date was changed to reflect the date of May 17, 2018 in the public notice published by The Advocate on May 3, 2018*
2. **Motion to adopt the 2019 budget**
3. **Approve Membership Participation Agreement with The Board of Trustees of the Municipal Employees’ Retirement System of Louisiana – Plan A; Effective July 1, 2018; Retroactive to May 14, 2018**
4. **Discuss questions received from Rick Mekdessie regarding website design**

* What is the Board’s purpose?
* What is the purpose of the website?
* What is the Board’s mission/vision statement?
* What is unique about the board?
* What websites do you like & why?
* Who exactly are the customers of the Board?
* Who is the target audience of the website?
* How does the Board provide value to its customers?
* What are the major features required on the website?
* How will the Board measure success?
* Do you have a style guide or any existing collateral?

1. **Add Roger Bergeron as signature authority on Whitney Bank account**
2. **Adopt a travel reimbursement policy**
3. **Executive Session**

* To discuss litigation: West Feliciana, et al vs. State of LA, OMV

1. **Other Business**

**ADJOURNMENT**