

**Louisiana Behavior Analyst Board**  
**8706 Jefferson Highway, Suite B**  
**Baton Rouge, LA 70809**  
**AGENDA**  
**Tuesday, August 16, 2016**

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- 9:30 a.m. – 10:30 a.m. Introduction of new Board Members/Chair and Vice Chair Elections/ Committee Assignments/Committee Meetings
- 10:30 a.m. – 11:30 a.m. Credentials Review Committee Meeting (LSA-R.S. 42:6.1)
- 11:30 a.m. Working Lunch Break**
- 12:00 p.m. August Board Meeting: Call to Order
- Approval of August 16, 2016 Agenda\*
- Discussion and Approval of the July 12, 2016 Minutes\*

**Committee Reports:**

1. **Credentials Review Committee (Boe, Full Board) (LSA-R.S. 42:6.1)\***  
The Board will vote on recommendations regarding applicant files for licensure, certification, and/or registration in Executive Session.
2. **Complaints Committee (Longwell) (LSA-R.S. 42:6.1)**  
The Board will receive update from the Complaints Coordinator.
3. **Finance Committee (Longwell, Bellaci)\*\*\***  
The Board will review/approve monthly operational expenses. The Board will review financials for July. The Board will review Proposal and Letter of Engagement from CPA for year-end reports. Discussion will be held concerning per diem payments and/or mileage for board members.
4. **Jurisprudence Examination Committee (Bradford)**  
The Board may review the Master List of Questions being compiled for the Jurisprudence Exam.
5. **Legislative Oversight Committee (Longwell)**  
Final publication of Supervision Guidelines, Continuing Education, and Ethical Standards will be discussed.
6. **Policies and Procedures Committee (Bellaci)\*\***  
The Board may review/discuss draft of formal policies and procedures for Accounting Procedures. Policy regarding substitute line technicians' supervision will be discussed. A draft of voting policies and procedures will be reviewed and discussed. A committee member will be tasked with drafting policies and procedures for the Supervision Oversight Committee. The Board will discuss comments and suggestions received on the Change in Supervision requirements.
7. **Continuing Education Committee (Bellaci, Bradford)\***  
The Board will review revisions of template letters for notice of audit, compliance, and non-compliance.
8. **Long Range Planning Committee**  
Pending legislative issues

Discussion Items:

- The Board will discuss role of assistants to psychologists who are also licensed behavior analyst.
- The Board will discuss when Supervision of Line Technicians can begin by an individual.
- The Board will discuss applications that provide inaccurate information in the attestation.
- Executive Director's Report

2:30 p.m. Adjourn