

**Louisiana Behavior Analyst Board**  
**8706 Jefferson Highway, Suite B**  
**Baton Rouge, LA 70809**  
**AGENDA**  
**Tuesday, November 15, 2016**

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9:30 a.m. – 10:30 a.m.      Committee Meetings

10:30 a.m. – 11:30 a.m.      Credentials Review Committee Meeting (LSA-R.S. 42:6.1)

**11:30 a.m.                      Working Lunch Break**

12:00 p.m.                      October Board Meeting: Call to Order

   Approval of November 15, 2016 Agenda\*

   Discussion and Approval of the October 18, 2016 Minutes\*

**Committee Reports:**

1. **Credentials Review Committee (Boe, Full Board) (LSA-R.S. 42:6.1)\***  
The Board will vote on recommendations regarding applicant files for licensure, certification, and/or registration in Executive Session. The Board will review and approve renewals received.
2. **Complaints Committee (Bellaci, Tuminello) (LSA-R.S. 42:6.1)\***  
Complaint Committee will review Consent Order. The Board will receive update from the Complaints Coordinator. Notification notices to inform public of their rights will be discussed. The Board will review findings on board initiated complaints.
3. **Finance Committee (Bellaci, Williamson, Griffin)\*\***  
The Board will review/approve monthly operational expenses. The Board will review financials for October. The board will review documents and procedures for mileage reimbursements.
4. **Jurisprudence Examination Committee (Tuminello, Longwell)**  
The Board will discuss their experience with the revised Jurisprudence Exam. Update will be given on E-Strategy.
5. **Legislative Oversight Committee (Bradford, Williamson, Griffin)\***  
The Board will review proposal to be submitted by Task Force in reference to SCR 65.
6. **Policies and Procedures Committee (Longwell, Tuminello)\*\*\***  
The Board will review draft of formal policies and procedures for Accounting Procedures and Supervision Oversight Committee. Update will be provided on Records and Retention policy. The Board will review the final draft of the Employee Handbook. The Board will discuss policy for emergency and/or extended leave supervision.
7. **Continuing Education Committee (Bradford, Bellaci)**  
The Committee will review Continuing Education forms that have been received. The Board will discuss questions concerning the reporting of hours. The Board will discuss simplifying the CEU reporting forms.
8. **Supervision Oversight Committee (Williamson, Longwell)**  
The Board will discuss procedures for oversight committee to conduct audits.
9. **Long Range Planning**  
Pending legislative issues  
Special Meeting

Discussion Items:  
Executive Director's Report

2:30 p.m.      Adjourn