

**LOUISIANA BOARD OF PROFESSIONAL GEOSCIENTISTS**  
**9643 Brookline Ave., Baton Rouge, LA 70809**



**REGULAR MEETING OF LBOPG**  
**Tuesday, September 15, 2020, 1:00 p.m.**  
**Louisiana Engineering Center Conference Room**  
**9643 Brookline Ave.**  
**Baton Rouge, Louisiana 70809**  
**Also**  
**Virtual Meeting on Zoom at the same time**  
**(See website LBOPG.org for invitation details)**

**AGENDA**

1. Call to Order
2. Roll Call
3. Public Comments
4. Review and approval of minutes of the meeting held on July 14, 2020 (MOTION REQUIRED)
5. Treasurer's Report (MOTION REQUIRED)
6. Reports from Standing Committees – Activities and Goals:
  - a. **Application Review** (Stiegler, Chair)
    - i. Recommendation of candidates for license (MOTION REQUIRED)
    - ii. Update on informational materials to be distributed to universities (MOTION?)
    - iii. Update on presentation and talking points for new testing candidates (MOTION?)
    - iv. Update on SOP for application review process
  - b. **License Examination** (Williamson, Chair)
    - i. Report on ASBOG testing to be held on Friday, October 2, 2020
  - c. **Compliance** (Perry, Chair)
    - i. Update on audits for 2020; ways to aid reporting activities in hourly increments
    - ii. Ethics presentation online (to be embedded on website)
    - iii. Draft seal use guidance document (MOTION?)
    - iv. Update on electronic seals (MOTION?)
    - v. Examples of enforcement guidelines for eventual official rules (Hall)
    - vi. SOPs for audit process and complaint process
  - d. **Outreach** (Finley, chair)
    - i. Update
    - ii. Comments from Outreach and Education Committee
  - v. **Office** (Macon)
    - i. Update on Dovetail Digital contract work

- ii. Update on legislation relevant to board
  - iii. General office operations update
  - iv. Proposed changes to administrative structure
- 7. Legal counsel's comments
- 8. Other business
  - a. Update on policies and procedures research (Schramm)
  - b. Board officer election
- 10. New business
  - a. Request to pay legal counsel's registration fee to attend virtual FARB Regulatory Law Seminar, October 1-3, 2020
- 11. Next regular meeting date, time, and location (Tuesday, November 10, 2020, at 1 pm, Conference Room, 9643 Brookline Avenue, Baton Rouge, Louisiana)
- 12. Adjourn