



## LOUISIANA BOARD OF WHOLESALE DRUG DISTRIBUTORS

12091 Bricksome Avenue, Suite B

Baton Rouge, LA 70816

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### **BOARD MEETING NOTICE**

**Tuesday, May 27, 2014, 9:30 am**

**Board Administrative Office**

**12091 Bricksome Avenue, Suite B, Baton Rouge, LA**

### **AGENDA**

1. Call to Order
2. Roll Call and Introduction of Guests
3. Call for Additional Agenda Items (added to agenda item 13)
4. Approval of Meeting Minutes - December 17, 2013
5. Disciplinary and Enforcement Actions
  - a. Disciplinary Actions
    - i. Docket 2014001
    - ii. Docket 2014002
6. New Business
  - a. Web-base Licensee Database
    - i. New Web-Based Database Provider
7. Financial Matters
  - a. Financial Statements
    - i. December 2013
    - ii. January 2014
    - iii. February 2014
    - iv. March 2014
    - v. April 2014
  - b. Budget - Fiscal Year 2014 Adjustments
  - c. Fiscal Year 2014 Attestation Questionnaire
  - d. Credit Cards
    - i. State Liability Purchasing and Travel Cards Programs
    - ii. Proposed Board Liability Credit Card Program

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Bob Broadus  
Chairman

Michael Davis  
Board Vice-Chairman

Randall Brooks  
Secretary/Treasurer

Wayne Gremillion  
Board Member

Kenneth Dugas  
Board Member

Chad Gielen  
Board Member

Jacob Dickson  
Board Member

John Liggio  
Executive Director

Kimberly B. Barbier  
Executive Assistant

George Lovecchio  
Inspector

**BOARD MEETING**

**AGENDA**

Tuesday May 27, 2014

8. Professional Service Contracts
  - a. Inspection Services
  - b. Accounting Services (renewal)
9. Old Business
  - a. Lowest Unit of Measure
  - b. New Federal Regulations – Drug Supply Chain Safety (DSCS) Act
    - i. Committee Report
    - ii. Statutory and Regulatory Changes
    - iii. Legislative and Promulgation Timeline
  - c. Policy – Duties of the Assistant Executive Director Updates
  - d. Update – GL Solutions Conference
10. Statutes and Rules
11. Licensing Matters
  - a. List of New Licenses Issued
  - b. Proposed New Licensure Application Form
12. Policies and Procedures
  - a. Reapproval – Equal Employment Opportunity Policy
  - b. Proposed – Copies of Public Records Requests Policy
  - c. Review – Acceptance of Criminal History Records Information Reports Policy
  - d. Repeal Policy and Procedures
    - i. State Liability Purchasing (credit) Card Program (LaCarte) Policy
    - ii. State Liability Travel (credit) Card Program Policy
  - e. Proposed – Board Liability Credit Card Program Policy
13. Additional Agenda Items Properly Brought Before the Board (agenda item 3)
14. Personnel Issues
  - a. Rewards and Recognitions
15. Board Issues
  - a. Annual Election of Officers
  - b. Board Meeting Dates
    - i. Proposed Meeting Dates for Remainder of 2014
    - ii. Confirmation of Next Board Meeting
16. Adjournment