

**Capital Area Human Services District (CAHSD) Meeting via Zoom**

Draft Agenda for

**Monday, January 10, 2022 @ 1:00 p.m.**

**You are invited to a Zoom webinar. To join this virtual meeting from a PC, Mac, iPad, iPhone or Android, click below:**

**When: Jan 10, 2022 01:00 PM Central Time (US and Canada)**

**Topic: CAHS Board Meeting**

**Please click the link below to join the webinar:**

<https://capitalareahumanservicesdistrict.zoom.us/j/82830852022?pwd=YzYxM1NIQlBhMzhCd0Zlai9meTFCZz09>

**Passcode: 263562**

**Or Telephone:**

**Dial: USA 636 651 3181 US Toll**

**Conference code: 724786**

**Certification of Inability to Operate Due to Lack of Quorum**

In accordance with R.S. 42:17.1 this notice shall serve as certification of Capital Area Human Services District's inability to otherwise operate in accordance with the Louisiana Open Meetings Law due to such a meeting being detrimental to the health, safety, and/or welfare of the public as a result of the public health emergency, as declared by Governor Edwards on March 11, 2020 by Executive Order JBE-2020-25 and all extensions thereof.

Capital Area Human Services District will provide for attendance at its essential government meeting on January 10, 2022 via video conference because it is unable to obtain a quorum. It is essential that Capital Area Human Services District continue to operate because it directs the operation and management of public, community-based programs and services relative to mental health, developmental disabilities and addictive disorders for the parishes of Ascension, East Baton Rouge, East Feliciana, Iberville, Pointe Coupee, West Baton Rouge and West Feliciana. All matters on the agenda are limited to one or more of the following items:

- (a) A matter directly related to the public body's response to the disaster or emergency and which is critical to the health, safety or welfare of the public.
- (b) A matter that, if they are delayed, will cause curtailment of vital public services or severe economic dislocation and hardship.
- (c) A matter that is critical to continuation of the public body and that is not able to be postponed due to a legal requirement or other deadline that cannot be postponed or delayed by the public body.

Considering the foregoing, and in accordance with R.S. 42:17:1 and Executive Order JBE-2020-25, the Capital Area Human Services District's meeting on January 10, 2022 at 1:00 PM will be held via video conference and in a manner that will allow for observation and input by members of the public, as set forth in the notice posted for this meeting.

**Click the link below to attend the CAHSD Board Meeting via Zoom.**

<https://capitalareahumanservicesdistrict.zoom.us/j/82830852022?pwd=YzYxM1NIQlBhMzhCd0Zlai9meTFCZz09>

**You can listen to the meeting by dialing (636) 651 3181, Conference Code 724786.**

Members of the public may submit public comment on an agenda item by sending an email to [CAHSConnects@la.gov](mailto:CAHSConnects@la.gov) before or during the meeting or by leaving a voicemail at **225-397-7803** no later than Friday on January 7, 2022. All public comments will be properly identified and acknowledged during the meeting.

Certified this 4<sup>th</sup> day of January, 2022.

Jan Laughinghouse, PhD, LCSW-BACS, LAC  Executive Director

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**Consent Agenda (vote as one)**

Approval of January 10, 2022 Draft Agenda  
Approval of December 6, 2021 Minutes

**ACTION**

**Public Comment**

In accordance with the Open Meetings Law, all items on which action is to be taken are open for public comment, and comments and questions may be received on other topics reported at such time as the opportunity is announced by the President of the Board or the person conducting the meeting.

**Reports from the Executive Director**

- Communications: January 2022 Edition of CAHS Connects; COVID Boosters/Update on Mitigation Protocols; Ascension Parish outreach event: January 29th
- CARF Survey Dates: February 23 – 25, 2022
- Website Update Implementation
- Grief Group
- Self-Generated Revenue – October 2021
- Board Membership

**Reports from the Chairman**

Governance Policy Review by Direct Inspection:

Financial Planning & Budgeting (Report inc. Yr End Report)

**ACTION**

Financial Condition & Activities (Year End Report)

**ACTION**

Agenda Planning Policy (Compliance)

**ACTION**

Policies Recommended for Revision - 12.6.2021 Meeting

Board Job Description Policy Revised Draft

**ACTION**

Asset Protection Policy Revised Draft

**ACTION**

Monitoring Exec. Director Performance Policy Revised Draft

**ACTION**

Exec. Dir. Performance Review

**ACTION**

Selected Initiatives Updated Form

Exec. Dir. Performance Comments

**Adjournment**

**Next Meeting: February 7, 2022**