

**PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING AGENDA
TUESDAY, DECEMBER 7, 2021 (Combined November & December 2021 Mtg.)
PORT ADMINISTRATIVE OFFICE – 5:30 P.M.**

PRESS NOTIFIED

12/06/2021 BY EMAIL

TIME ALLOTTED

A G E N D A

- | | |
|----------------------|---|
| 5:30 P.M.- 5:31 P.M. | 1. Call to Order - Roll Call. |
| 5:31 P.M.- 5:32 P.M. | 2. Opening Prayer & Pledge of Allegiance. |
| 5:32 P.M.- 5:35 P.M. | 3. Approval of Minutes - Regular Meeting Tuesday, October 19, 2021. |
| 5:35 P.M.- 5:45 P.M. | 4. Discuss and/or Distribute the Following: <ul style="list-style-type: none">(a) Budget Summary for Four (4) Months Ending October 2021.
Budget Summary for Five (5) Months Ending November 2021.<ul style="list-style-type: none">{1} Discuss/Consider Adjusting the Salaries of the Chief Administrative Officer, Administrative Assistant, and Receptionist/Secretary in Accordance with the Newly Adopted Port of Iberia 2021 Pay Table Updated by The Archer Company.(b) Listing of Utility Breakdown as it Relates to Electricity, Water, & Natural Gas.(c) Listing of Tenant Lease Billings for 2021.<ul style="list-style-type: none">➤ Update on Treva Crosby, Crosby Construction Services, Regarding its Lease Agreement Payment Schedule.➤ Update on Diversified Materials/Rigid Constructors Interest Regarding the Property (Tract "J" 13.534 Acres) at the Port of Iberia.(d) Listing of Boat Stall Tenant Lease Billings for 2021.(e) Approve Payment of Bills & Checks Issued During Interim Period. |
| 5:45 P.M.- 5:50 P.M. | 5. Election of 2022 Officers – President, Vice-President, and Secretary-Treasurer. |
| 5:50 P.M.- 6:10 P.M. | 6. Report from Mr. Gerald Gesser, Gesser Group, APC on: <ul style="list-style-type: none">(a) Proposed Facility Inspection<ul style="list-style-type: none">{1} Discuss/Consider Gesser Group's Proposal (Port Development & Maintenance Committee for Review). |

- (b) Port of Iberia Small Repairs Projects:
- {1} Status Report for the "You Are Here" Port Sign Installation by Crosby Construction Services Located Across David Berard Road.
 - Discuss/Consider Crosby Construction's Invoice No. 21-2380.0.PD.
 - {2} Status Report for Utility Meters. (Cleco, Lawco, Atmos, and Entergy).
 - {3} Status Report on Electrical Meters for 2 Security Cameras (David Berard Road and C. P. Voorhies Road).
 - {4} Status Report on former HIS Renovations & former HIS/Superior Fencing Installation (from clearance of trees, etc).
 - (a) Discuss/Consider Modular Construction's Invoice No. 4431-21-1.
 - (b) Discuss/Consider Proposed Change Order No. 6070-21.
 - (c) Discuss/Consider Proposed Change Order No. 6070-21-2.
 - (d) Discuss/Consider Proposed Changed Order No. 6071-21.
 - {5} Discuss Overhead Door Company's Invoice No. 134778 (\$14,905.00) Relative to the Past Due Invoice for the former All Points Equipment End of Lease Items, Based on the Purchase Order that All Points Issued to Overhead Door.
 - {6} Update on the Flag Pole Installation by Bulliard Construction for the POI Administrative Office.
 - (a) Discuss/Consider Bulliard Construction's Invoice No. 65911.
 - {7} Update on Work Being Performed by Dixie Electric regarding the Flag Pole Light (POI Admin. Office) & Replacement of Three (3) Port of Iberia Administrative Office Parking Lot Fixtures to LED from Cobra Head Parking Lot Fixtures.
 - (a) Discuss/Consider Dixie Electric's Invoice No. 0010916.
 - {8} Update on Work Being Performed by Sir Speedy for the Public Dock Signage Replacement Project.

- (a) Discuss/Consider Sir Speedy's Invoice No. 118026.
- {9} Update on Work Being Performed by Dixie Electric for the Public Dock Sign Lighting Project.
 - (a) Discuss/Consider Dixie Electric's Change Order No. 1-2021-0048.
 - (b) Discuss/Consider Dixie Electric's Proposal to Survey and Identify Meter Feeds at the Former All Points for the Six (6) Meter Locations on the POI Public Dock Area.
- {10} Status Report on West Yard Ground Water Pump Station Electrical Utility Voltage Survey.
- {11} Discuss/Consider Queen City Plumbing's Invoice No. 27780 (Drain & Close Meters for Back Flow Preventers) for the former Central Gulf Wood Office Building A; former All Points Buildings A & B; and All Points Warehouse Building G.
- {12} Status Report on the Port's Marina Steps and Walkway Repairs.
 - (a) Discuss/Consider Kerne Construction's Invoice No. 1435 Regarding Marina Slip 12).
 - (b) Discuss/Consider Modular Construction's Quote No. 6067-21 Regarding 21 Marina Walkways/Steps Repairs).
- {13} Status Report on the Former Central Gulf Exposed Electrical Wiring.
 - (a) Discuss/Consider Dixie Electric's Proposal to Survey & Identify Exposed Wires at the former Central Gulf Yard.
- {14} Status Report on Electrical Disconnect Pad Locks at Various Sites.
 - (a) Discuss/Consider Dixie Electric's Proposal to Furnish 100 "Red Aluminum Lock-Out Locks".
- {15} Discuss/Consider Gesser Group's Inv # 17-POI-SRP.
- (c) Hurricane Laura & Delta Storm Damages
 - {1} Status Report on Hurricane Laura Flood Damage Insurance Claim.
 - Update on Modular Construction Company, Inc. Renovations from Hurricane Laura Damages to the former HIS Building and the Current Ram Building 5-A/6-B.

- {2} Status Report on Hurricanes Laura & Delta FEMA Applications.
- {3} Discuss/Consider Gesser Group's Inv. #15-POI-HLSD.

(d) Special Projects

- {1} Status Report on Location of Property Lines of Seadrill and Aquadrill both Located at the POI West Yard.
 - (a) Discuss/Consider Francis Fortier's Invoice No. 21-31 Regarding Plats for Tracts "A" through "J" & Balance of the POI West Yard Property Site.
- {2} Status Report on POI Maintenance Equipment Storage Building.
 - (a) Discuss/Consider Francis Fortier's Invoice No. 21-28
- {3} Status Report on the Rehabilitation of Building "F" at the POI West Yard.

6:10 P.M.- 6:30 P.M.

7. Louisiana Port Construction & Development Priority Program SPN H.011928 "East & West Yard" Expansion & Site Improvements Project:

- (a) **Report from Mr. Oneil Malbrough of GIS Engineering on:**
 {1} **Port Priority & Capital Outlay Spreadsheets.**

Report from Mr. Austin Hebert of GIS Engineering on:

- {1} **Building B – POI West Yard SPN H.011928(325c) Steel Repairs & Installation (Bays 1-4)**
 (Phase Vc of SPN H.011928).
 - (a) Discuss/Consider Resolution for Final Acceptance of the Project for the LA DOTD (Clear Lien Certificate Received).
 - (b) Discuss/Consider Contractor Request for Payment No. 10 (Retainage).
- {2} **Building B – POI West Yard SPN H.011928(325h) Crane Controls Safety Upgrade**
 (Phase Vh of SPN H.011928).
 - (a) Update on Status of Project.
- {3} Discuss/Consider GIS Invoice No. 70006856 (September)
 Discuss/Consider GIS Invoice No. 70006946 (October)

8. **Report from Mr. Oneil Malbrough of GIS Engineering, LLC on:**
- (a) **Port Millennium Expansion Phase III Project – Site Excavations & Dredging.**
 - {1} Update on the Status of the Port Millennium Expansion Phase III Project.

 - (b) **Port Millennium Expansion Phase II Property Site SPN H.011756 Tract's "O" and "P" Site Improvements.**
 - {1} Update on Status of Tract's "O" and "P" Site Improvements.

 - {2} Discuss/Consider GIS Invoice No. 70006857 (September)
Discuss/Consider GIS Invoice No. 70006948 (October)

 - (c) **AGMAC Project General Engineering and Consulting Services:**
 - {1} Update on Status of AGMAC Project.
 - {2} Update on Survey Cross Section Work.
 - {3} Discuss/Consider GIS Invoice No. 70006855 (September)

 - (d) **AGMAC Phase I Dredging Project – Commercial Canal**
 - {1} Project Update.
 - (a) Discuss/Consider Louisiana Wetlands, LLC Purchase Agreement (Bottomland Hardwoods) Regarding Permit Modification – Mitigation for the AGMAC Phase I Dredging Project.

 - {2} Discuss/Consider Approval of Magnolia Dredge & Dock's Pay Application No. 1.

 - {3} AGMAC Dredging Project – Pipeline Coordination.
 - ❖ **Shell Pipeline (Zydeco Pipeline)**
 - (a) Update on Pipeline Relocation.
 - (b) Discuss/Consider Approval of Shell Pipeline Invoice No. 90001585.

 - ❖ **Boardwalk (Texas Gas)**
 - (a) Update on Pipeline Relocation. (Project Complete)

 - ❖ **Kinder Morgan (Tennessee Gas)**
 - (a) Update on Pipeline Relocation. (Project Complete)

 - ❖ **Energy Transfer**
 - (a) Update on Pipeline Matting.
 - (b) Update on Final Design & Cost Estimate Based on Recent Soil Boring Data.
 - (c) Update on Permit Application & Completing Final Design to Jet & Lower Pipeline.

❖ **Atmos Natural Gas Transmission Line**

- (a) Update on Removal from Rodere Canal & Rerouting Around the Construction Limits. (Atmos Responsible for Costs Associated with Removal & Rerouting).

❖ **EnLink Pipeline**

- (a) Update on Dauterive Contractors Removal of Abandoned Pipeline Stubs in Commercial Canal. (POI not Responsible for Costs Associated with Removal of Abandoned Pipeline Stubs).

- {3} Discuss/Consider GIS Invoice No.70006858 (September)
Discuss/Consider GIS Invoice No. 70006947 (October)

- (e) **AGMAC Phase 2 Dredging Project – Freshwater Bayou**
{1} Project Update.

6:50 P.M.- 7:00 P.M.

9. **Report from Port Attorney – Donelson T. Caffery, III.**

- (a) Update Regarding Chapter 11 Case of Seadrill Limited on the Docket of the United States Bankruptcy Court, Southern District of Texas, Houston Division.
- (b) Update on “Form Contract” for Small Repair Projects (Contractors).
- (c) Update on “Form Contract” for Small Repair Projects (Architect, Gesser Group, APC).
- (d) Discuss/Approve Donelson T. Caffery III, APLC Invoice No. ____ relative to the AGMAC Project.
- (e) Discuss/Approve H. Kent Aguillard, Attorney at Law Invoice No. 4869.
- (f) Discuss/Approve H. Kent Aguillard, Attorney at Law Invoice No. 4903.

7:00 P.M.- 7:10 P.M.

10. **Report from Executive Director on:**

- (a) Discuss/Consider an Amendment to Aquadrill US Gulf, LLC Lease Agreement Regarding 10.30 Acres, Building “C” (Fabrication Shop), and Building “D” (Metal Building), Concrete Slab, Bulkhead and Stabilization Located at the POI West Yard at the Port of Iberia.

- (b) Update on Negotiations with Ram Design, LLC Regarding an Amendment to Lease Agreement for Lot 9 (1.118 Acres).
- (c) Update on Environmental Phase I for Bayou Holdco (Plant 2) & Demolition Process.
- (d) Executive Director's Monthly Report.
- (e) Discuss/Approve Keystone Chemical Invoice No. 1661 (Port Fourchon – Hurricane Ida).
- (f) Announcements.
**AAPA Annual Convention & Expo 2022 (Oct 16, 2022 through October 19, 2022, Orlando, Florida).

7:10 P.M.

11. Adjournment.