

Louisiana Behavior Analyst Board
4334 S. Sherwood Forest Blvd., Suite C-150,
Baton Rouge, LA 70816

BOARD MEETING MINUTES: May 25, 2022
(Approved June 15, 2022)

The meeting of the Louisiana Behavior Analyst Board (Board) was noticed and called to order by Board Chair, Calvin Cryer, at 9:24 a.m. on Wednesday, April 13, 2022 at 4334 S. Sherwood Forest Blvd., Suite C-150, Baton Rouge, Louisiana. (Weather conditions caused the delay in the meeting start time.) Present were Board Members: Calvin Cryer Angela Murray, Courtney Wright, Daniela Riofrio and Executive Director Rhonda Boe. Alfred Tuminello, Jr., Renee Cole and Joseph Tuminello were absent.

A motion was made by Ms. Wright to approve the agenda for the May 25, 2022 meeting. None opposed and the motion passed.

Pursuant to LSA R.S. 42:6.1(4), Mr. Cryer moved to enter Executive Session at 9:29 a.m. for personnel review, credential file reviews and other matters.

Mr. Cryer closed Executive Session at 12:55 p.m.

Mr. Cryer began the Open Meeting at 1:00 p.m.

Ms. Riofrio made a motion to approve the April minutes with one note to be added. None opposed and the motion passed.

The following was reported regarding the credential file reviews:

Licensure Applicants 4.22/A, 5.22/A, 5.22/B, 5.22C, 5.22/D, 5.22/E, 5.22/F, 5.22/H and 5.22/I were reviewed and approved for licensure.

Licensure Applicant 5.22/G was reviewed and approved for licensure upon receipt of the final documents by mail.

Certificant Applicants 5.22/J and 5.22/L were reviewed and approved for certification.

Certificant Applicant 5.22/K was reviewed and approved for certification upon receipt of the final documents by mail.

Licensure Applicant 3.22/F was reviewed and approved for certification if applicant would like to pursue that option.

The status of other applicants reviewed are contained in the attached report.

Complaints Committee:

Ms. Boe presented the following report on behalf of Complaints Coordinator, Ellen Brocato:

Complaint 2020-005B – Respondent accepted and agreed to the terms of a Consent Agreement. The board reviewed and Mr. Cryer, board chair, had a call to question vote on whether to approve the Consent Agreement. The results are as follows: Wright – yay, Murray – yay, Riofrio – yay, and Cryer – yay. The Consent Agreement was approved and signed by the voting board members.

Complaint 2021-014C – Still attempting to schedule informal meeting.

Complaint Number 2022-001B has reached terms for a Consent Agreement. The document is being prepared.

Complaint Numbers 2022-002B, 2022-003B and 2022-004B – responses have either been reviewed and prosecuting attorney will contact respondents to offer informal meetings.

Complaint Number 2022-005C – awaiting further information from respondent.

Finance Committee:

Ms. Murray made a motion to approve the LSBEP invoice for April if no apparent discrepancies noted. None opposed and the motion passed.

Financials for April were reviewed and discussed. Ms. Wright made a motion to approve the reconciliations for April. None opposed and the motion passed. The board reviewed the Balance Sheet, General Ledger, Monthly Profit and Loss and Profit & Loss Budget vs. Actual for April. Ms. Wright made a motion to approve the full financials with a note to have the CPA check the Retirement Contributions amount budgeted which seems to have not been updated in accordance with the Amended Budget. None opposed and the motion passed.

Jurisprudence Committee:

Dr. Tuminello was absent; however, board members present agreed to test the online Jurisprudence Exam when finalized.

Legislative Oversight Committee:

The board discussed and decided not to contract with DOJ/Occupational Licensing Review Program this year due to the fact that the Attorney General's office currently serves as General Counsel which could potentially cause a conflict of interest. Ms. Wright made a motion to amend the current contract with the Attorney General's office to serve as board counsel for an additional year. None opposed and the motion passed. A resolution will be prepared for board chair Cryer's signature.

Ms. Boe updated the board on the status of bills that could affect board procedure and/or the profession.

Policies and Procedures Committee:

The board reviewed updated policies and procedures for Renewals and Continuing Education. Ms. Riofrio made a motion to approve the updated policies and procedures for Renewals. None opposed and the motion passed. Ms. Murray made a motion to approve the updated policies and procedures for Continuing Education. None opposed and the motion passed.

Continuing Education Committee:

Review of the updated CEU reporting form was tabled until June meeting.

Supervision Oversight Committee:

No new business

Long Range Planning:

The board will work on updating policies and procedures.

Discussion Items:

The board reviewed a petition request, received and accepted by email, to adopt a rule to allow for licensure by reciprocity. The board discussed what would be required in a reciprocity rule and researched other boards' requirements. The common statement noted was complies with same or equivalent requirements. The board will continue to review, discuss, and seek input from the currently licensed professionals.

The board reviewed BICC again as to whether this credentialing body meets the requirements for licensure in Louisiana. The board will be scheduling a Long Range Plan Meeting which is open to the public and will have a discussion into this subject with input from the professionals.

The board reviewed and discussed a request from Medicaid to develop a training for fraud and abuse. The board did see this role listed in the power and duties of the board and would therefore have to decline the request.

Executive Director's Report:

Ms. Boe stated she had nothing further to report and confirmed the next meeting date was June 15, 2022. The board would wait until the June meeting to schedule future meeting dates.

Mr. Cryer adjourned the meeting at 3:15 p.m.

CREDENTIAL FILE REVIEWS:

After review of the reports, explanations, and documents, the following occurred:

- 5.22/1 Ms. Murray made a motion to approve. None opposed.
- 5.22/2 Ms. Murray noted the board did request additional information. Applicant responded but did not provide information requested.
- 5.22/3 Ms. Murray made a motion to approve. None opposed.
- 5.22/4 Ms. Murray made a motion to approve. None opposed.
- 5.22/5 Ms. Wright made a motion to approve. None opposed.
- 5.22/6 Ms. Wright made a motion to approve. None opposed.
- 5.22/7 Ms. Wright made a motion to approve. None opposed.
- 5.22/8 Ms. Wright made a motion to approve. None opposed.
- 5.22/9 Applicant did not submit documents to review.
- 5.22/10 Ms. Wright made a motion to approve. None opposed.
- 5.22/11 Ms. Wright made a motion to approve. None opposed.

- 5.22/12 Ms. Wright made a motion to request additional information and table to June meeting. None opposed.
- 5.22/13 Ms. Wright made a motion to approve. None opposed.
- 5.22/14 Ms. Wright made a motion to approve. None opposed.
- 5.22/15 Ms. Riofrio made a motion to approve. None opposed.
- 5.22/16 Ms. Riofrio made a motion to approve. None opposed.
- 5.22/17 Ms. Riofrio made a motion to approve if results match exactly documents provided when results received. None opposed.
- 5.22/18 Ms. Riofrio made a motion to approve. None opposed.
- 5.22/19 Ms. Riofrio made a motion to approve. None opposed.
- 5.22/20 Ms. Riofrio made a motion to approve. None opposed.
- 5.22/21 Ms. Riofrio made a motion to request additional information and table to June meeting. None opposed.
- 5.22/22 Ms. Riofrio made a motion to approve. None opposed.
- 5.22/23 Mr. Cryer made a motion to approve if results match exactly documents provided when results received. None opposed.
- 5.22/24 Mr. Cryer made a motion to approve. None opposed.
- 5.22/25 Mr. Cryer made a motion to approve if results match exactly documents provided when results received. None opposed.
- 5.22/26 Mr. Cryer made a motion to approve if results match exactly documents provided when results received. None opposed.
- 5.22/27 Mr. Cryer made a motion to approve if results match exactly documents provided when results received. None opposed.
- 5.22/28 Mr. Cryer made a motion to approve if results match exactly documents provided when results received. None opposed.

The following applicants required a 2nd review:

- 4.22/3 Mr. Cryer made a motion to approve. None opposed.
- 4.22/8 Mr. Cryer made a motion to approve. None opposed.
- 4.22/10 Mr. Cryer made a motion to deny for failure to respond. None opposed.

- 2.22/14 Mr. Cryer made a motion to approve the administrative revocation. None opposed.
- 3.22/9 Ms. Wright made a motion to approve the administrative revocation. None opposed.
- 10.19/7 Mr. Cryer made a motion to allow previously revoked registered line technician to reapply due to the amount of time that has passed since the revocation and the documentation of the resolution of the matter. None opposed.
- 3.22/13 Ms. Wright noted applicant refuses to provide documents requested by the board for review. Ms. Wright made a motion to consult legal and table a decision until next month. None opposed.

The board read an appeal request from a revoked Registered Line Technician who had falsified their application. The only way to appeal a revocation for falsifying the application is to prove the information received by the board is false. No information was provided to review the revocation and the revocation stands.

The following application are to provide monthly updates to review:

- 8.19/8 Update received.
- 6.21/8 Update received.
- 10.21/7 Update received.
- 2.20/6 No May update received, sent reminder and notice revocation could occur if regular updates not provided.
- 9.21/7 Update received.
- 9.21/10 No May update received, sent reminder and notice revocation could occur if regular updates not provided.
- 11.21/10 No May update received, last warning and notice revocation could occur if update not provided
- 1.22/1 No further monthly updates needed.
- 11.21/6 Update received.
- 2.22/9 Update received.
- 3.22/14 Update received.