



STATEWIDE ARTICULATION AND TRANSFER COUNCIL

Meeting with General Education Committee

**Board of Regents Conference Room (BCR)
Claiborne Building • Baton Rouge, LA
Wednesday, 29 April, 2010 • 9:45–11:30 a.m.**

-- Minutes --

Council Members: Brad O'Hara (ULS), Debbie Schum (DOE), Margaret Ambrose (SU System), Mary Ann Coleman (LAICU), Mike Gargano (LSU System, Chair), Monty Sullivan (LCTC System).

General Education Committee: Brian Etheridge (LTU - video); Debbie Lea (DCC); Jeffrey Temple (SLU); Kevin Cope (LSU A&M, Chair); Lesa Taylor-Dupree (BPCC); Steve Guempel (LSUE).

Absent: Jacqueline Howard-Matthews (SU A&M); Lisa Mims-Devezin (SUNO)

Board of Regents Staff: Karen Denby, Rusty Jabour

Guests: Barbara Poole (BPCC); Jerry Pinsel (LCTCS)

Welcome and Chairman's Remarks

Chair Mike Gargano convened the meeting at 9:45 a.m. and welcomed the Council and Committee. The minutes were approved without change, on motion by Brad O'Hara and second by Debbie Lea.

Communication Plans

Rusty Jabour offered an update on the communication RFP: the Q&A will be posted on Friday. Proposal evaluations are scheduled to begin on 14 May, with work commencement on 15 June.

Advisor Training

Rusty also described plans for a BoR contract with the LCTCS to offer two conferences focused, particularly, on academic advisors in the 2-year colleges, with attendees' travel funded as part of Master Plan implementation by the Lumina grant. Brad O'Hara and Margaret Ambrose stated that 4-year representatives should also be invited to participate, and Debbie Schum asked that high school counselors be included in some level of training so that they could effectively advise their students. Mike Gargano suggested that Rusty obtain written confirmation of the existence and availability of funds for at least two years of communication and training around the transfer degree. He also reiterated the need for a written plan addressing how orientation, advising, class registration and coding, and tracking of students in the transfer program will be addressed at the 2-year campuses.

Frequently Asked Questions

There was a brief discussion of the "FAQ" document, and all agreed to submit any final recommendations for changes by 15 May so that it could be included in the information packet presented to the Board of Regents. Mary Ann Coleman asked whether the FAQ had to be included in the APA review provision in Act 356. The sense was that an FAQ document is information, not rule, but Karen Denby said that she would consult with the Regents' general counsel to determine which elements of the current work would be considered 'rule' for APA purposes.

Guide for Academic Advisors

Karen Denby distributed the latest advisors' guide with changes made following a teleconference with Monty (LCTCS) and Mike (SATC/LSU). Monty asked that the document begin with a "Goal" statement to (1) make it clear that the general guides are part of Phase I; and (2) Phase II will include more specific degree tracks, following a process similar to what is being done in Business, i.e., gathering deans and faculty from at least at every system to discuss and develop a common lower level curriculum. Monty asked that a different sample degree path be included in the appendix -- one that is 60-62 hours and that will fully transfer. He also asked that it be noted that the agreement to solely include general guides for the first year was yet another significant compromise by the LCTCS in this program's development.

The General Education Committee (Jeff Temple moved, Steve Guempel seconded) and the SATC (Brad O'Hara moved, and Monty Sullivan seconded) both voted unanimously to affirm that they "Agree with the guide in concept and will submit edits through 15 May for presentation to the Board of Regents, with continued edits allowed, as required, after the May meeting." The Guide will be included with the packet of information for the BoR Academic Affairs committee meeting on 26 May, with the understanding that it is a living document subject to ongoing revision.

Data: University Majors of Transfer Students from 2-Year Colleges

Karen Denby distributed reports, by state and by campus, of the majors chosen by students who had been sophomores (having accumulated between 30-59 hours) upon enrollment at a 2-year college in Fall/07 and transferred/enrolled in a university between Spring/08 and Fall/09, so that each campus could see what majors its students had chosen upon transfer. Business and nursing were clearly important degree programs to transfer students. The groups used the data to choose which specific tracks to develop in Phase II of the articulation program's evolution: Business; Nursing; Mass Communication/Journalism; Psychology; Criminal Justice; Biology; and Engineering.

Presentation to the BoR at the 26-27 May Meeting.

All agreed that the two degree programs should be presented to the Board of Regents through the Academic Affairs Committee without fanfare during the May meeting, as the Associate of Arts/Louisiana Transfer (AA/LT) and Associate of Science/Louisiana Transfer (AS/LT), under CIP code 24.0199. Upon approval, the two degrees will be added to the degree inventories of LSU-E, SUSLA, and LCTCS community colleges, and the campuses/systems will then be free to terminate or consolidate existing programs in the 24 CIP as appropriate for the students.

Other Business

- Jerry Pinsel passed out copies of work she is doing to identify specific LCTCS community college courses based on the guide to General Education requirements. She has completed listings for English and Mathematics so far, but plans to continue through each area.
- Brad O'Hara asked about when the *Data Committee* might begin its work. After a brief discussion, it was suggested that the SATC and GE Committee should try to identify what it is that they might want the Data Committee to measure and report. Suggestions sent to Karen Denby will be gathered and compiled for the next meeting.

Adjournment

Chair Gargano reminded the group to submit feedback for documents for the Board presentation by May 15. The next meeting date was left open for the time being. There being no other business, he adjourned the meeting at 11:30 a.m.