Call to Order
Dr. Sheila Chauvin, Chair, called the meeting to order at 1:35 p.m., and asked for introductions. There was not a quorum of members present therefore the SMTEC-LA meeting went into Executive Committee

Approval of Minutes
The November 14, 2012 minutes were presented for approval. Dr. Larry Tremblay moved to approve the minutes, seconded by Karen Sue Zoeller. The minutes were approved unanimously as written by the Executive Committee.

General Updates
- LA Health Works Commission Approved Proposals
  Karen Zoeller reported that the LSU Occupational Forecasting Study of APRNs and PAs is still ongoing. In Washington, the House has passed legislation that will delay the deadline over the debt limit extending it to May 18th. The Senate is likely to vote today to approve the bill and the President will sign it. Thus, we should be fine until August when the debt ceiling will be reached. The passage of the debt ceiling legislation does not put off the sequestration that will occur in March 1. The sequesters are something that probably will happen. The result being a 10% reduction in defense programs and an 8% reduction in certain domestic federal government programs, such as the National Institute of Health and education programs. Medicaid is exempted from the sequestration and Medicare will be cut by only 2%. On the State level, DHH Secretary Bruce Greenstein, LSU Acting President Jenkins, and LSU Assistant Vice Chancellor for Research/Clinical Affairs Opelka addressed the House Health and Welfare Committee last Friday about the changes that will be occurring in Louisiana due to the public private partnerships regarding the LSU Hospitals. They testified that there will be no changes to GME, Allied Health or Nursing Education Programs. They do expect that the Residency Match will be lower this
year, as many potential candidates are unsure about the status of the residency programs in the state. We are going into Louisiana Legislative Session with a $1.6 billion shortfall which may affect both education and healthcare.

- **LA Board of Regents**
  Dr. Larry Tremblay stated that contracts for the new Health Works Commission projects were fully executed before any additional state budget cuts were made. He said there is the possibility that the budget for such projects may be reduced next year.

**Nominations and Election of SMTEC-LA**
Dr. Sheila Chauvin, Chair, noted that at the last SMTEC-LA meeting a motion was approved to create a Vice Chair position on this Council. The Vice Chair shall be an individual who is directly and actively engaged in using simulation in health professions education. Dr. Chauvin had requested that interested members of the Council notify her or Judy Amick if they were interested in serving. No notices of intent were received from members. Mary Pat Thevenot has since expressed interest in serving. KarenSue Zoeller moved to name Mary Pat Thevenot as Vice Chair; seconded by Dr. Melinda Oberleitner. Dr. Tremblay moved for an approval of acclimation. The members of the Executive Committee approved the motion by acclimation. Dr. Oberleitner moved to stagger the terms of the Chair and Vice Chair; seconded by Dr. Kimberly Meyer. The motion passed unanimously by the Executive Committee. KarenSue Zoeller moved that Mary Pat should be added to the Executive Committee, seconded by Dr. Tremblay. Dr. Oberleitner made a substitute motion that the “Vice Chair” rather than the name of the new Vice Chair be named to the Executive Committee. The motion was seconded by Dr. Melinda Oberleitner. The substitute motion was approved unanimously by the Executive Committee.

**SMTEC-LA Update Reports and Discussion**
- **Infrastructure Work Group & Assessment Work Group**
  Dr. Sheila Chauvin stated that she was unable to finalize a report integrating the work and recommendations of the infrastructure and assessment workgroups as she needed more input from the Council regarding issues raised previously about the potential and timing for creating a statewide simulation network/consortium/partnership. Considerable discussion ensued regarding this issue, including pros and cons for such a direction at a time when multiple challenges exist in the higher education settings and scarce resources and budget cuts continue to increase. Dr. Oberleitner added that creating a new entity like a statewide simulation consortium would likely burden the faculty and schools beyond the current challenges and potentially conflict or interfere with existing and developing academic-practice relationships involving institutional collaboration in simulation-based training. Additional discussion by the SMTEC-LA members highlighted the momentum and accomplishments that have been realized within the current structure that address directly the Council’s legislative charge. Members explored the extent to which future intentions and activities could be accomplished within the existing Council structure and compared the pros and cons of continuing within the Council structure only versus incorporating some type of consortium. The open discussion concluded with unanimous agreement that the SMTEC-LA has evolved and is maturing in ways that do not require the creation of a new statewide entity at this time. Dr. Oberleitner suggested that the Council develop a priority list of future goals and corresponding activities that the SMTEC-LA can pursue based on the results of the various activities completed within the infrastructure and assessment work groups. Council members agreed with this suggestion.
SMTEC-LA 2012-13 Project Proposals

- **Simulation Faculty Development Project**
  
  The 2012-13 project is focused on developing and pilot the first of three phases of curriculum development. Dr. Chauvin stated that the three pilot implementation sites have been confirmed and a team of trained workshop facilitators has been developed for each site. This initial infrastructure has been achieved to facilitate replication of the day-long faculty development program at multiple locations statewide and to provide a base of experience and expertise for developing Phase II in 2013-14 and Phase III in 2014-15. Sixty-eight individuals have registered to date for Phase I courses. A reminder announcement will be distributed to all higher education simulation contacts in the next day or so. SMTEC-LA members will be included in the distribution. Dr. Chauvin asked SMTEC-LA members to share information with interested faculty colleagues and encourage participation in the program that will offered at all three sites. For this initial implementation, participation is limited to faculty and individuals involved in simulation-based education at LA higher education institutions. A summary by site is listed below:

1. **February 27, 2013** - New Orleans; Site Coordinator: Dr. Sheila Chauvin; Registrants = 43
2. **April 24, 2013** – Shreveport; Site Coordinator: Dr. Jane Eggerstedt; Registrants = 6
3. **May 16, 2013** – Lafayette; Site Coordinator: Dr. Melinda Oberleitner; Registrants = 19

Dr. Chauvin reported that a wide variety of faculty members have registered thus far for the Simulation Faculty Development day-long program and include educators reflecting the following categories: nurses, physicians, occupational therapists, physical therapists, respiratory therapists. Dr. Chauvin added that a large group of registrants have identified themselves as “beginners” in using simulation-based training and education. Four 90-minute workshops have been developed for the day-long program. Each workshop is designed to provide key concepts, principles, and practical approaches and strategies, followed by opportunities for hands-on application and debriefing discussion. The order and structure of each workshop was designed to facilitate cumulative progress during the day, so participants depart with relevant and practical products that can be used and built upon when they return to their campuses. The program has been accredited for Continuing Medical Education (CME) and Continuing Nursing Education (CNE) and eligible participants will receive credits at no charge. All participants will receive documentation of their participation in the program.

A second component of this project is the development of a website for the SMTEC-LA. Dr. Melinda Oberleitner, Bootsie Durand, and Chris Callac, an information technology specialist at LSUHSC-NO School of Medicine, are working with Dr. Chauvin on this development. Mr. Callac will create and provide ongoing administrative support of the website that will be based at LSUHSC-NO. They have reviewed a number of websites for simulation centers and consortium and identified initial and future features to be included on the website. Based on the work and discussion completed to date, Bootsie Durand is creating a draft site map for review and refinement of the overall website design. In the beginning, the website will serve as central location for information dissemination and announcements. In the future, interactive features to support specific resources and activities will be added.

- **Point-of-Care Simulation Training Project**
  
  Dr. Sheila Chauvin stated that she was staying engaged with the hospitals from the previous year’s project. To date, six full-day training sessions have been confirmed and additional ones are pending. For this project, hospitals within an approximate 100-mile radius are being included to maximize the impact of a full-day training session and avoid overnight stays and associated
travel expenses. Discussions are underway with several other hospitals and with the North Shore Healthcare Alliance, an already established group of hospital leaders north of Lake Pontchartrain. Dr. Chauvin reported optimism that continuing discussion and a meeting in the near future could substantially increase the developing network of hospitals participating in point-of-care simulation-based training. Achieving an expanded network of practice partners will contribute significantly to the second goal of this year’s project that is focused on creating a feasible and sustainable model for establishing academic-practice partnerships in point-of-care simulation-based training. Dr. Tremblay asked if the hospitals were making contributions to the point-of-care Training. Dr. Sheila Chauvin stated that the hospitals’ contributions to this type of training in the current project are limited to in-kind contributions (e.g., providing staff coverage and incentives for participating in training, space within the hospital for training, use of their equipment, and consumable supplies). The current contract provides funding to support LSU faculty members and simulation experts involved in providing the training. Discussion with practice partners about their capacities for and other sources of financial support in the future for such training is part of the model development.

**Public Comment**
No guests were in attendance.

**Adjournment**
There being no additional business before the Council, Dr. Chauvin called for a motion to adjourn the meeting. Karen Sue Zoeller so moved, Dr. Melinda Oberleitner seconded, and the motion was approved unanimously by the Executive Committee. The meeting adjourned at 2:45 p.m.

**NEXT MEETING:** Wednesday, May 1, 2013, 1:30 – 3:30 p.m., LHA Board Room