

**LOUISIANA BOARD OF PROFESSIONAL GEOSCIENTISTS**

5802 Highland Road, Baton Rouge, Louisiana 70808

**REGULAR MEETING OF LBOPG**

Wednesday, December 17, 2013

9:00 A.M.

Louisiana Department of Justice

1885 North Third Street

Livingston Building

Sixth Floor Main Conference Room

Baton Rouge, Louisiana 70802

Minutes

1. Call to Order 9:02 A.M.
2. Roll Call – JJ, TP, KH, DV, WF, and WM
3. Approval of Minutes of the last Meeting – moved to accept minutes by WF, seconded by WM, passes unopposed
4. Legal Counsel's Comments
  - a. Per diem/payment of board members – Counsel provided opinion 91-859 to Board in which the board moved to accept the opinion of counsel relative to allowing certain number of days.
  - b. DP will be allotted 5 days per diem for work on the website and 3 days per diem for getting website up and running. Moved by WM, seconded by TP, passes unopposed.
5. Reports from Committees –
  - a. Executive Committee -Certificate final draft presented
    - i. layout draft presented by WF – few more tweaks to be made
  - b. Application Committee –
    - i. Website update; Dec 19th is projected date for testing of website. Needs to be connected to CRM from Cloud 9.
6. Other Business
  - a. Will interview Mrs. Macon during Dec 30<sup>th</sup> meeting
    - i. Board needs to develop job description for Executive Director
  - b. Began discussion on continuing education requirements – 15 hours (1 of which will be ethics)
    - i. Board will continue discussion during the Dec 30<sup>th</sup> meeting
7. Next Meeting Date – December 30<sup>th</sup> @ 10:00 AM
8. Adjourn moved by WM and seconded by TP 9:50 AM