

West Calcasieu Airport Managing Board Meeting Minutes

7000 Southland Field Road, Sulphur, LA 70665

September 5, 2023

I. Call to Order

Dalton Langford called to order the regular meeting of the West Calcasieu Airport Managing Board at 4:39 p.m. on September 5, 2023 at Southland Field Airport, 7000 Southland Field Road, Sulphur, LA 70665.

II. Invocation

Dalton Langford led the invocation.

III. Pledge of Allegiance

The Pledge of Allegiance was led by Oliver Schrupf and recited by all board members and guests.

IV. Roll Call

The following persons were present:

- ✓ Dalton Langford, Chairman
- ✓ Missy Amidon
- ✓ Mike Granger
- ✓ Chad Guidry
- ✓ Ted Thompson

Also present at the meeting were: Airport Director Tim LaFleur, Oliver Schrupf, Joanne Coleman, Chuck Stutes, and Randy Farve.

V. Approval of minutes from August 1, 2023

Ted Thompson offered a motion to approve the minutes of the August 1, 2023 regular monthly meeting, 2nd by ~~Tommy Little~~ Chad Guidry. No opposition. Motion carried.

VI. Additions/Deletions to the Agenda

Mike Granger made a motion to amend the agenda to add Item 8A. Amend Contract for Tolunay-Wong, 2nd by Chad Guidry. No opposition. Motion carried.

VII. Discuss/Approve Contractor (Russell Stutes Construction) for Terminal Building \$2,780,000

Chuck Stutes stated on August 10 seven bids were received for the construction of the Terminal Building ranging from \$2,780,000 and \$3,161,000. Based on the scope of work, they are recommending the board award the contract for the Terminal Building to Russell J. Stutes Construction Co., LLC for the base bid of \$2,780,000.

Chad Guidry made a motion to award the contract for the Terminal Building to Russell J. Stutes Construction Co., LLC for the base bid of \$2,780,000, 2nd by Mike Granger. No opposition. Motion carried.

VIII. Discuss/Approve Change Orders on T-Hangar Repairs and Hangars A, B, & C.

Chuck Stutes reviewed the change orders.

Change Order No. Three (3) is to add wire mesh reinforcement for sidewalks in Hangar A (\$3,692.97) and Hangar C (\$3,454.90) for a total of \$7,148.00.

Chad Guidry made a motion to accept Change Order No. Three for Hangars A and C in the amount of \$7,148.00, 2nd by Missy Amidon. No opposition. Motion carried.

Change Order No. Four (4) is to adjust from a pad mount transformer to a pole mount transformer for Hangars A & C for a total of \$4,400.00.

Chad Guidry made a motion to accept Change Order No. Four in the amount of \$4,400.00, 2nd by Mike Granger. No opposition. Motion carried.

Change Order No. Two (2) is to adjust from a pad mount transformer to a pole mount transformer for Hangar B for a total of \$3,148.00.

Mike Granger made a motion to accept Change Order No. Two in the amount of \$3,148.00, 2nd by Missy Amidon. No opposition. Motion carried.

Change Order No. Three (3) is for an additional 12" sawcut of the existing asphalt apron in order to extend the new Hanger B approach apron for \$3,813.00

Chad Guidry made a motion to accept Change Order No. Three in the amount of \$3,813.00, 2nd by Ted Thompson. No opposition. Motion carried.

VIIIA. Discuss/Approve amendment to Tolunay-Wong engineering contract.

Chuck Stutes stated that CSRS advised the Tolunay-Wong contract expired and recommended the board amend the contract from 30 days to read "now, until the Terminal Building is complete" which would be roughly a year from now.

Missy Amidon made a motion to accept the amendment to the Tolunay-Wong contract extending the time until the Terminal Building is complete, 2nd by Chad Guidry. No opposition. Motion carried.

IX. Discuss/Ratify the engagement with Steve Derouen for the June 30, 2023 audit and Saup engagement.

Jackson Schrupf reviewed the engagement letter from Steve Derouen.

After a brief discussion, Mike Granger made a motion to ratify the engagement letter with Steve Derouen for the June 30, 2023 audit and SAUP engagement.

X. Finance Report

No Finance Report was presented at this time.

XI. Director's Report

Tim LaFleur reported that the power pole was moved with Entergy. It's on a temporary setup for when the two temporary buildings are ready to be moved.

He is happy to report that Angelico Construction is back at work. Pat Williams Construction is making great progress on their work on the Hangars.

Mr. LaFleur stated that he has several people waiting on the hangars and feels they will fill up quickly as soon as they are ready.

After a brief discussion, Mike Granger made a motion to accept the Director's Report as presented, 2nd by Chad Guidry. No opposition. Motion carried.

XII. Engineer's Report

Chuck Stutes reported Angelico is back working on the T-Hangars. Hangars A, B & C are going well and he feels A & C could be complete before the end of the year.

He also reported that the terminal building should be underway in approximately 6 weeks.

After a brief discussion, Ted Thompson offered a motion to accept the Engineer's Reports as presented, 2nd by Mike Granger. No opposition. Motion carried.

XIII. Old Business/New Business

Tim LaFleur reported that everything has gone through on the purchase 12 acre parcel. Randy Farve was in attendance representing Hackberry II. Randy stated that they will make contact with GOHSEP to make a push for the airport to get their approved funds released. He said he spoke with Mr. Schrumpf to see if the airport could put in place a buy-sell agreement over time for the 35 acres.

Oliver Schrumpf stated that our lease requires the tenant mow the grass, but it has not been done. There was a brief discussion about the need for the overgrown grass to be addressed.

XIV. Public Comments

There were no public comments at this time.


XV. Chairman's Update

There was no Chairman's update at this time.

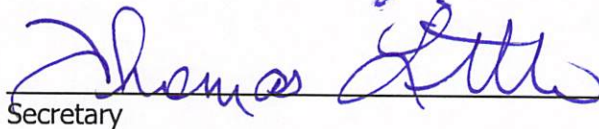
XVI. Adjournment

Ted Thompson offered a motion to adjourn the meeting, 2nd by Missy Amidon. No opposition. Motion carried.

The meeting was adjourned at approximately 5:25 p.m.



President



Secretary