

# West Calcasieu Airport Managing Board Meeting Minutes

April 6, 2021

## **I. Call to Order**

Chairman Dalton Langford called to order the regular meeting of the West Calcasieu Airport Managing Board at approximately 4:32 p.m. on April 6, 2021, at the offices of Southland Executive Airport, 7000 Southland Field Road, Sulphur, Louisiana.

## **II. Invocation**

Dalton Langford led the invocation.

## **III. Pledge of Allegiance**

Pledge recited by all board members and guests.

## **IV. Roll Call**

The following persons were present:

- ✓ Chairman Dalton Langford
- ✓ Wilmer Dugas (via conference call)
- ✓ Missy Amidon
- ✓ Tommy Little
- ✓ John Wells

Others also present at the meeting were: Tim LaFleur, Jackson Schruppf, Chuck Stutes, Darla Perry, and Joanne Coleman.

## **V. Approval of minutes from March 2, 2021 regular monthly meeting**

Chairman Langford entertained a motion to approve the minutes of the March 2, 2021 regular monthly meeting. Tommy Little made a motion to approve the minutes of the March 2, 2021 regular monthly meeting, 2nd by Missy Amidon. No opposition. Motion carried.

## **VI. Additions/Deletions to the Agenda**

There were no additions or deletions to the agenda.

## **VII. Austin Gotreaux (Proposed Temporary Hangar)**

Tim LaFleur reported that Austin Gotreaux is wanting to buy a twin engine airplane, but there is no space available. He wants to make a ground lease and build a hangar once the debris is removed. Once Mr. Gotreaux comes forward with a proposal, Tim will put it back on the agenda.

No action needs to be taken at this time.

**VIII. Review/Adopt Budget for 2022**

Darla presented the budget for the fiscal year ending June 2022. She stated that it was difficult to project what the income and expenditures will be for the next year because we don't yet know when we will have hangars back and when business activity will be back to normal. Very conservatively, based on the numbers for the past three months, the projecting income is \$503,480. Based on current knowledge, the net ordinary income projection is \$77,801. Darla stated that she does foresee amending the budget as the year progresses.

Chairman Langford entertained a motion to adopt the budget for the fiscal year ending June 2022, as presented. Tommy Little made a motion to adopt the budget for the fiscal year ending June 2022, 2nd by John Wells. No opposition. Motion carried.

**IX. Amend Budget for 2021**

Darla stated that, since the budget varied by more than 5%, it needed to be amended. Due to the hurricane, income for fuel cell, hangar, and interest income had to be amended, which were the primary amendments.

Chairman Langford entertained a motion to approve the amended budget for the fiscal year ending June 2021. Tommy Little made a motion to approve the amended budget for the fiscal year ending June 2021, 2nd by Missy Amidon. No opposition. Motion carried.

**X. Committee Recommendation for Engineer to Redesign the Hangars and Terminal Building**

Darla stated that there were three proposals for the committee to score: Michael Baker International, Kudla Architect, and Myers & Associates, Inc. Due to coming in first for the design from the statement of qualifications for, the committee recommends Myers & Associates to the board.

Chairman Langford entertained a motion to accept the committee's recommendation that Myers & Associates be awarded the bid. Tommy Little made a motion to accept the committee's recommendation that Myers & Associates be awarded the bid, 2nd by John Wells. No opposition. Motion carried.

**XI. Finance Report**

Darla Perry gave the financial report for July through February 2021. Darla reported that, we are running under revenue by \$95,000. The only expenditures not budgeted are the out-of-pocket expenses from Laura, most of which will be reimbursed. The bottom line of \$259,878 included insurance reimbursement, which is why it varies from the budget.

Darla also reported that they have been working with FEMA and have some of the debris removed. The additional office building is due to arrive this week. Additionally, Tier 2.1 reports are due May 15.

Chairman Langford entertained a motion to accept the Finance Report as presented. John Wells made a motion to accept the Finance Report as presented, 2nd by Missy Amidon. No opposition. Motion carried.

## **XII. Director's Report**

Airport Director Tim LaFleur reported that he had been approached by Randy Farve on behalf of Stuart Moss to get space for FEMA from Custom Homes. Tim does not trust the Federal Government and is afraid that it will be used for immigrant overflow, rather than those displaced locally. Jackson did not have the lease in front of him, but did not think Custom Homes is permitted to lease without board approval.

Bobby Waters called to see if the north property had been leased yet; however, that property is under option with Custom Homes so nothing can be done.

Tim also reported that there is still debris for Ed Jones, Rita Ray, and Sean Patrick. Jackson stated that he intended to send an authorization to each of them to allow the removal of their debris.

Chairman Langford entertained a motion to accept the Director's Report as presented. Tommy Little made a motion to accept the Director's Report as presented, 2nd by John Wells. No opposition. Motion carried.

## **XIII. Engineer's Report**

Chuck Stutes reported that there is a preconstruction conference for the ODLS and REILS project schedule for April 13, 2021. Light fixtures and wires have been approved and should have been ordered.

Chuck also reported the Apron expansion project with the FAA has an estimated construction cost of \$1,056,000; however, at this point, the FAA grant is only paying for planning which is approximately \$124,000. They will submit plans and specs this week then await approval to advertise and receive bids which will likely happen in June. After bids, they will submit that to the FAA and that's when the FAA will do the grant. Construction should commence in mid-summer or fall.

After a brief discussion, Chairman Langford entertained a motion to accept the Engineer's Report as presented. A motion was made by Missy Amidon to accept the Engineer's Report as presented, 2nd by Tommy Little. No opposition. Motion carried.

## **XIV. Old Business**

Jackson began a discussion regarding agricultural flights. Tim reported that when Cottens first deployed, he called O'Briens to let them know there was nowhere for their fertilizer, and told Greg Watts he didn't have a timeline. We are the only airport

around that allows fertilizer. There have been some issues with the fertilizer truck deteriorating the apron. Tim said they can stop trucks or require a fee. Tommy stated that any spills that seep into the ground would have to be reported. For this type of activity, there should be a dedicated agricultural pad.

No formal inquiry has been made, so no action needs to be taken at this time.

**XV. New Business**

There was no new business to come before the Board.

**XVI. Public Comments**

There were no public comments given at this time.

**XVII. Chairman's Update**

Chairman Langford had no report for the Board.

**XVIII. Adjournment**

Chairman Langford entertained a motion to adjourn the meeting. A motion was made by Tommy Little to adjourn the meeting at approximately 5:08 p.m, 2nd by Missy Amidon. No opposition. Motion carried.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary