

# **West Calcasieu Airport Managing Board Meeting Minutes**

7000 Southland Field Road, Sulphur, LA 70665

April 2, 2024

## **1. Call to Order**

Dalton Langford called to order the regular meeting of the West Calcasieu Airport Managing Board at 4:30 p.m. on April 2, 2024 at Southland Field Airport, 7000 Southland Field Road, Sulphur, LA 70665.

## **2. Invocation**

Mike Granger led the invocation.

## **3. Pledge of Allegiance**

The Pledge of Allegiance was led by Oliver Schrupf and recited by all board members and guests.

## **4. Roll Call**

The following persons were present:

- ✓ Dalton Langford
- ✓ Missy Amidon
- ✓ Mike Granger
- ✓ Chad Guidry
- ✓ Ted Thompson

Also present at the meeting were: Airport Director Tim LaFleur, Oliver Schrupf, Darla Perry, Chuck Stutes, and Joanne Coleman.

## **5. Approval of minutes from meeting on March 5, 2024 and special meeting on March 21, 2024**

Chad Guidry offered a motion to approve the minutes of the March 5, 2024 regular monthly meeting and March 21, 2024 special meeting, 2nd by Mike Granger. No opposition. Motion carried.

## **6. Additions/Deletions to the Agenda**

Mike Granger made a motion to amend the agenda to add Item VIa. Amend Toulany-Wong Contract and VIb. Adopt a Resolution giving Dalton Langford authority to execute the lease with LA Storage for 11.2 acres at \$2,500 per acre per month to hold and \$3,500 per acre per month when being used actively, 2<sup>nd</sup> by Chad Guidry. No opposition. Motion Carried.

### **VIa. Amend Toulany-Wong Contract**

Darla Perry stated that contract amendment was to move the not-to-exceed amount from \$6,000 to \$8,000. This will be 90% FEMA reimbursed.

Chad Guidry made a motion to accept the amendment to the Toulany-Wong contract moving the not-to-exceed amount from \$6,000 to \$8,000, 2<sup>nd</sup> by Mike Granger. No opposition. Motion carried.

### **VIb. Adopt a Resolution giving Dalton Langford authority to execute the lease with LA Storage for 11.2 acres.**

Chad Guidry made a motion adopting a resolution giving Dalton Langford authority to execute the lease with LA Storage for 11.2 acres at \$2,500 per acre per month to hold and \$3,500 per acre per month when being used actively, 2<sup>nd</sup> by Mike Granger. No opposition. Motion carried.

**7. Discuss/Approve Change Order No. 6 on Hangars A and C**

Change Order No. 6 is for additional labor and material to increase the 30A breaker to a 40A breaker and feed two receptacles from one disconnect to serve aerator pumps for the new sewer system for Hangars A and C for \$2,625.00.

Chad Guidry made a motion to accept Change Order No. 6 for Hangars A and C in the amount of \$2,625.00, 2<sup>nd</sup> by Mike Granger. Opposed by Ted Thompson. Motion carried.

**8. Discuss/Approve Substantial Completion on Hangars A & C**

Chad Guidry made a motion for a resolution to approve substantial completion on Hangars A and C effective on the date of issuance of insurance, 2<sup>nd</sup> by Ted Thompson. No opposition. Motion carried.

**9. Discuss/Approve Substantial Completion on Hangar B**

Ted Thompson made a motion for a resolution to approve substantial completion on Hangar B effective on the date of issuance of insurance, 2<sup>nd</sup> by Chad Guidry. No opposition. Motion carried.

**10. Discuss/Approve Substantial Completion on T-Hangars E, F, H, I and Maintenance Building**

Mike Granger made a motion for a resolution to approve substantial completion on T-Hangars E, F, H, I and Maintenance Building effective on the date of issuance of insurance, 2<sup>nd</sup> by Chad Guidry. No opposition. Motion carried.

**11. Finance Report**

Darla Perry reported that for July – February the airport took in \$543,696 and expended \$370,997 leaving the airport \$269,537 over budget. She also reported that FEMA funds have been coming in and that they have been working with FAA on ongoing projects.

She also reported that they received no deficiencies on the airport's yellow book audit.

Ted Thompson offered a motion to accept the Finance Report as presented, 2<sup>nd</sup> by Missy Amidon. No opposition. Motion carried.

**12. Director's Report**

Tim LaFleur reported that they did a walkthrough on the hangars last week. They have a few items on their punch list.

The terminal building is progressing well. The majority of the roof trusses were delivered today.

Mike Granger made a motion to accept the Director's Report as presented, 2<sup>nd</sup> by Missy Amidon. No opposition. Motion carried.

**13. Engineer's Report**

Chuck Stutes reported that the substantial completions on the T-hangars and hangars A, B, and C and the Maintenance building are underway. The fire marshal has done his inspection and everything is basically ready to occupy once insurance is obtained.

He also reported that they had an issue with the terminal building generator due to an electrical equipment supply shortage. Delivery of the specified generator in the plans would be delayed by up to a year, so Tim found an alternative with about a week delivery time. The plan adjustment has been submitted.

He stated that the contractor has mobilized and has been doing preparatory work on the apron project. The actual work for excavation is anticipated for next week. The NOTAM (Notice to Airmen) will be issued once a time frame is set.

Mr. Stutes reported that they have a meeting with FAA to discuss next year's capital improvement plan and they have some issues with the AWOS that they would like to also discuss.

After a brief discussion, Chad Guidry made a motion to accept the Engineer's Report as presented, 2<sup>nd</sup> by Ted Thompson. No opposition. Motion carried.

**14. Old Business/New Business**

There was no old or new business at this time.


**15. Public Comments**

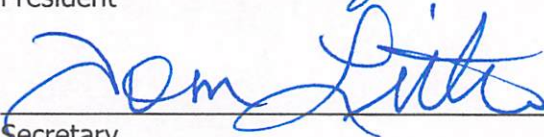
Oliver Schrupf stated that the Chenault Air Show will be October 24-26 and the main act will be the United States Navy Blue Angels.

**16. Adjournment**

Ted Thompson offered a motion to adjourn the meeting, 2<sup>nd</sup> by Chad Guidry. No opposition. Motion carried.

The meeting was adjourned at approximately 5:07 p.m.

  
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President

  
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Secretary