

Minutes of the West Calcasieu Airport Managing Board
Meeting in Regular Monthly Session April 2, 2013,
at Southland Field Terminal Building Conference Room

Present: Tim Dougherty, Bill Hankins, Dalton Langford, Joseph R. Palermo, Jr., and R.K. Levins, Board Members (absent, Scott Foreman)

Also present: Darla Perry, CPA, Oliver "Jackson" Schrupf, Attorney/Acting Secretary, Airport Manager Mike McDougal, and Airport Engineer, Chuck Stutes; and Cedric Van Nevel of Helicopter Connections, LLC.

Tim Dougherty called the meeting to order at 5:03 p.m. Tim Dougherty gave the invocation. Dalton Langford led the Pledge of Allegiance.

On motion of Bill Hankins duly seconded and approved, the reading of the minutes of the previous board meeting were waived and the minutes were approved as written.

On motion of Bill Hankins, duly seconded and unanimously approved by those present, added to the Agenda was a Resolution to ask the State to four lane or five lane Highway 27 from I-10 to Ellender Bridge. The motion was unanimously adopted and approved. Oliver Schrupf was authorized to prepare a Resolution for signature of Tim Dougherty.

Darla Perry provided a draft financial but said it was not the final financial report that she is still waiting on some additional information and the final financial report for February would be presented at the next monthly board meeting.

Oliver Schrupf reported that members of a grass/mowing/hay/grazing committee had met; Chuck Stutes had prepared a lay out map showing the various sections of the airport properties which need to have grass maintenance or mowing or hay operations or grazing of cattle. Mike McDougal recommended that areas 2, 3, 4 be leased for hay and/or cut at least one time per month. At this point, Joseph R. Palermo recommended that we simply hire an additional employee to cut grass.

On motion of Bill Hankins duly seconded and approved, the matter was returned to committee to develop a lease and bid to lease out those areas suitable for hay and/or grazing and to propose to cut or mow the other areas and/or hire one part time employee approximately 20 hours per week for cutting grass. This motion was seconded and unanimously approved.

Manager's Report. See attached report for fuels sales.

Manager also reported that George Simon's hangar door repair is nearly complete. The door needs to be rekeyed. A four wheeler has been repaired (used for spraying ditches and fences). Mike McDougal reported that he had met with Brian Miller, FBO Manager at Millionaire (FBO or Chennault) and with the Manager at Vision Aviation to discuss how the area FBOs could work together to improve aviation and the community. He advised that he had met with Avfuel to discuss ideas for marketing West Cal Airport. McDougal reported that he had removed two fence lines one at the North end and one by the T-hangar with the assistance of Dalton Langford and Don Chamblee. He reported that he had received two commercial grade edgers and a new golf cart.

McDougal reported all fire extinguishers have been inspected and two were replaced. McDougal also reported that he had met with three local hotels, and obtained beneficial pricing for customers of Southland Field. Holiday Inn, Fairfield Inn, and Wingate Inn each agreed to special discounts for Southland Field customers.

McDougal suggested that Lake Charles Travel and Tourism Bureau brochures be distributed at the airport. He also requested that a commercial grade lawnmower be obtained for use at the airport. On motion of Dalton Langford seconded and unanimously passed, the Manager was authorized to get three bids for a new commercial grade mower and the board would authorize up to \$10,000 to be spent so long as it is within the bid laws; and requested the Manager seek any public price discounts available.

Bill Hankins suggested that Police Juror Les Farnum be requested to see if the Parish could furnish a mower to be given to West Calcasieu Airport.

Dalton Langford suggested that the existing Gravely mower is a good mower but needs a new engine and suggested that an air-cooled engine be purchased.

Mike McDougal requested that the board consider purchasing an ice machine. Joseph Palermo suggested that we continue to purchase ice in plastic bags and keep in the freezer for use until such time as the need increases to where an ice machine is required.

Mike McDougal suggested a need to replace the furniture in the waiting area of the Terminal Building. Joseph R. Palermo suggested that the carpet in the waiting area be replaced as well. On motion of Bill Hankins duly seconded and passed unanimously, the Manager was authorized to bring back to the board proposals with samples, photos, and prices, preferably by email to board members prior to the next meeting, so that selections could be considered by the board at the next regular meeting.

McDougal reported that Perry Vincent has advised McDougal that the radios recently donated by Chennault to West Cal Airport cannot be used by West Cal Airport without an FCC license. The board asked the Manager to check into whether an FCC license is required and if so, to apply for one.

The Manager reported that fuel prices and overnight charges at Southland Field are some of the lowest in the market. Joseph R. Palermo suggested that we need to market this idea and let others know. McDougal said he is considering proposing that there be no landing fees if fuel is purchased, but if no fuel is bought that landing fees be charged to transient aircraft. Bill Hankins suggested that a market study be done and that the Manager make a recommendation to the board regarding landing fees and fuel purchase.

McDougal reported that the sewage system is being repaired and that the Ford Explorer needs to be replaced.

At this point in the meeting Oliver Schrupf had to leave the meeting and Darla Perry continued to take notes, as acting Secretary.

The Chairman called for public comments. The Engineer reported that shop drawings are in progress for the fuel farm refurbishment. The Manager reported that the hole in the runway needs repairing.

Cedric Van Nevel stated that he is wanting to move from Hangar 4 to Hangar 6 when it becomes available.

Manager reported that George Simon and aircraft owner, Mike Winter, had reached an agreement that George will make repairs to the aircraft and/or authorize it to be ferried elsewhere as soon as George can get to it and so the aircraft that has not flown in many years will be removed from the airport.

Bill Hankins requested Mike McDougal consider looking at the list of surplus government property to see if any additional items could be obtained from surplus government property.

Chuck Stutes recommended that Mr. McDougal also look at the surplus property list from the Lake Charles Port.

Thereafter, the meeting was adjourned.

Date: April 2, 2013


Oliver Schrupf, Ad hoc Secretary