

**West Calcasieu Airport
Managing Board Meeting Minutes**
7000 Southland Field Road, Sulphur, LA 70665
February 7, 2023

I. Call to Order

Dalton Langford called to order the regular meeting of the West Calcasieu Airport Managing Board at 4:30 p.m. on February 7, 2023 at Southland Field Airport, 7000 Southland Field Road, Sulphur, LA 70665.

II. Invocation

Mike Granger led the invocation.

III. Pledge of Allegiance

The Pledge of Allegiance was led by Oliver Schrupf and recited by all board members and guests.

IV. Roll Call

The following persons were present:

- ✓ Dalton Langford, Chairman
- ✓ Mike Granger
- ✓ Tommy Little
- ✓ Ted Thompson

Also present at the meeting were: Airport Director Tim LaFleur, Darla Perry, Oliver Schrupf, Joanne Coleman, and Chuck Stutes.

V. Approval of minutes from January 3, 2023

Tommy Little offered a motion to approve the minutes of the January 3, 2023 regular monthly meeting, 2nd by Ted Thompson. No opposition. Motion carried.

VI. Additions/Deletions to the Agenda

There were no additions or deletions to the agenda.

VII. Approve Sponsor the Chennault Air Show (\$5,000)

Ted Thompson offered a motion to approve a \$5,000 sponsorship of the Chennault Air Show, 2nd by Mike Granger. No opposition. Tommy Little abstained. Motion carried.

VIII. Review any recommended actions to proceed with Capital Improvements

Darla stated she, Tim, Chuck and CSRS ratified the procedure of the terminal building demolition contract with D&G Construction. She needs a motion to ratify the action of the services agreement with D&G Construction for the demolition of the terminal building.

Tommy Little offered a motion to approve and ratify the services agreement with D&G Construction for demolition for the terminal building, 2nd by Mike Granger. No opposition. Motion carried.

IX. Finance Report

Darla Perry reported that July through December 2022 they budgeted \$367,250 revenue and they are at \$445,668. The total expenses were budgeted at \$272,674 and they are at \$309,667. The difference from budget to actual is primarily due to insurance and equipment repair and maintenance. The net ordinary income was budgeted at \$30,076 and they are at \$8,243. She will watch the next few months to see if the budget needs to be amended.

They are continuing to work with FEMA on all of their projects. The Terminal Building, which is a fixed offer, is progressing well. Hangars A, B & C will also be fixed offers. It is a battle, but they continue to work daily to get through changing requirements, answer all their questions, and provide added documentation.

She also stated that the board members' Tier 2.1 reports are due by May 15.

After a brief discussion, Ted Thompson made a motion to approve the Finance Report as presented, 2nd by Tommy Little. No opposition. Motion carried.

X. Director's Report

Tim LaFleur reported that Angelico did the last set of pouring for the footers. They have to let it cure for a week before proceeding to the next step. A concrete truck backed over a taxiway light which affected the pilot control lighting system. Tim ordered a new light and contacted Perry Vincent who is sending someone to check the pilot control lighting system.

Keiland Construction should be able to start the seal coat project the first part of April, depending on Angelico.

Enterprise Car Rental contacted Tim. Their Sulphur office is completed and are going to start their aviation section again so they can deliver cars to the airport for people to use when they fly in. He also has a meeting with Wyndham hotel next week.

After a brief discussion, Mike Granger made a motion to approve the Director's Report as presented, 2nd by Ted Thompson. No opposition. Motion carried.

XI. Engineer's Report

Chuck Stutes reported that the foundation work for the T hangar project is finished. There is still some electrical repair work to do. On Hangar E they have a lot of work to do: structural, bifold doors, roof, etc. It is moving forward and their schedule is that they will be finished April 7.

They are very close to having the plans ready for the terminal building. Randy Goodloe is working on them and his deadline for plans and specs is Friday, Monday at the absolute latest. Then they will compile the plans and specs and send them to CSRS who will send them to FEMA and GOHSEP.

Hangars A&C construction should begin in March. They were recently released on Hangar B and the plans should be ready next week then go out for bid within a few weeks.

They are waiting for the heavy work on hangars A&C to begin the pavement rejuvenation. The estimated start date on that is April 17.

After a brief discussion, Ted Thompson offered a motion to accept the Engineer's Reports as presented, 2nd by Tommy Little. No opposition. Motion carried.

XII. Old Business/New Business

There was no old business/new business at this time.

XIII. Public Comments

There were no public comments at this time.

XIV. Chairman's Update

There was no Chairman's update at this time.


XV. Adjournment

Tommy Little offered a motion to adjourn the meeting, 2nd by Mike Granger. No opposition. Motion carried.

The meeting was adjourned at approximately 5:01 p.m.



President



Secretary