

**West Calcasieu Airport
Managing Board Meeting Minutes**
7000 Southland Field Road, Sulphur, LA 70665
February 6, 2024

I. Call to Order

Dalton Langford called to order the regular meeting of the West Calcasieu Airport Managing Board at 4:30 p.m. on February 6, 2024 at Southland Field Airport, 7000 Southland Field Road, Sulphur, LA 70665.

II. Invocation

Mike Granter led the invocation.

III. Pledge of Allegiance

The Pledge of Allegiance was led by Oliver Schrupf and recited by all board members and guests.

IV. Roll Call

The following persons were present:

- ✓ Dalton Langford
- ✓ Mike Granger
- ✓ Chad Guidry
- ✓ Tommy Little
- ✓ Ted Thompson

Also present at the meeting were: Airport Director Tim LaFleur, Oliver Schrupf, Darla Perry and Randy Farve.

V. Approval of minutes from meeting on January 2, 2024

Ted Thompson offered a motion to approve the minutes of the January 2, 2024 regular monthly meeting, 2nd by Mike Granger. No opposition. Motion carried.

VI. Additions/Deletions to the Agenda

Mike Granger offered a motion to add Item VIa. Approval of Resolution 2024-02-06 for State Project No. H.015146 Terminal Building Reconstruction – Phase II to the agenda, 2nd by Chad Guidry. No opposition. Motion carried.

VIa. Approval of project State Project No. H.015146 Terminal Building Reconstruction – Phase II

Resolution number 2024-02-06 stating the LA DOTD will reimburse up to \$600,000 of project cost for the Terminal Building Reconstruction – Phase II (Construction)

A motion was made by Mike Granger to approve Resolution No. 2024-02-06 for State Project No. H.015146 Terminal Building Reconstruction – Phase II, 2nd by Tommy Little.

Dalton Langford, Yes
Mike Granger, Yes
Missy Amidon, Absent
Chad Guidry, Yes
Tommy Little, Yes
Ted Thompson, Yes

Motion carried.

VII. Discuss/Approve Change Orders for T-Hangars and Hangars A, B and C

There were no change orders and no items to discuss at this time.

VIII. Discuss/Approve Lease for laydown yard

Darla Perry stated that they have an offer for the 11.2 acre Sempra laydown yard for piping of \$2,500 per month per acre for inactive use, and \$3,500 for active use.

After a brief discussion, Mike Granger offered a motion giving Dalton Langford authority to execute the lease with Sempra Global for 11.2 acres for a laydown yard, 2nd by Chad Guidry. No opposition. Motion carried.

IX. Discuss/Approve quotes for the road repair

Dala Perry said the parish stated that if the airport purchased the culverts that the parish would supply the other materials at cost. The total cost falls below the public bid amount, so they can go with the lowest of three quotes.

After a brief discussion, Mike Granger offered a motion giving Tim LaFleur the authority to proceed with the road repair bidding and securing a contract and Meyer & Associates to review, 2nd by Tommy Little. No opposition. Motion carried.

X. Finance Report

Darla Perry reported that for July – December the airport is close on revenue for budget to actual, and under on expenditures largely because they haven't started purchasing the insurance and grant management has been less. She also reported that they have collected over \$4.7 million from FEMA so far.

Chad Guidry offered a motion to accept the Finance Report as presented, 2nd by Mike Granger. No opposition. Motion carried.

XI. Director's Report

Tim LaFleur reported that the hangar work is continuing slowly. Angelico had been working on the T Hangars, but he hasn't seen them at all this week. He's not sure what they are waiting on.

The terminal foundation is completely formed. They are waiting on the door and window frames to be delivered.

He stated that he contacted several airports to compare what they charge for hangar space. Once they get insurance quotes they will have to determine what the rental fees will be.

After a brief discussion, Mike Granger made a motion to accept the Director's Report as presented, 2nd by Tommy Little. No opposition. Motion carried.

XII. Engineer's Report

Chuck Stutes reported that hangar B should be wrapped up by next month. With the foundation poured for the terminal building, that should be moving forward quickly. With the door panels messed up on Hangar A, that project has slowed. The apron expansion project should be underway in late February.

After a brief discussion, Chad Guidry made a motion to accept the Engineer's Report as presented, 2nd by Mike Granger. No opposition. Motion carried.

XIII. Old Business/New Business

There was no old or new business to discuss at this time.

XIV. Public Comments

There were no public comments at this time.

XV. Chairman's Update

There was no Chairman's update at this time.

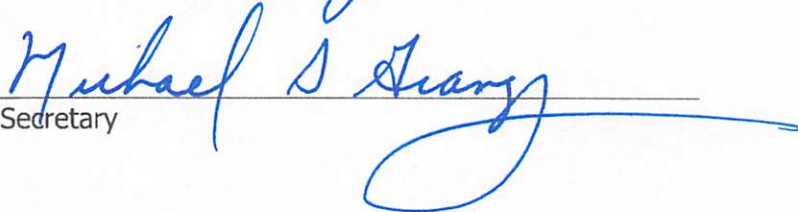
XVI. Adjournment

Ted Thompson offered a motion to adjourn the meeting, 2nd by Tommy Little. No opposition. Motion carried.

The meeting was adjourned at approximately 5:10 p.m.



President



Secretary