

# **West Calcasieu Airport Managing Board Meeting Minutes**

February 2, 2021

## **I. Call to Order**

Darla Perry called to order the regular meeting of the West Calcasieu Airport Managing Board at approximately 4:32 p.m. on February 2, 2021, at the offices of Southland Executive Airport, 7000 Southland Field Road, Sulphur, Louisiana.

## **II. Invocation**

Darla Perry led the invocation.

## **III. Pledge of Allegiance**

Pledge led by Jackson Schrupf and recited by all board members and guests.

## **IV. Roll call**

The following persons were present:

- ✓ Chairman Dalton Langford (via conference call)
- ✓ Wilmer Dugas (via conference call)
- ✓ Missy Amidon
- ✓ Tommy Little
- ✓ John Wells

Others also present at the meeting were: Tim LaFleur, Jackson Schrupf, Chuck Stutes, Darla Perry, Bill Dedo, Melissa Buchanan, Dwayne Buchanan, Scott Larsen, and Joanne Coleman.

Wilmer Dugas called for a moment of silence for the recently deceased board member, Don Chamblee.

## **V. Approval of minutes from January 5, 2021 regular monthly meeting**

Darla Perry entertained a motion to approve the minutes of the January 5, 2021 regular monthly meeting. Tommy Little made a motion to approve the minutes of the January 5, 2021 regular monthly meeting, 2nd by Missy Amidon. No opposition. Motion carried.

## **VI. Approval of minutes from January 21, 2021 special meeting**

Darla Perry entertained a motion to approve the minutes of the January 21, 2021 special meeting. Tommy Little made a motion to approve the minutes of the January 21, 2021 special meeting, 2nd by John Wells. No opposition. Motion carried.

**VII. Discuss and possibly take action for Proposals on the recently published RFP on property**

Tim LaFleur reported that an RFP was published in the American Press. One bid was received. Darla Perry stated that the proposal received was from Larsen Ventures LLC, represented at the meeting by Melissa Buchanan, Dwayne Buchanan, and Scott Larsen. The bid is a three phase bid:

Phase I: Park & Ride at existing parking area with on-site security, and support services, with all ingress and egress on Highway 27. (\$15,000)

Phase II: Temporary and Transitional Housing with all ingress via Highway 108 and egress via Highway 27. (additional \$15,000)

Phase III: Housing and Support Services for the area north of the AWOS with all ingress via Highway 108 and egress via Highway 27. (\$5,000 + 1% of rent collected)

Jackson Schrupf reported he would work as quickly as possible on a lease agreement.

After a brief discussion, Tommy Little made motion to proceed with the lease with attorney approval for Phase I and Phase II with Larsen Ventures LLC, 2nd by John Wells. No opposition. Motion carried.

**VIII. Additions/Deletions to the Agenda**

There were no additions or deletions to the agenda.

**IX. Finance Report**

Darla Perry gave the financial report for July through December 2020. Darla reported that they are only running \$12,000 under budget in the first six months, partly due to the FAA grant and salaries being less than projected.

**X. Director Report**

Airport Director Tim LaFleur reported that they are still waiting on FEMA approval for demolition. Kaough & Jones began installing new PAPI lights.

**XI. Engineer Report**

Chuck Stutes reported that they met with the REILS and ODLS project contractor on how to cut costs. Change Order #1 will be a decrease of \$44,835 by doing all the work at night which prevents them from having to displace the thresholds during the day.

Chuck also reported the preliminary plans should be ready in April for the FAA apron project. They have both the survey of the property and the geotechnical report. Additionally, Chuck reported that the tee hangar project is waiting on the as-built drawings from the contractor.

Darla Perry entertained a motion to accept the Finance, Director, and Engineer Reports as presented. A motion was made by John Wells to accept the Finance, Director, and Engineer Reports as presented, 2nd by Tommy Little. No opposition. Motion carried.

**XII. Old Business**

There was no old business to come before the Board.

**XIII. New Business**

Tommy Little brought to the Board the request to make a donation to the Chenault Airshow. Darla Perry stated it would be added to the next meeting agenda.

**XIV. Public Comments**

There were no public comments given at this time.


**XV. Chairman's Update**

Chairman Langford reported that his leg was doing well after his knee replacement. He also recognized Chuck and Tim for getting a lower price on the REILS and ODLS project.

**XVI. Adjournment**

Darla Perry entertained a motion to adjourn the meeting at approximately 4:57 p.m. A motion was made by Tommy Little to a motion to adjourn the meeting at approximately 4:57 p.m, 2nd by Missy Amidon. No opposition. Motion carried.

  
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President

  
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Secretary