

# ***West Calcasieu Airport Managing Board Meeting Minutes***

December 2, 2014

## **I. Call to order**

Chairman Dalton Langford called to order the regular meeting of the West Calcasieu Airport Managing Board at approximately 4:39 p.m. on December 2, 2014, at the offices of Southland Executive Airport, Conference Room, 7000 Southland Field Road, Sulphur, Louisiana.

## **II. Invocation**

R. K. Levens led the invocation.

## **III. Pledge of Allegiance**

Pledge led by Chairman Dalton Langford and recited by all board members and guests.

## **IV. Roll call**

The following persons were present:

- ✓ Dalton Langford
- ✓ R. K. Levens
- ✓ Tim Dougherty
- ✓ Don Chamblee

(Others also present at the meeting were: Tim LaFleur, Chuck Stutes, Darla Perry, Rhett Phillips, Mayor Chris Duncan and Sheila Burton.)

## **V. Approval of minutes of the November 4, 2014 regular monthly meeting**

Chairman Dalton Langford entertained a motion to approve the minutes of the November 4, 2014 regular monthly meeting. R. K. Levens made a motion to approve the minutes of the November 4, 2014 regular monthly meeting, 2<sup>nd</sup> by Tim Dougherty. No opposition. Motion carried.

## **VI. Additions/Deletions to Agenda**

There were no additions or deletions to the agenda.

## **VII. Financial Report**

Darla Perry reported \$9,034 bottom-line positive for the month of October. Darla stated year-to-date the Airport is not where they projected due to sales being lower. Darla said she and Tim are still working on inventory pricing and thinks they will have a real competitive rate on the jet fuel. Tim Dougherty makes a motion to approve the financial report, 2<sup>nd</sup> by R. K. Levens. No opposition. Motion carried.

## **VIII. Director's Report**

Director Tim LaFleur reported that the vendor has been contacted for the beacon light paint job, but they will have to wait for the weather to warm up before they can start. All permits for Omega Protein's mobile home have been obtained, and they are currently placing the trailer on the Airport property. Tim stated Omega has agreed to pay for all of the work the Airport has done for the trailer setup.

Tim reported All American left hangar B but will be keeping their A-Star helicopter at the airport. Tim said he spoke with Mike Kyle, and he will be bringing his King Air and Baron this week. Tim reported all T-hangars are full again.

Tim stated that all of the board members need to get together to discuss the ALP (airport layout plan) and what they would like to do as far as future development for the Airport. Tim reported jet fuel was at 5.5 per gallon with the Airport's price being 4.50 per gallon and they are still making a profit. Tim said he still has 4,000 gallons of Avgas. Tim stated that fuel sales have been down a little, but there was more jet fuel for the month of November this year than last year. Avgas has also been down a little.

Don Chamblee said he was told that the Gulf of Mexico's oil production is shutting down due to the low cost of land oil production that is taking place, which is going to affect the economy as well as the Airport's business. Don stated the airport's Avgas sales will be hurt for the next several months due to Omega Protein's operation shutdown during the winter. Don said he's hoping with Omega's new trailer being located at the Airport it will bring back some business that was lost when the little trailers moved out. There was further discussion about the fuel prices and how to generate more interest in getting customers to buy fuel from the Airport.

Don Chamblee stated the need for more T-hangars. Chuck Stutes said there have been applications made to Capital Outlay as well as FAA/CIP program for T-hangar funds, but it will be next year before any decisions are made for the funding. There was discussion about getting help in funding from the Police Jury and other possible resources.

**IX. Engineer's Report**

Chuck reported he had a meeting with ADG (Airport Development Group) to discuss the ALP, which was recently approved by the FAA. Chuck said they have selected the firm ADG from Jackson, Mississippi to assist them since they specialize in master plans and ALPs and work mainly with smaller airports like Southland Executive Airport. Chuck stated Meyer & Associates will be contracting with ADG to do the work that will all be paid for by a FAA/DOT grant. The work is scheduled to begin the first part of next year and will get wrapped up toward the end of 2015. Chuck said they will schedule workshops in January and February so they can meet with all of the board members. Chuck said they will get input from all of the board members and then make recommendations for improvements at the airport. Chuck explained they will do a short range and a long range, with the long range being 20 years. Once that is done, it will get approved by the State and will then become the official ALP.

**X. Old Business**

No old business was brought before the Board.

**XI. New Business**

No new business was brought before the Board.

**XII. Public Comments**

There were no public comments at this time.

**XIII. Chairman's Update**

Chairman Langford told the Board he and Tim discussed their concerns over First Flight not yet signing the proposed lease agreement. Chairman Langford said Tim proposed a letter to First Flight expressing the Airport's concerns regarding the proposed lease agreement. *(At this time, Chairman Langford read a copy of the letter that was distributed to each board member present at the meeting.)* The Board discussed the wording of the letter. Chairman Langford entertained a motion to send the letter to First Flight Holdings as written. Don Chamblee makes a motion to send the letter to First Flight Holdings as written, 2<sup>nd</sup> by Tim Dougherty. No opposition. Motion carries.

*(At this time, Rhett Phillips enters the meeting.)*

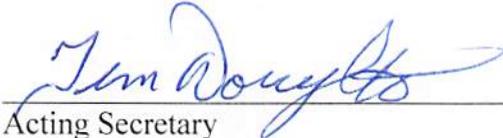
Chairman Dalton Langford asked Rhett Phillips to give the Board an update on the negotiations. Rhett Phillips told the Board their negotiations are continuing with their client. Rhett stated their client has provided them with a new schedule for 2 different scenarios based on number of people and longevity they would be staying at the camp. Rhett said they are repricing based on a new schedule that should be completed by

Friday. Rhett told the Board December 15<sup>th</sup> is the target date for signing. Rhett assured the Board their client is not talking with anyone else and they know they need and want the services. The issue has been that the approval process is very slow. Darla Perry asked Mr. Phillips what would be the earliest targeted start date. Mr. Phillips answered late May or early June would be the first person moving in. Don Chamblee asked if there was a targeted date for initial construction. Mr. Phillips stated traffic study is just about complete and will be going to DOTD for approval for the traffic on Hwy. 27. Mr. Phillips said surveying has been done, and geotech work will begin shortly. Once the geotech work is done, the final engineering will begin on all of the infrastructure that has to be done. There was further discussion regarding the traffic study and construction.

#### **XIV. Adjourn**

R. K. Levens makes a motion to adjourn the meeting, 2<sup>nd</sup> by Tim Dougherty. Meeting adjourns at approximately 5:20 p.m.

*Acting*  
Chairman 

  
Acting Secretary