

West Calcasieu Airport Managing Board Meeting Minutes

7000 Southland Field Road, Sulphur, LA 70665

January 4, 2022

I. Call to Order

Chairman Dalton Langford called to order the regular meeting of the West Calcasieu Airport Managing Board at approximately 4:30 p.m. on January 4, 2022 at Southland Field Airport, 7000 Southland Field Road, Sulphur, LA 70665.

II. Invocation

Wilmer Dugas led the invocation.

III. Pledge of Allegiance

Pledge led by Oliver Schrupf and recited by all board members and guests.

IV. Roll Call

The following persons were present:

- ✓ Chairman Dalton Langford
- ✓ Missy Amidon
- ✓ Wilmer Dugas
- ✓ Tommy Little
- ✓ Ted Thompson
- ✓ John Wells

Others also present at the meeting were: Airport Director Tim LaFleur, Chuck Stutes, Oliver Schrupf, Joanne Coleman, and Darla Perry (via video conference call).

V. Approval of minutes from December 7, 2021 regular monthly meeting

Wilmer Dugas offered a motion to approve the minutes of the December 7, 2021 regular monthly meeting, 2nd by Ted Thompson. No opposition. Motion carried.

VI. Additions/Deletions to the Agenda

There were no additions or deletions to the agenda.

VII. Finance Report

Darla Perry reported that from July – November 2021 \$63,000 has been expended on grant management, which is the only item out of budget. Approximately \$84,000 in reimbursement has been received from FEMA, but most of that has gone to the actual expenses. She is waiting on over \$200,000 for the debris removal, which has been approved by CSRS and FEMA, but is still pending with the state.

Additionally, Darla reported that Steve Derouen just completed the audit and may present it at the next board meeting.

John Wells offered a motion to accept the Finance Report as presented, 2nd by Ted Thompson. No opposition. Motion carried.

VIII. Director's Report

Tim Lafleur reported that they have been working with Tallus, the supplier of the equipment for the localizer and localizer building. The equipment has been delivered, now they are waiting on Nav Tel Services, who should be arriving mid-month to start the installation. They had to enlarge the slab for the antennae array, and have been working on quotes to get that done.

Wilmer Dugas offered a motion to accept the Director's Report as presented, 2nd by Missy Amidon. No opposition. Motion carried.

IX. Engineer's Report

Chuck Stutes reported that the fencing project is out for bids. Four contractors have picked up plans and specs. Two of the four showed up for the pre-bid meeting. The bid deadline is 2pm January 14.

The architect is still making the final changes on the drawings for the T hangar project. The final set should be submitted to Mr. Stutes soon, so he can send the packet to CSRS.

Additionally, he reported that the architect is finalizing several floor plans for the terminal building project to present to staff.

He also reported that they have some issues to resolve on FAA guidelines, as well as FEMA and parish codes regarding flood plain, for hangars A, B, & C.

After a brief discussion, Ted Thompson offered a motion to approve the Engineer's Report as presented, 2nd by John Wells. No opposition. Motion carried.

X. Old Business

No old business at this time.

XI. New Business

No new business at this time.

XII. Public Comments

No public comments were given at this time.

XIII. Chairman's Update

Chairman Langford had nothing to report at this time.

XIV. Adjournment

Wilmer Dugas made a motion to adjourn the meeting at approximately 4:43 p.m, 2nd by John Wells. No opposition. Motion carried.



President



Secretary