

**South Central Louisiana Human Services Authority  
Board Meeting Minutes  
March 8, 2012**

**Members Present:** Ray Nicholas (Assumption), Viola Daigle (Lafourche), Marjorie "Lisa" Matherne (Lafourche), Karen Lentini (St. Charles), Sherry Champagne (St. Mary) Patricia Dennis (St. James), Faith Farlough (St. John the Baptist), Donna Cobb (Terrebonne), and.

**Members Absent:** Trudy Franks (Terrebonne).

**Guest in attendance:** Lisa Schilling (Executive Director), Kristin Bonner (Deputy Director), Janelle Folsie (CFO), Marian Palmisano, (Secretary), Wesley Cagle (DD Program Director), Misty Hebert (Special Project Director), Karen Schilling (Project Director), Lori Fakier (HR Director), Sue Saia (TAC).

Agenda Item	Action Recommended/Outcome
Call to Order	Meeting called to order by Chairman Ray Nicholas at 6:15 p.m.
Opening Prayer & Pledge of Allegiance	Chairman Nicholas led the prayer and Ms. Viola Daigle led the Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the February 9, 2012 meeting were reviewed. Ms. Viola Daigle motioned to approve the minutes, seconded by Ms. Lisa Matherne, motion carried and minutes were approved.
Board Issues	<p><u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms.</p> <p><u>Requests for Information:</u> All information requests need to be in writing and sent to Chairman Nicholas. Chairman Nicholas will review and contact the Executive Director to address the request.</p> <p><u>Agenda Items:</u> Contact Chairman Nicholas to request an item to be placed on the agenda.</p>
Executive Director Report:	<p><u>News from the Field</u> – Lisa Schilling</p> <ul style="list-style-type: none"> <li>• Ms. Schilling reported the SMO/Magellan transition began March 1, 2012 and there are many issues with Clinical Advisor throughout the state. Staff will be using paper records until issues are resolved. Video conferences with staff are being held daily to discuss issues and daily updates on progress.</li> <li>• The Ribbon Cutting for the Mobile Unit was held earlier today and was a huge success. Many thanks to Chairman Nicholas, Ms. Viola Daigle, Senator Norby Chabert, Representative Gordon Dove, Terrebonne Parish President Michel Claudet, Sheriff Vernon Bourgeois, Kathy Kliebert DHH Deputy Secretary, Tony Speier OBH Assistant Secretary, Jerry Phillips with LDV for attending.</li> <li>• In the process of assigning staff for the Mobile Unit.</li> <li>• New structure for clinic locations: AD Clinics are Assessment Centers and MH Clinics are Treatment Centers. Staff is being moved around to meet the needs of each location. MH Admin will be moving to the TAC on Legion Avenue.</li> <li>• Reviewing and restructuring contracts; Only non-Medicaid services will be contracted. Working with contractors during transition period.</li> </ul>

Agenda Item	Action Recommended/Outcome
Executive Director Report (cont'd)	<ul style="list-style-type: none"> <li>• Ms. Lori Fakier, HR Director, will be retiring on April 15, 2012. One employee from SMAC opted to retire.</li> <li>• ESAC is planning a SCLHSA Family Day on April 22, 2012 at Lake End Park in Morgan City. There will be activities for children and adults. All are invited to attend.</li> </ul> <p>Questions asked by Board Members:  Where is CSOC? It's on the back burner for now, but still very much alive!  Any concerns providers may go out of business? It's the provider's choice to become credentialed with Magellan/OBH and pursue reimbursement. We have met with all our contractors to encourage them to pursue this process.  What if they are not referred for services? It's a concern we have no choice over. Magellan makes the decision of the referral.  Is there a cost to be accredited/credentialed with Magellan? No cost at present time, but may cost at a later date.</p> <p><u>Financial Report</u>– Janelle Folse  Ms. Folse reviewed the budget analysis for FY 12 including projected revenues/expenditures as of 2/29/2012. Motion to approve the February Financial Statement and Budget Analysis by Ms. Donna Cobb, seconded by Ms. Lisa Matherne, motion carried.</p> <p><u>Performance Improvement Review</u>-Kristin Bonner  Ms. Bonner reviewed the FY 2012 Staff Satisfaction Survey results.</p> <p><u>Clinical Update</u>: Teresa Hardin  Misty Hebert reported huge changes in the past weeks. Staff was moved around to meet needs of assessment and treatment centers. Magellan was implemented March 1 and training staff to get into the system. Working to schedule further in-depth training sessions. Meetings and video conferences are held daily to address issues and system updates.</p> <p><u>DD Report</u>: Wes Cagle  Mr. Cagle reported staff is entering information into the new comprehensive database system. On the waiver side of operations, Staff is continuing to work resource allocations; only 1 appeal as of this date. Family Support cases are working out really well. One DD staff member retired and in the process of filling open position.</p>
Old Business	<u>Executive Session-ED Evaluation Process</u> : Chairman Nicholas reported the Board will go into Executive Session to discuss the ED Evaluation at the April Board Meeting.
New Business	None
Views and Comments by the Public	None
Consideration of Other Matters	Chairman Nicholas stated the next board meeting will be held on Thursday, April 12, 2012 at 6:00pm. Location TBA.
Adjournment	Motion to adjourn by Ms. Lisa Matherne, seconded by Ms. Viola Daigle, motion carried. Meeting adjourned at 7:10 p.m.