

South Central Louisiana Human Services Authority
Board Meeting Minutes
March 12, 2015

Members Present: Ray Nicholas (Assumption), Herbert Barnes (Lafourche), Viola Daigle (Lafourche), Karen Lentini (St. Charles), Alisa Dunklin (St. James), Lynne Farlough (St. John), Gordon Landry (Terrebonne), and Danny Smith (Terrebonne).

Guest in attendance: Lisa Schilling (Executive Director), Kristin Bonner (Deputy Director), Janelle Folse (Fiscal Director), Wesley Cagle (DD Director), and Marian Palmisano (Secretary).

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Ray Nicholas called the meeting to order at 6:10 p.m.
Opening Prayer & Pledge of Allegiance	Mr. Ray Nicholas led the prayer and Mrs. Lynne Farlough led the Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the January 8, 2015 meeting were reviewed. Mrs. Viola Daigle motioned to approve the minutes of the January 8, 2015 Board Meeting, seconded by Mrs. Lynne Farlough, motion carried and minutes were approved.
Board Issues	<p><u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms.</p> <p><u>Update Board Member Contact List:</u> An Updated Board Member Contact List was distributed to each Board Member to review for any corrections.</p> <p><u>Introduction of St. James Parish Board Member-Ms. Alisa Dunklin:</u> Chairman Nicholas and Ms. Schilling introduced and welcomed Ms. Alisa Dunklin as the new Board Member representing St. James Parish. Ms. Dunklin thanked everyone, stated that she is very excited to have the opportunity to serve on the SCLHSA Board and a gave a brief bio and shared her accomplishments.</p> <p><u>Update on St. Mary Parish Board Position:</u> Ms. Schilling reported St. Mary Parish Council was contacted, no response to date.</p> <p><u>Annual Personal Financial Disclosure Statement:</u> Personal Financial Disclosure Statement forms were distributed to each board member and Ms. L. Schilling reminded everyone of the May 15, 2014 deadline.</p> <p><u>Election of Board Treasurer:</u> Chairperson Nicholas opened nominations for the Election of Board Treasurer. Mrs. Viola Daigle nominated Mr. Herbert Barnes, Mr. Barnes accepted the nomination. No other nominations were brought forward. Mr. Nicholas closed nominations. Mr. Herbert Barnes was unanimously voted/accepted as the Board Treasurer. Mr. Barnes thanked everyone and stated he will assist in any way he can.</p>
Executive Director Report:	<p><u>Agency Update:</u> Lisa Schilling</p> <ul style="list-style-type: none"> • <u>New DHH Deputy Secretary-Hugh Eley:</u> Ms. Schilling reviewed the DHH Public Announcement appointing Mr. Hugh Eley the New Deputy Secretary. • <u>Well Ahead Designation:</u> Ms. Schilling read the email received Congratulating SCLHSA Administration and all 4 Behavioral Health Centers for becoming Louisiana’s New Level Three Worksite Wellspots. Ms. Schilling reviewed the power point “Well-Ahead-Louisiana’s New Health Initiative” including education on proper nutrition and physical activity. Ms. Schilling stated SCLHSA locations are waiting on new healthy options for our vending and drink machines. • <u>Block Grant Forum:</u> Ms. Schilling reviewed the DHH & SCLHSA Power Point Presentation’s-“Change is the Necessary Constant” presented at the Block Grant Forum held February 24, 2015. Ms. Schilling reviewed the prevention services provided and the circle of care for SCLHSA noting what programs were funded by the Block Grants. SCLHSA will be hosting a Gambling Open House on March 19, 2015 at the TBHC from 5pm to 7pm. Ms. Schilling stated Amy Ostheimer was recently hired as the Coalition Coordinator for Comprehensive Prevention Plan and she will be speaking to the Board in May on the program’s progress since inception in October of 2014 .

Agenda Item	Action Recommended/Outcome
Executive Director Report (cont'd)	<ul style="list-style-type: none"> • <u>Legislative Visits/Parish Council Update and Schedule</u>: Ms. Schilling reviewed the schedule for meetings with Legislators/Parish Councils noting the two meetings that were held in February, 2015. Ms. Schilling reviewed the packets presented to Legislators/Parish Councils and invited Board Members to join in the meetings if possible. • <u>Behavioral Health Advisory Council-Transition to Bayou Health Plans</u>: Ms. Schilling stated she attended the BH Advisory Council-Transition to Bayou Health Plans Meeting held on January 23, 2015. The Executive Directors of the LGE's along with appointed community providers met to discuss the transition and how it will affect all Districts/Authority's. • <u>RFI for Indigent Population</u>: Ms. Schilling gave a brief update on the RFI for the Indigent Population. • <u>DHH Budget Reduction Requests FY 16</u>: Ms. Schilling reviewed the proposed budget reduction scenarios for the closeout of FY 15 and the beginning of FY 16. <p><u>Financial Report</u>: Janelle Folve</p> <ul style="list-style-type: none"> • <u>Monthly Budget Summary</u>: Ms. Folve reviewed the Budget Analysis for FY 15 including projected revenues/expenditures as of 1/1/2015 reflecting the BA7 reductions. • <u>Webcheck Report</u>: Ms. Folve reviewed the FY 15 Magellan Webchecks Summary Spreadsheet reflecting collections and projection as of February 2015. • <u>Self-Generated Revenue Report</u>: Ms. Folve reviewed the FY 2015 Self-Generated Revenue Report reflecting collections as of 2/28/2015. • Motion to approve the FY 15 January Budget Analysis as of 1/1/2015, the FY 15 Magellan Webchecks Summary Spreadsheet as of February 2015 and the FY 2015 Self-Generated Revenue Report as of 2/28/2015 by Mrs. Karen Lentini, seconded by Mrs. Viola Daigle, motion carried. <p><u>Operational Review</u>: Kristin Bonner</p> <ul style="list-style-type: none"> • <u>Meaningful Use Update</u>: Ms. Bonner gave a brief update of the Meaningful Use component noting the completion of provider enrollment. • <u>eClinical Works Review</u>: Ms. Bonner gave a brief overview of the ongoing Electronic Medical Record training. Ms. Bonner stated management staff is in second week of intense training and the scheduled date to go live is June 1, 2015. Ms. Bonner stated that each staff member will receive 12 hours of training. • <u>Satisfaction Surveys</u>: Ms. Bonner reviewed the Client Satisfaction Surveys and the Performance Indicator Report for the FY 15 2nd qtr. <p><u>Developmental Disabilities</u>: Wesley Cagle</p> <ul style="list-style-type: none"> • Mr. Cagle reviewed the DD AIP Quarterly Performance Report for FY 2014-2015 as of January 30, 2015. • Mr. Cagle gave a brief update of the DD Waiver status reporting a total of 1136 waivers with a total of 65 new linkages since last reporting. • Mr. Cagle reported that since assuming the Critical Review Committee function from OCDD in October, DD staffed 10 cases and made recommendations towards mitigating risk. • Mr. Cagle reviewed the Managed Care Update Power Point Presentation to be presented at the DD Provider Meeting scheduled on April 10, 2015 at the North Terrebonne Parish Library in Gray from 10am to 12pm. <p>Ms. Schilling stated that SCLHSA is hosting the CIT Training for Law Enforcement Officers in our catchment area next week at Troop C in Gray. There are 18 officers enrolled from six parishes in our catchment area.</p>

Agenda Item	Action Recommended/Outcome
Old Business	None
New Business	None
Views and Comments by the Public	None
Consideration of Other Matters	Chairman Nicholas stated the next Board meeting will be held on Thursday, April 9, 2015 6:00pm, at the SCLHSA Administration Office, 521 Legion Avenue, Houma.
Adjournment	Motion to adjourn by Mrs. Karen Lentini, seconded by Mr. Danny Smith, motion carried. Meeting adjourned at 8:15pm.